

City of Henderson, Kentucky

NOTICE OF SPECIAL CALLED MEETING
FOR MONDAY, SEPTEMBER 20, 2021

September 17, 2021

Commissioner Robert N. Pruitt
Commissioner Bradley S. Staton
Commissioner Rodney Thomas
Commissioner Austin P. Vowels

Dear Board Members:

As a result of the state of emergency declared by the President of the United States, the Governor of Kentucky, and the Mayor of the city of Henderson due to the global COVID-19 pandemic, and in accordance with recommended precautions related to COVID-19, the following Meeting Notice is issued:

Please take notice that as Mayor of the City of Henderson, Kentucky, I hereby call a meeting of the Board of Commissioners to be held on **Monday, September 20, 2021, at 2:00 p.m.** in the third-floor assembly room, 222 First Street, Henderson, Kentucky. One or more members of the Board of Commissioners may participate via Zoom and the meeting will be broadcast to the public. The meeting will be broadcast live on Zoom (call in number/webinar ID – 1 312 626 6799 / 867 2111 7202 Password: 8311200) or <https://us02web.zoom.us/j/86721117202?pwd=VFkvYWVuTzNuQkg2MVdPckl5U0NMUT09> Password: 8311200; will be broadcast on cable Spectrum Channel 200; live streamed on the city's website: <https://www.cityofhendersonky.org/CivicMedia>; Facebook and Twitter.

This meeting will be conducted as a video teleconference meeting as allowed under KRS61.826. Any interruption in the video or audio broadcast at any location shall result in the suspension of the meeting until the broadcast is restored.

1. Roll Call
2. Ordinances, Municipal Orders & Resolutions:
Second Readings: Ordinance Accepting Public Improvements – Colonial Cottage, Section 3

Ordinance Amending Code of Ordinances Chapter 20 – Streets & Sidewalks

Ordinance Amending a Portion of City of Henderson Budget

Ordinance Amending Pay Plan

Municipal Orders: Municipal Order Amending COVID-19 Vaccine Financial Incentive for Adult Residents

3. Adjournment

Respectfully,

Steve Austin, Mayor

A copy of the foregoing notice received, and service thereof waived this 17th day of September 2021.

Commissioner Robert N. Pruitt Sr.

Commissioner Bradley S. Staton


Commissioner Rodney Thomas

Commissioner Austin P. Vowels

**City Commission Memorandum
21-231**

September 17, 2021

TO: Mayor Steve Austin and the Board of Commissioners

FROM: William L. "Buzzy" Newman, Jr., City Manager 

SUBJECT: Acceptance of Public Improvements in Colonial Cottage, Section 3

An item for the agenda of the Monday, September 20, 2021, special called meeting is the final reading of an ordinance accepting public improvements for property located in Colonial Cottage, Section 3.

Included in this acceptance is 448 lineal feet of 5-foot sidewalks and 295 lineal feet of 32-foot-wide asphalt pavement streets.

The new improvements are in accordance with the public improvement specifications and final inspection was performed by the City of Henderson Engineering Division. The Henderson City-County Planning Commission recommended the improvements for acceptance at a meeting held on August 3, 2021.

Your approval of the attached ordinance is requested.

c: Brian Bishop
Doug Boom

ORDINANCE ACCEPTING PUBLIC IMPROVEMENTS

SUMMARY: AN ORDINANCE ACCEPTING PUBLIC IMPROVEMENTS FOR PROPERTY LOCATED IN COLONIAL COTTAGE, SECTION 3

WHEREAS, at a meeting of the Henderson City-County Planning Commission held on Tuesday, August 3, 2021, it was recommended that certain public improvements for property located in Colonial Cottage, Section 3, in the City of Henderson be accepted; and

WHEREAS, said improvements have been made in accordance with public improvements specifications and regulations.

NOW, THEREFORE, BE IT ORDAINED by the City of Henderson, Kentucky, that the City hereby accepts certain public improvements for property located in Colonial Cottage, Section 3, which is generally depicted on the attached plat marked Exhibit "A", and consists of the following:

Sidewalks:

Colonial Cottage, Section 3: 448 Lineal feet of 5' wide sidewalks

Roadways:

Colonial Cottage, Section 3: 295 Lineal feet of 32' wide asphalt pavement street

All ordinances or parts of ordinances in conflict herewith are hereby repealed and superseded to the extent of such conflict.

This ordinance shall become effective upon its legal adoption.

On first reading of the foregoing ordinance, it was moved by Commissioner Pruitt, seconded by Commissioner Thomas, that the ordinance be adopted on its first reading.

On roll call the vote stood:

Commissioner Vowels:	<u>AYE</u>	Commissioner Thomas:	<u>AYE</u>
Commissioner Pruitt:	<u>AYE</u>	Mayor Austin:	<u>AYE</u>
Commissioner Staton:	<u>AYE</u>		

WHEREUPON, Mayor Austin declared the ordinance adopted on first reading and ordered that it be presented for a second reading at a meeting of the Board of Commissioners.

PUBLICATION DATE:

FIRST READ: 09/14/2021
SECOND READ:

On second reading of the ordinance, it was moved by Commissioner _____, seconded by Commissioner _____, that the ordinance be adopted.

WHEREUPON, the vote was called. On roll call the vote stood:

Commissioner Vowels: _____ Commissioner Thomas: _____
Commissioner Pruitt: _____ Mayor Austin: _____
Commissioner Staton: _____


WHEREUPON, Mayor Austin declared the ordinance adopted, affixed his signature and the date and ordered that it be recorded.

Steve Austin, Mayor
Date: _____

ATTEST:

Maree Collins, CKMC,
City Clerk

**APPROVED AS TO FORM AND
LEGALITY THIS 7 DAY OF
SEPTEMBER, 2021.**

By: 
Dawn S. Kelsey
City Attorney

City Commission Memorandum
21-232

September 17, 2021

TO: Mayor Steve Austin and the Board of Commissioners

FROM: William L. "Buzzy" Newman, Jr., City Manager *WJN*

SUBJECT: Amend Chapter 20, *Streets, Sidewalks, and Other Public Places*

Enclosed for the Monday, September 20, 2021, special called meeting agenda is the final reading of an ordinance amending Sections 20-1 *Streets, Sidewalks, and Other Public Places* of Chapter 20, and adding sections 20-1.1, 20-1.2, 20-1.3 and 20-1.4 to the City's Code of Ordinances.

The proposed ordinance would create standards and procedures for license agreements for permanent or semi-permanent obstructions within the public right-of-way in the Central Business District. Anyone seeking to construct such an obstruction will be required to apply for a license agreement with the City of Henderson. Design will have to meet established design standards and be reviewed by an encroachment design committee. Final approval or disapproval will be made by the Board of Commissioners. If approved, liability insurance naming the City of Henderson as additional insured will be required along with bonding, or an escrow account, to survive for the life of the structure.

Your approval of the attached ordinance is requested.

c: Dawn Kelsey

ORDINANCE NO. 33-21

ORDINANCE AMENDING CODE OF ORDINANCES CHAPTER 20, *STREETS,
SIDEWALKS AND OTHER PUBLIC PLACES*

SUMMARY: ORDINANCE AMENDING CODE OF ORDINANCES CHAPTER 20, *STREETS, SIDEWALKS AND OTHER PUBLIC PLACES*, ARTICLE I, *IN GENERAL*, SEC. 20-1, *APPROVAL REQUIRED FOR OBSTRUCTION*, AND ADDING SEC. 20-1.1, SEC. 20-1.2, SEC. 20-1.3, SEC. 20-1.4 RELATING TO LICENSE AGREEMENTS FOR PERMANENT OR SEMI-PERMANENT OBSTRUCTIONS WITHING THE PUBLIC RIGHT-OF-WAY OF THE CENTRAL BUSINESS DISTRICT

WHEREAS, the City of Henderson would like to encourage new residential and commercial development within the Central Business District.

NOW, THEREFORE, BE IT ORDAINED by the City of Henderson, Kentucky, that the Code of Ordinances is hereby amended as follows:

Chapter 20 STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

ARTICLE I. IN GENERAL

Sec. 20-1. Approval required for obstruction.

No person, firm, or corporation shall erect or maintain any temporary or removeable obstruction across or upon any street, alley, sidewalk, or public rights-of-way of the city without the consent and written approval of the city manager. For the purposes of this section, temporary or removeable obstructions shall include, but not be limited to, any [~~house,~~] fence, wall, building, structure of any kind, or any post, rail, or other fixed object that may in any way obstruct, either totally or partially, any street, alley, sidewalk, or public right-of-way. This section shall not prohibit the planting of trees, shrubs, or other plants provided that vision is not totally or partially blocked at intersections as defined in Section 4.09 of the zoning ordinance of the city.

This section shall also not prohibit canopies and building overhangs provided that such canopies and overhangs are attached to a principal building and are not freestanding or require an independent support structure and comply with Section 4.09 of the zoning ordinance of the city. Retaining walls may be permitted pursuant to this section if, in the opinion of the city manager or codes administrator, such retaining wall is necessary to either protect the safety of persons or to preserve private property rights provided that the placement or replacement of any retaining wall or structure is carried out in accordance with Section 4.09 of the zoning ordinance of the city.

Any person, firm, or corporation found to be in violation of this section shall be given a written notification of the violation that exists and be given fifteen (15) calendar days to correct any and all violations cited. If the violation continues to exist after the expiration of the notification period, the city may remove the obstructions and may charge the property owner for the number of hours involved in eliminating the obstructions at a charge of twenty-five dollars (\$25.00) per hour. The city may, at its option, choose not to remove any obstructions and cause a citation to be issued to the property owner for violating this section of the code with these charges to be heard in

PUBLICATION DATE:

FIRST READ: 09/14/2021
SECOND READ:

Henderson district court.

Any person, firm, or corporation given notice pursuant to this section of the code by any official of the city may file an appeal within the fifteen-day time period established in this section with the city manager citing the reason or reasons that this section of the code should not be enforced. The city manager shall issued a final determination in writing to the person, firm, or corporation filing such an appeal, and the decision of the city manager shall be final.

Sec. 20-1.1 License agreements for permanent or semi-permanent obstructions within the public right-of-way of the Central Business District (CBD).

Persons, firms, or corporations seeking to place a permanent or semi-permanent object, structure, or any other installation in the public right-of-way in the Central Business District shall adhere to the following procedures to seek a license agreement.

- a) Prior to filing for building permits or site plans, the developer, applicant, petitioner, or property owner, shall attend a pre-conference with the encroachment design committee, to discuss the proposed permanent or semi-permanent obstruction request and review process. The meeting is informative in nature. Comments, representations, or expressions of any nature made at the meeting, shall not be binding.
- b) A fully completed application, along with all required documents, shall be submitted to the city manager's office. An official review of the application will be made by the encroachment design committee within twenty-one (21) calendar days of submission of fully completed application with required documents.
- c) The encroachment design committee will review the project and present their findings in a written report to the city manager and the applicant.
- d) The city manager will forward the completed application and written report of the encroachment design committee to the Board of Commissioners within twenty-one (21) calendar days for consideration.
- e) All adjoining property owners shall be notified of the application and meeting date when application will be considered by Board of Commissioners
- f) Final approval or disapproval will be made by the Board of Commissioners.
- g) All proposed permanent or semi-permanent obstructions within the Central Business District must comply with all federal, state, and local building regulations as well as the Americans with Disabilities Act and any other applicable law, regulation, or ordinance.

Sec. 20-1.2 Encroachment design committee.

The encroachment design committee shall provide non-binding written recommendations to the Board of Commissioners on each application for license agreement. the encroachment design committee shall consist of the city engineer, city codes administrator, the executive director of the Downtown Henderson Project, and the city manager.

Sec. 20-1.3 License agreement provisions

License agreements shall be for a term of ten (10) years and shall be reviewed annually. Attachments to the license agreement include but are not limited to:

- a) Plan of proposed structure/etc.
- b) Certificate for two million dollars (\$2,000,000.00) in general liability insurance for any residential structure, or five million dollars (\$5,000,000.00) in general liability insurance

- for any commercial structure, with the City of Henderson named as an additional insured. This is the minimum requirement, and the City of Henderson reserves the right to require a higher value based on the risk presented.
- c) A bond, the amount of which is set by the City of Henderson, or in the alternative, licensee may place ten percent (10%) of the cost of the structure in an approved escrow account in the name of the City of Henderson. Every five (5) years, license will add an additional five percent (5%) in the escrow account. The bond, or escrow, shall survive for the life of the structure.
 - d) Licensee will allow code administrator, or designee, to conduct an annual inspection of the licensed obstruction to ensure the structure is in good repair and structurally sound.
 - e) If the structure is found to be deficient, licensee has thirty (30) days to correct any and all deficiencies or remove structure.
 - f) If licensee fails to do so, the city manager may revoke the license, or in the alternative, direct the code administrator to make any repairs necessary, including removal of structure, using the bond fund, or escrow account as payment. Licensee may appeal the city manager's decision to the Board of Commissioners.
 - g) Nothing herein will prevent the code administrator from taking any action necessary when in his/her opinion, there is imminent danger of failure or collapse of the building or structure that endangers life.
 - h) License may also be revoked for failure to follow rules or conditions/restrictions placed on the encroachment if not remedied within thirty (30) days.
 - i) License agreements are generally required to contain provisions that are the responsibility of the licensee that includes, but are not limited to the following:
 - 1. Inclusion of a release and indemnification provision releasing and indemnifying the city from personal injury and property damage liability resulting from the use of the public right-of-way.
 - 2. Maintaining the encroachment.
 - 3. Removing the encroachment.
 - 4. A copy of any applicable legal documents related to Homeowners or Condominiums Associations.

Sec. 20-1.4 Encroachment design standards.

- a) Encroachment license agreements shall substantially comply with the following supplemental development regulations:
 - 1. Encroachment license agreements shall only be allowed on streets that have allocated on-street parking available.
 - 2. All structural members shall not protrude, disrupt, or alter the existing brick pavers within public right-of-way.
 - 3. Wood structures shall not be allowed.
 - 4. Signs of any type shall not be allowed.
 - 5. Decorative lighting shall be subject to approval of the city manager.
 - 6. the Structure shall meet design guidelines contained in the application.

All ordinances or parts of ordinances in conflict herewith are hereby repealed and superseded to the extent of such conflict.

This ordinance shall become effective upon its legal adoption.

On first reading of the foregoing ordinance, it was moved by Commissioner Vowels, seconded by Commissioner Pruitt, that the ordinance be adopted on its first reading.

On roll call the vote stood:

Commissioner Vowels: AYE Commissioner Thomas: AYE
Commissioner Pruitt: AYE Mayor Austin: AYE
Commissioner Staton: AYE

WHEREUPON, Mayor Austin declared the ordinance adopted on first reading and ordered that it be presented for a second reading at a meeting of the Board of Commissioners.

On second reading of the ordinance, it was moved by Commissioner _____, seconded by Commissioner _____, that the ordinance be adopted.

WHEREUPON, the vote was called. On roll call the vote stood:

Commissioner Vowels: _____ Commissioner Thomas: _____
Commissioner Pruitt: _____ Mayor Austin: _____
Commissioner Staton: _____

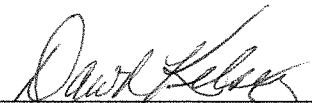
WHEREUPON, Mayor Austin declared the ordinance adopted, affixed his signature and the date and ordered that it be recorded.

Steve Austin, Mayor
Date: _____

ATTEST:

Maree Collins, CKMC,
City Clerk

**APPROVED AS TO FORM AND
LEGALITY THIS 14 DAY OF
SEPTEMBER, 2021.**

By: 
Dawn S. Kelsey
City Attorney

**City Commission Memorandum
21-233**

September 17, 2021

TO: Mayor Steve Austin and the Board of Commissioners

FROM: William L. "Buzzy" Newman, Jr., City Manager *WLN*

SUBJECT: Amendment of FY22 Budget & Appropriation Ordinance - Budgeted Positions and Job Classifications

An item for consideration at the special called meeting of Monday, September 20, 2021, is final reading of an ordinance amending a portion of the Fiscal 2022 Budget and Appropriation for the fiscal year ending June 30, 2022.

As proposed, the ordinance amends budgeted positions and job classifications for positions in the police department.

Please see the attached Police Department Memorandum 21-09 from Chief Heath Cox for more detailed information regarding the position change and shift changes.

Your approval of the attached ordinance is requested.

c: Heath Cox
Robert Gunter

POLICE DEPARTMENT MEMORANDUM
21-09

September 7, 2021

TO: Buzzy Newman
City Manager

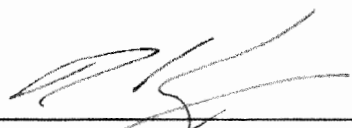
FROM: Heath A. Cox
Chief of Police

SUBJECT: Public Safety Officer Position

During a recent presentation, I discussed the need of my department to go to a 12 hour shift to help maintain law enforcement services. The move to a 12 hour shift will cost around \$150,000. We are able to implement this change and stay within our current budget for the remainder of this fiscal year.

Also, I discussed the utilization of a Public Safety Officer position to handle certain calls for service. I am recommending the creation of a Public Safety Officer position to provide additional resources to the police department and to serve as a way to recruit qualified individuals into future police officer positions. I am recommending forgoing the filling of an open secretary position in my department to pay for the Public Safety Officer position.

If you have any questions or need any additional information in reference to this matter, please do not hesitate to contact me.



Heath A. Cox
Chief of Police

HAC/wds

ORDINANCE NO. 34-21

ORDINANCE AMENDING PORTION OF CITY OF HENDERSON BUDGET

SUMMARY: ORDINANCE AMENDING CITY OF HENDERSON BUDGETED POSITIONS AND JOB CLASSIFICATIONS OF THE 2021 – 2022 BUDGET FOR POSITIONS IN THE POLICE DEPARTMENT

WHEREAS, Ordinance No. 28-21, amended the City of Henderson 2021-2022 Budget and Appropriation ordinance; and

WHEREAS, the City Manager recommends amending the City of Henderson Budgeted Positions and Job Classifications for positions in the Police Department as described in the attached amended budget pages.

NOW, THEREFORE, BE IT ORDAINED by the City of Henderson, Kentucky that the Budgeted Positions and Job Classifications of the 2021-2022 City of Henderson Budget is hereby amended by adding one (1) Public Safety Officer position in the Police Department as shown on the amended budget pages, which are attached hereto and marked as Exhibit "A".

All ordinances or parts of ordinances in conflict herewith are hereby repealed and superseded to the extent of such conflict.

This ordinance shall become effective upon its legal adoption.

On first reading of the foregoing ordinance, it was moved by Commissioner Staton, seconded by Commissioner Thomas, that the Ordinance be adopted on its first reading. On roll call the vote stood:

Commissioner Vowels:	<u>AYE</u>	Commissioner Thomas:	<u>AYE</u>
Commissioner Pruitt:	<u>AYE</u>	Mayor Austin:	<u>AYE</u>
Commissioner Staton:	<u>AYE</u>		

WHEREUPON, Mayor Austin declared the ordinance adopted on first reading and ordered that it be presented for a second reading at a meeting of the Board of Commissioners.

On second reading of the ordinance, it was moved by Commissioner _____, seconded by Commissioner _____, that the Ordinance be adopted. On roll call the vote stood:

Commissioner Vowels:	_____	Commissioner Thomas:	_____
Commissioner Pruitt:	_____	Mayor Austin:	_____
Commissioner Staton:	_____		

PUBLICATION DATE: _____

FIRST READ: 09/14/2021
SECOND READ: _____

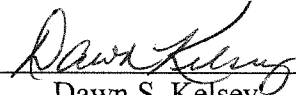
WHEREUPON, Mayor Austin declared the ordinance adopted, affixed his signature and the date and ordered that it be recorded.

Steve Austin, Mayor
Date: _____

ATTEST:

Maree Collins, CKMC, City Clerk

**APPROVED AS TO FORM AND
LEGALITY THIS 9 DAY OF
SEPTEMBER, 2021.**

By: 
Dawn S. Kelsey
City Attorney

Total Authorized Positions by Fund

	2020	Fiscal Year		2020	Fiscal Year		2020	Fiscal Year	
		2021	2022		2021	2022		2021	2022
		Full-Time			Part-Time		Temporary/Seasonal/On-Call/Reserve		
General Fund									
Administration	20.50	21.00	21.00	0.00	0.00	0.00	2.00	0.00	2.00
Finance	26.00	26.00	27.00	3.00	3.00	3.00	1.00	0.00	0.00
Information Technology	6.00	6.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire	62.00	62.00	62.00	0.00	0.00	0.00	0.00	0.00	0.00
Parks & Recreation	12.00	12.00	12.00	2.00	2.00	2.00	21.00	21.00	21.00
Police *	71.00*	71.00*	71.75*	3.00	2.00	2.00	4.00	4.00	4.00
Public Works	22.25	22.75	22.75	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Total	219.75	220.75	222.50	8.00	7.00	7.00	28.00	25.00	27.00
Gas System	25.00	25.00	26.00	0.00	0.00	0.00	2.00	2.00	3.00
Cemetery	4.00	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Way Improvement	11.75	10.75	10.75	0.00	0.00	0.00	0.00	0.00	0.00
Mass Transit	13.00	13.00	13.00	1.00	1.00	1.00	2.00	2.00	2.00
Sanitation	17.50	15.50	15.50	0.00	0.00	0.00	3.00	3.00	3.00
Emergency Communications	16.00	16.00	16.25	0.00	0.00	0.00	4.00	4.00	3.00
GRAND TOTAL	307.00	305.00	308.00	9.00	8.00	8.00	39.00	36.00	38.00

Police Department

PERSONNEL SCHEDULE Police	Authorized Positions		
	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022
231			
Police Chief	1	1	1
Deputy Police Chief	1	1	1
Police Major	2	2	2
Police Lieutenant	4	4	4
Police Sergeant	8	8	8
Police Officer (Investigations)	6	6	6
Police Officer * ^	40** ^	40** ^	40 * ^
Reserve Police Officer	4	4	4
Public Safety Officer	0	0	1
Parking Enforcement Officer	1	1	1
School Crossing Guard	3	2	2
System Administrator	2	2	2
Administrative Secretary	1	1	1
Secretary, Senior	1	1	1
Secretary	1	2	1.75
Records Technician	1	1	1
Data Entry Operator	1	0	0
Office Assistant	1	1	1
	78	77	[76.75] 77.75

* approved for 1 over-hire due to length of police academy & post academy FTO department training

^ Up to 15 full-time equivalent (FTE) police officer authorized positions may be used to employ retired police officers in full-time or part-time capacity per KRS 95.022 and Kentucky Retirement System certification.

**City Commission Memorandum
21-234**

September 17, 2021

TO: Mayor Steve Austin and the Board of Commissioners

FROM: William L. "Buzzy" Newman, Jr., City Manager *WLN*

SUBJECT: Pay Plan Adjustment – Police Department

An item for consideration at the special called meeting of Monday, September 20, 2021, is final reading of an ordinance amending Pay Plan.

As proposed, the revised job classifications and grades of the Pay Plan includes the addition of one (1) public safety officer position for the Henderson Police Department.

Your approval of this ordinance is requested.

c: Connie Galloway
Robert Gunter

ORDINANCE NO. 35-21

ORDINANCE AMENDING PAY PLAN

SUMMARY: ORDINANCE ADOPTING A REVISED JOB CLASSIFICATION AND PAY PLAN FOR THE CITY OF HENDERSON WHICH ADDS ONE (1) PUBLIC SAFETY OFFICER POSITION FOR THE HENDERSON POLICE DEPARTMENT; AND AMENDS POLICE HAZARDOUS DUTY GRADE AND SALARY RANGES

WHEREAS, on August 31, 2021, Ordinance No. 29-21 was adopted enacting a new job classification and pay plan for the City of Henderson; and

WHEREAS, it is in the best interest of the City of Henderson that its employees be compensated in a manner which allows the City to be competitive with other employers in order to attract and retain qualified personnel; and

WHEREAS, the Board of Commissioners has recognized the need to revise the Job Classification and Pay Plan for the employees of the City of Henderson by adding one (1) public safety officer in the Police Department, and amend Police Hazardous Duty Pay Grade and Salary Ranges; and

WHEREAS, the City Manager recommends the adoption of the revised Job Classification and Pay Plan and the amended Police Hazardous Duty Pay Grade and Salary Ranges

NOW, THEREFORE, BE IT ORDAINED by the City of Henderson, Kentucky as follows:

1. That the attached revised Pay Plan including the Job Classifications & Grades as shown on Exhibit "A" and the Police Hazardous Duty Grade & Salary Ranges as shown on Exhibit "B", are hereby adopted effective September 28, 2021; replaces and supersedes those contained in Ordinance 29-21; and the pay of the City's employees is adjusted accordingly.

All ordinances or parts of ordinances in conflict herewith are hereby repealed and superseded to the extent of such conflict.

This ordinance shall become effective upon its legal adoption.

On the first reading of this ordinance, it was moved by Commissioner Staton, seconded by Commissioner Thomas, that the ordinance be adopted on its first reading.

On roll call the vote stood:

Commissioner Vowels:	<u>AYE</u>	Commissioner Thomas:	<u>AYE</u>
Commissioner Pruitt:	<u>AYE</u>	Mayor Austin:	<u>AYE</u>
Commissioner Staton:	<u>AYE</u>		

PUBLICATION DATE:

FIRST READ: 09/14/2021
SECOND READ:

WHEREUPON, Mayor Austin declared the ordinance adopted on first reading and ordered that it be presented for second reading at a meeting of the Board of Commissioners.

On second reading of the ordinance, it was moved by Commissioner _____, seconded by Commissioner _____, that the ordinance be adopted.

WHEREUPON, the vote was called. On roll call the vote stood:

Commissioner Vowels: _____	Commissioner Thomas: _____
Commissioner Pruitt: _____	Mayor Austin: _____
Commissioner Staton: _____	

WHEREUPON, Mayor Austin declared the ordinance adopted, affixed his signature and the date and ordered it be recorded.

ATTEST: _____ Steve Austin, Mayor
 Date: _____

Maree Collins, CKMC,
City Clerk

**APPROVED AS TO FORM AND
LEGALITY THIS 9 DAY OF
SEPTEMBER, 2021.**

By: *Dawn S. Kelsey*
Dawn S. Kelsey
City Attorney

City of Henderson, Kentucky Job Classifications & Grades

<u>Code</u>	<u>Grade</u>	<u>Classification Title</u>	<u>FLSA</u>
A			
0301	8	Account Clerk	N
0306	10	Account Representative	N
0309	10	Account Representative, Part-time	N
0304	12	Account Technician	N
0305	14	Account Technician, Senior	N
0314	36	Accounting Manager	E
0307	10	Administrative Clerk	N
0063	15	Administrative Secretary	N
0315	36	Assistant Finance Director	E
1110	HD12	Assistant Fire Chief	N
3021	47	Assistant Gas System Director	E
0229	38	Assistant IT Director	E
B			
0062	15	Benefits Coordinator	N
3701	11	Bus Operator	N
3702	11	Bus Operator, On Call	N
3073	11	Bus Operator, Part-time	N
4204	11	Bus Preventive Maintenance Technician	N
C			
4038	10	Cemeteries Equipment Operator	N
0020	29	City Clerk	E
2320	37	City Engineer	E
1210	30	Code Administrator	E
1204	19	Code Inspector	N
1309	14	Communications Officer	N
1312	17	Communications Officer, Lead	N
1307	14	Communications Officer, On Call	N
8100	16	Community Development Specialist	N
4003	7	Crew Worker	N
4004	10	Crew Worker, Senior	N
6000	5	Custodial Worker	N
D			
0201	8	Data Entry Operator	N
1016	PHD13	Deputy Police Chief	E
0321	50	Director, Finance	E
0520	45	Director, Human Resources	E
E			
2310	31	Engineer	E
3104	13	Engineering Technician	N
4040	10	Equipment Operator	N
4041	11	Equipment Operator, Senior	N

City of Henderson, Kentucky Job Classifications & Grades

<u>Code</u>	<u>Grade</u>	<u>Classification Title</u>	<u>FLSA</u>
F			
1106	HD10, HD12	Fire Captain	N
1120	HD13	Fire Chief	E
1103	HD8, HD10	Fire Driver - Engineer	N
1104	HD9, HD11, HD12	Fire Lieutenant	N
1102	HD7, HD9, HD11	Firefighter	N
1100	HD7	Firefighter-In-Training (hourly)	N
1101	HD7	Firefighter-In-Training (shift)	N
G			
4106	28	Garage Superintendent	E
3004	22	Gas Construction Supervisor	N
3002	17	Gas Distribution Crew Leader	N
3007	31	Gas Distribution Engineer	E
3006	31	Gas Distribution Superintendent	E
3005	12	Gas Distribution Technician	N
3105	14	Gas Measurement Technician	N
3106	19	Gas Measurement Technician Leader	N
3108	14	Gas Servicer	N
3003	21	Gas System Analyst	N
3001	12	Gas System Equipment Operator	N
3012	10	Gas System Worker	N
4000	6	Grounds/Maintenance Worker	N
H			
4043	14	Heavy Equipment Operator	N
4044	17	Heavy Equipment Operator, Senior	N
0506	14	Human Resources Generalist	N
0510	20	Human Resources Specialist	N
0063	15	HWU Administrative Assistant	N
4338	21	HWU Automation Specialist	N
4359	23	HWU Automation Specialist - Lead	N
4308	40	HWU Chief Engineer	E
4360	18	HWU Collection System Operator	N
4346	18	HWU Distribution System Operator	N
4340	17	HWU GIS Analyst	N
4339	32	HWU GIS Manager	E
2310	31	HWU Engineer	E
4331	33	HWU Information System Manager	E
4347	24	HWU Maintenance Supervisor	N
4325	11	HWU Maintenance Technician I	N
4326	16	HWU Maintenance Technician II	N
4327	18	HWU Maintenance Technician, Senior	N
4206	16	HWU Mechanic	N
4348	13	HWU Purchasing Aide	N
4328	25	HWU Purchasing Manager	E
4349	10	HWU Receiving/Inventory Clerk	N
0060	10	HWU Secretary	N
0066	10	HWU Secretary, Part-time	N
0061	12	HWU Secretary, Senior	N
4306	10	HWU (SOC) Secretary	N
4305	12	HWU (SOC) Secretary, Senior	N
4318	35	HWU Treatment Manager	E
4323	24	HWU Treatment Operator Chief	N

City of Henderson, Kentucky Job Classifications & Grades

<u>Code</u>	<u>Grade</u>	<u>Classification Title</u>	<u>FLSA</u>
4313	15	HWU Utility Locator/Geospatial Technician	N
4302	18	HWU Utility System Crew Leader	N
4351	18	HWU Utility System Specialist - Camera Truck Lead	N
4309	35	HWU Utility System Superintendent	E
4312	10	HWU Utility System Worker I	N
4361	12	HWU Utility System Worker II	N
4319	14	HWU Utility System Worker III	N
4205	11	HWU Vehicle Mechanic I	N
4207	16	HWU Vehicle Mechanic II	N
4330	14	HWU Wastewater Treatment Operator I	N
4345	18	HWU Wastewater Treatment Operator II	N
4356	17	HWU Water Quality Specialist	N
4321	14	HWU Water Treatment Operator I	N
4334	18	HWU Water Treatment Operator II	N
I			
0209	22	IT Support Specialist	N
0302	11	Inventory Control Technician	N
L			
4007	9	Landscape Technician	N
0064	16	Legal Secretary	N
M			
3100	17	Maintenance Welder	N
3304	9	Meter Reader	N
6102	8	Municipal Facilities Assistant	N
6110	31	Municipal Facilities Superintendent	E
6104	13	Municipal Facilities Worker I	N
6105	18	Municipal Facilities Worker II	N
6107	23	Municipal Facilities Worker III	N
6106	17	Municipal Facilities Worker, Senior I	N
6108	22	Municipal Facilities Worker, Senior II	N
6109	27	Municipal Facilities Worker, Senior III	N
N			
0214	22	Network Administrator I	N
0213	26	Network Administrator II	N
O			
0389	17	Occupational Tax Representative Administrator	N
0391	9	Occupational Tax Representative, Part-time	N
0112	8	Office Assistant	N
1308	14	On-Call CAD/GIS Programmer	N
P			
1000	8	Parking Enforcement Officer	N
4101	24	Parks and Cemeteries Superintendent	E
1020	PHD14	Police Chief	E
1012	PHD11	Police Lieutenant	E
1014	PHD12	Police Major	E
1004	PHD7, PHD9, PHD11	Police Officer	N
1008	PHD9, PHD11, PHD12	Police Sergeant	N
0221	25	Programmer/Analyst	N
1202	13	Property Maintenance Inspector	N
<u>1002</u>	<u>14</u>	<u>Public Safety Officer</u>	<u>N</u>

**City of Henderson, Kentucky
Job Classifications & Grades**

<u>Code</u>	<u>Grade</u>	<u>Classification Title</u>	<u>FLSA</u>
R			
0065	10	Records Technician	N
7005	8	Recreation Center Worker	N
7007	8	Recreation Center Worker, Part-time	N
7006	15	Recreation Facilities Supervisor	E
7010	26	Recreation Program Manager	E
0312	20	Revenue Supervisor	N
S			
0019	32	Safety & Training Coordinator	E
4042	11	Sanitation Equipment Operator, Senior	N
4108	31	Sanitation Superintendent	E
4001	7	Sanitation Worker	N
4002	8	Sanitation Worker, Senior	N
4009	9	Scale Operator	N
1001	5	School Crossing Guard	N
0060	10	Secretary	N
0061	12	Secretary, Senior	N
4110	31	Street Superintendent	E
0212	18	System Administrator	N
T			
4039	13	Traffic Control Supervisor	N
4211	17	Transit Mechanic Supervisor	N
3711	31	Transit Superintendent	E
U			
3309	20	Utility Billing Supervisor	N
3303	13	Utilities Servicer	N
V			
4206	16	Vehicle Mechanic	N
4203	8	Vehicle Servicer	N
4202	6	Vehicle Servicer Helper	N

City of Henderson, Kentucky Job Classifications & Grades

<u>Code</u>	<u>Grade</u>	<u>Classification Title</u>	<u>FLSA</u>
6000	5	Custodial Worker	N
1001	5	School Crossing Guard	N
4000	6	Grounds/Maintenance Worker	N
4202	6	Vehicle Servicer Helper	N
4003	7	Crew Worker	N
4001	7	Sanitation Worker	N
0301	8	Account Clerk	N
0201	8	Data Entry Operator	N
6102	8	Municipal Facilities Assistant	N
0112	8	Office Assistant	N
1000	8	Parking Enforcement Officer	N
7005	8	Recreation Center Worker	N
7007	8	Recreation Center Worker, Part-time	N
4002	8	Sanitation Worker, Senior	N
4203	8	Vehicle Servicer	N
4007	9	Landscape Technician	N
3304	9	Meter Reader	N
0391	9	Occupational Tax Representative, Part-time	N
4009	9	Scale Operator	N
0306	10	Account Representative	N
0309	10	Account Representative, Part-time	N
0307	10	Administrative Clerk	N
4038	10	Cemeteries Equipment Operator	N
4004	10	Crew Worker, Senior	N
4040	10	Equipment Operator	N
3012	10	Gas System Worker	N
4306	10	HWU (SOC) Secretary	N
4349	10	HWU Receiving/Inventory Clerk	N
0060	10	HWU Secretary	N
0066	10	HWU Secretary, Part-time	N
4312	10	HWU Utility System Worker I	N
0065	10	Records Technician	N
0060	10	Secretary	N
3701	11	Bus Operator	N
3702	11	Bus Operator, On Call	N
3073	11	Bus Operator, Part-time	N
4204	11	Bus Preventive Maintenance Technician	N
4041	11	Equipment Operator, Senior	N
4325	11	HWU Maintenance Technician I	N
4205	11	HWU Vehicle Mechanic I	N
0302	11	Inventory Control Technician	N
4042	11	Sanitation Equipment Operator, Senior	N
0304	12	Account Technician	N
3005	12	Gas Distribution Technician	N
3001	12	Gas System Equipment Operator	N
4305	12	HWU (SOC) Secretary, Senior	N
0061	12	HWU Secretary, Senior	N
4361	12	HWU Utility System Worker II	N
0061	12	Secretary, Senior	N
3104	13	Engineering Technician	N
4348	13	HWU Purchasing Aide	N
6104	13	Municipal Facilities Worker I	N
1202	13	Property Maintenance Inspector	N

City of Henderson, Kentucky Job Classifications & Grades

<u>Code</u>	<u>Grade</u>	<u>Classification Title</u>	<u>FLSA</u>
4039	13	Traffic Control Supervisor	N
3303	13	Utilities Servicer	N
0305	14	Account Technician, Senior	N
1309	14	Communications Officer	N
1307	14	Communications Officer, On Call	N
3105	14	Gas Measurement Technician	N
3108	14	Gas Servicer	N
4043	14	Heavy Equipment Operator	N
0506	14	Human Resources Generalist	N
4319	14	HWU Utility System Worker III	N
4330	14	HWU Wastewater Treatment Operator I	N
4321	14	HWU Water Treatment Operator I	N
1308	14	On-Call CAD/GIS Programmer	N
<u>1002</u>	<u>14</u>	<u>Public Safety Officer</u>	<u>N</u>
0063	15	Administrative Secretary	N
0062	15	Benefits Coordinator	N
0063	15	HWU Administrative Assistant	N
4313	15	HWU Utility Locator/Geospatial Technician	N
7006	15	Recreation Facilities Supervisor	E
8100	16	Community Development Specialist	N
4326	16	HWU Maintenance Technician II	N
4206	16	HWU Mechanic	N
4207	16	HWU Vehicle Mechanic II	N
0064	16	Legal Secretary	N
4206	16	Vehicle Mechanic	N
1312	17	Communications Officer, Lead	N
3002	17	Gas Distribution Crew Leader	N
4044	17	Heavy Equipment Operator, Senior	N
4340	17	HWU GIS Analyst	N
4356	17	HWU Water Quality Specialist	N
3100	17	Maintenance Welder	N
6106	17	Municipal Facilities Worker, Senior I	N
0389	17	Occupational Tax Representative Administrator	N
4211	17	Transit Mechanic Supervisor	N
4360	18	HWU Collection System Operator	N
4346	18	HWU Distribution System Operator	N
4327	18	HWU Maintenance Technician, Senior	N
4302	18	HWU Utility System Crew Leader	N
4351	18	HWU Utility System Specialist - Camera Truck Lead	N
4345	18	HWU Wastewater Treatment Operator II	N
4334	18	HWU Water Treatment Operator II	N
6105	18	Municipal Facilities Worker II	N
0212	18	System Administrator	N
1204	19	Code Inspector	N
3106	19	Gas Measurement Technician Leader	N
0510	20	Human Resources Specialist	N
0312	20	Revenue Supervisor	N
3309	20	Utility Billing Supervisor	N
3003	21	Gas System Analyst	N
4338	21	HWU Automation Specialist	N
3004	22	Gas Construction Supervisor	N
0209	22	IT Support Specialist	N
6108	22	Municipal Facilities Worker, Senior II	N

City of Henderson, Kentucky Job Classifications & Grades

<u>Code</u>	<u>Grade</u>	<u>Classification Title</u>	<u>FLSA</u>
0214	22	Network Administrator I	N
4359	23	HWU Automation Specialist - Lead	N
6107	23	Municipal Facilities Worker III	N
4347	24	HWU Maintenance Supervisor	N
4323	24	HWU Treatment Operator Chief	N
4101	24	Parks and Cemeteries Superintendent	E
4328	25	HWU Purchasing Manager	E
0221	25	Programmer/Analyst	N
0213	26	Network Administrator II	N
7010	26	Recreation Program Manager	E
6109	27	Municipal Facilities Worker, Senior III	N
4106	28	Garage Superintendent	E
0020	29	City Clerk	E
1210	30	Code Administrator	E
2310	31	Engineer	E
3007	31	Gas Distribution Engineer	E
3006	31	Gas Distribution Superintendent	E
2310	31	HWU Engineer	E
6110	31	Municipal Facilities Superintendent	E
4108	31	Sanitation Superintendent	E
4110	31	Street Superintendent	E
3711	31	Transit Superintendent	E
4339	32	HWU GIS Manager	E
0019	32	Safety & Training Coordinator	E
4331	33	HWU Information System Manager	E
4318	35	HWU Treatment Manager	E
4309	35	HWU Utility System Superintendent	E
0314	36	Accounting Manager	E
0315	36	Assistant Finance Director	E
2320	37	City Engineer	E
0229	38	Assistant IT Director	E
4308	40	HWU Chief Engineer	E
0520	45	Director, Human Resources	E
3021	47	Assistant Gas System Director	E
0321	50	Director, Finance	E
1100	HD7	Firefighter-In-Training (hourly)	N
1101	HD7	Firefighter-In-Training (shift)	N
1102	HD7, HD9, HD11	Firefighter	N
1103	HD8, HD10	Fire Driver - Engineer	N
1104	HD9, HD11, HD12	Fire Lieutenant	N
1106	HD10, HD12	Fire Captain	N
1110	HD12	Assistant Fire Chief	N
1120	HD13	Fire Chief	E
1004	PHD7, PHD9, PHD11	Police Officer	N
1008	PHD9, PHD11, PHD12	Police Sergeant	N
1012	PHD11	Police Lieutenant	E
1014	PHD12	Police Major	E
1016	PHD13	Deputy Police Chief	E
1020	PHD14	Police Chief	E

Police Hazardous Duty Grade & Salary Ranges

Effective [July 1, 2021] September 28, 2021

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
PHD 1	23,497.29	24,142.12	24,783.81	25,422.33	26,064.01	26,439.55	27,073.87	27,713.45	27,738.70	28,334.09
PHD 2	25,895.70	26,412.20	27,130.68	27,738.70	28,005.89	28,706.48	29,407.07	30,107.66	30,808.25	31,508.84
PHD 3	27,872.29	28,661.25	29,450.20	30,239.15	31,028.11	31,817.06	32,606.01	33,394.96	34,183.92	34,972.87
PHD 4	30,774.59	31,660.32	32,546.05	33,431.78	34,317.51	35,203.24	36,088.98	36,974.71	37,860.44	38,746.17
PHD 5	33,931.45	34,922.38	35,913.30	36,904.23	37,895.15	38,886.08	39,877.00	40,867.93	41,858.85	42,849.78
PHD 6	37,341.83	38,446.37	39,550.90	40,655.44	41,759.97	42,864.50	43,969.04	45,073.57	46,178.11	47,282.64
PHD 7	41,028.87	42,256.48	43,484.10	44,711.71	45,939.32	47,166.93	48,394.54	49,622.15	50,849.76	52,077.37
PHD 8	44,986.26	46,345.36	47,704.47	49,063.57	50,422.67	51,781.78	53,140.88	54,499.98	55,859.09	57,218.19
PHD 9	49,248.71	50,749.83	52,250.94	53,752.06	55,253.17	56,754.28	58,255.40	59,756.51	61,257.63	62,758.74
PHD 10	53,808.86	55,462.51	57,116.15	58,769.80	60,423.44	62,077.09	63,730.73	65,384.38	67,038.02	68,691.67
PHD 11 *	58,703.52	60,520.22	62,336.92	64,153.61	65,970.31	67,787.00	69,603.70	71,420.39	73,237.09	75,053.79
PHD 12	69,527.96	71,705.47	73,882.98	76,060.49	78,238.00	80,415.51	82,593.02	84,770.53	86,948.04	89,125.55
PHD 13	81,882.96	84,472.83	87,062.70	89,652.57	92,242.44	94,832.31	97,422.18	100,012.05	102,601.92	105,191.79
PHD 14	95,996.81	99,056.89	102,116.98	105,177.06	108,237.15	111,297.23	114,357.32	117,417.41	120,477.49	123,537.58
PHD 15	112,178.76	115,778.49	119,378.22	122,977.95	126,577.68	130,177.41	133,777.14	137,376.86	140,976.59	144,576.32

Police Hazardous Duty Pay Progression

Police Officer	Pay Progression
Year 1 (12 months step)	PHD 7-Step 1
Year 2 (12 months step)	PHD 7-Step 2
Year 3 (24 months step)	PHD 7-Step 3
Year 5 (24 months step)	PHD 7-Step 4
Year 7 (24 months step)	PHD 7-Step 5
Year 9 (12 months step)	PHD 7-Step 6
Year 10 (12 months step)	PHD 9-Step 1
Year 11 (12 months step)	PHD 9-Step 2
Year 12 (24 months step)	PHD 9-Step 3
Year 14 (24 months step)	PHD 9-Step 4
Year 16 (24 months step)	PHD 9-Step 5
Year 18 (24 months step)	PHD 9-Step 6
Year 20 (24 months step)	PHD 11-Step 1 *
Year 22 (24 months step)	PHD 11-Step 2
Year 24 (24 months step)	PHD 11-Step 4
Year 26 (24 months step)	PHD 11-Step 5
Year 28 (24 months step)	PHD 11-Step 6
Year 30 (maximum step)	PHD 11-Step 7

Police Lieutenant	Pay Progression
Year 1 (12 months step)	PHD 11-Step 1
Year 2 (12 months step)	PHD 11-Step 2
Year 3 (24 months step)	PHD 11-Step 3
Year 5 (24 months step)	PHD 11-Step 4
Year 7 (24 months step)	PHD 11-Step 5
Year 9 (12 months step)	PHD 11-Step 6
Year 10 (maximum step)	PHD 11-Step 7

Police Major	Pay Progression
Year 1 (12 months step)	PHD 12-Step 1
Year 2 (12 months step)	PHD 12-Step 2
Year 3 (24 months step)	PHD 12-Step 3
Year 5 (24 months step)	PHD 12-Step 4
Year 7 (24 months step)	PHD 12-Step 5
Year 9 (12 months step)	PHD 12-Step 6
Year 10 (maximum step)	PHD 12-Step 7

Deputy Police Chief	Pay Progression
Year 1 (12 months step)	PHD 13-Step 1
Year 2 (12 months step)	PHD 13-Step 2
Year 3 (24 months step)	PHD 13-Step 3
Year 5 (24 months step)	PHD 13-Step 4
Year 7 (24 months step)	PHD 13-Step 5
Year 9 (12 months step)	PHD 13-Step 6
Year 10 (maximum step)	PHD 13-Step 7

Police Chief	Pay Progression
Year 1 (12 months step)	PHD 14-Step 2
Year 2 (12 months step)	PHD 14-Step 3
Year 3 (24 months step)	PHD 14-Step 4
Year 5 (24 months step)	PHD 14-Step 5
Year 7 (24 months step)	PHD 14-Step 6
Year 9 (12 months step)	PHD 14-Step 7
Year 10 (maximum step)	PHD 14-Step 8

Police Officers, Police Sergeants, and Police Lieutenants assigned to 2nd shift (2 pm - 10 pm) or 3rd shift (10 pm - 6 am) or 12 hour shift (6pm - 6 am) will qualify for shift differential.

Police Shift differential (8 hour shift)	Police Shift differential (12 hour shift)
2nd shift - \$1.25/hour	6 pm - 6 am \$1.25/hour
3rd shift - \$0.75/hour	

* Retired police officers employed pursuant to KRS 95.022 will be paid at the PHD11/Step1 pay rate.

City Commission Memorandum
21-235

September 17, 2021

TO: Mayor Steve Austin and the Board of Commissioners

FROM: William L. "Buzzy" Newman, Jr., City Manager *WLN*

SUBJECT: Amended Public COVID-19 Vaccination Incentives

The accompanying municipal order authorizes the approval of amending Municipal Order 46-21, voluntary financial incentive program for City of Henderson adult residents who have received full doses of a COVID-19 vaccine.

The amended municipal order edits the participating pharmacy list and expands the incentive to qualified citizens who received their first vaccine on or after September 14, 2021, and those who receive the first vaccine between September 22, 2021, and October 22, 2021, and become fully vaccinated within twenty-eight (28) days thereafter.

Your approval of the attached municipal order is requested.

MUNICIPAL ORDER _____

MUNICIPAL ORDER AMENDING MUNICIPAL ORDER 46-21
VOLUNTARY FINANCIAL INCENTIVE PROGRAM FOR CITY OF
HENDERSON, KENTUCKY ADULT RESIDENTS WHO HAVE
RECEIVE FULL DOSES OF COVID 19 VACCINE

WHEREAS, there continues to be an increase of new active cases of Covid-19 within the City of Henderson and Henderson County; and

WHEREAS, as of September 1, 2021, the fully vaccination rate of Henderson County is 40.39% which is below both the state (58%) and national averages (52.7%); and

WHEREAS, the current surge of COVID-19 cases in Henderson County and the counties surrounding Henderson and the associated increase of hospitalizations have caused local hospital to be at capacity or near capacity;

WHEREAS, Kaiser estimates 113,000 unvaccinated Americans who were hospitalized with Covid-19 in June and July would have stayed out of the hospital had they gotten vaccinated, and at an average cost of \$20,000 per hospitalization, those unvaccinated Covid victims required about \$2.3 billion in unnecessary health care spending, in just two months; and

WHEREAS, the City of Henderson would like to provide a financial incentive for its unvaccinated adult citizens to get vaccinated against Covid-19 to assist in stopping the Covid-19 virus outbreak and provide some relief to area hospitals; and

WHEREAS, the City of Henderson received funding from the federal government through the American Rescue Plan Act (ARPA) which can be used to pay for vaccine incentive programs; and

WHEREAS, the City has worked with T & T Drug Store, Midway Pharmacy, Butler's Apothecary, and the Green River District Health Department [~~Health First Community Health Center~~] to develop, promote, and administer an incentive program to get more City residents vaccinated; and

WHEREAS, the City desires the first one thousand (1,000) adult City of Henderson residents, age 18 and over, who become fully vaccinated during this thirty (30) day period receive a one (1) time financial incentive of One Hundred Dollars (\$100) provided in gift cards with the citizens' understanding that providing false information may result in criminal charges; and

WHEREAS, to be eligible for the financial incentive, all eligible residents must [~~be vaccinated~~] receive his/her first dose of a Covid-19 vaccine between September 22, 2021 and October 22, 2021, and become fully vaccinated within twenty-eight (28) days thereafter. Those residents who received their first dose of a Covid-19 vaccine, or the one (1) dose of Johnson & Johnson vaccine, on or after September 14, 2021, and receive the second dose of the same vaccine from a participating provider of the Vaccine Incentive Program between September 22, 2021 and October 22, 2021 are also eligible for the one (1) time financial incentive.

NOW, THEREFORE, BE IT ORDERED, by the City of Henderson, Kentucky, will develop a vaccination incentive program for City of Henderson adult residents wherein the first one thousand (1,000) adult residents of the City of Henderson, Kentucky who [~~become fully vaccinated for Covid-19~~] receive his/her first Covid-19 shot between September 22, 2021 and October 22, 2021, and become fully vaccinated within twenty-eight (28) days thereafter, at one of the participating pharmacies will receive a \$100 gift card, the funds will come from ARPA funds. Those residents who received their first dose of a Covid-19 vaccine, or the one (1) dose of Johnson & Johnson vaccine, on or after September 14, 2021, and receive the second dose of the same vaccine from a participating provider of the Vaccine Incentive Program between September 22, 2021 and October 22, 2021 are also eligible for the one (1) time financial incentive.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Resolution be adopted, the vote was called. On roll call the vote stood:

Commissioner Vowels: _____	Commissioner Thomas: _____
Commissioner Pruitt: _____	Mayor Austin: _____
Commissioner Staton: _____	

INTRODUCED, PUBLICLY READ AND FINALLY APPROVED ON ONE READING, this the _____ day of September 2021.

Steve Austin, Mayor
Date: _____

ATTESTED

Maree Collins, CKMC
City Clerk

APPROVED AS TO FORM AND LEGALITY THIS ____ DAY OF SEPTEMBER , 2021.

By: _____
Dawn S. Kelsey
City Attorney