

# CITY OF HENDERSON – RECORD BOOK

Record of Minutes of           A Regular           Meeting on           May 22, 2018          

A meeting of the Board of Commissioners of the City of Henderson, Kentucky, was held on Tuesday, May 22, 2018, at 5:30 p.m., prevailing time, in the third floor Assembly Room located in the Municipal Center Building at 222 First Street, Henderson, Kentucky.

INVOCATION was given by Reverend Jeff Ferguson, First Assembly of God, followed by recitation of the Pledge of Allegiance to our American Flag.

There were present Mayor Steve Austin presiding:

PRESENT:

Commissioner Patti Bugg  
 Commissioner Robert N. Pruitt, Sr.  
 Commissioner Bradley S. Staton  
 Commissioner Austin P. Vowels

ALSO PRESENT:

Mr. Russell R. Sights, City Manager  
 Mr. William L. “Buzzy” Newman, Jr., Assistant City Manager  
 Mrs. Dawn Kelsey, City Attorney  
 Ms. Maree Collins, City Clerk  
 Mrs. Donna Stinnett, Community Relations Manager/Public Information Officer  
 Mr. Robert Gunter, Finance Director  
 Mr. Trace Stevens, Parks, Recreation & Cemeteries Director  
 Mr. Scott Foreman, Fire Chief  
 Mr. Briscoe Edwards, Police Major  
 Mr. Ray Nix, Code Administrator  
 Mr. Doug Boom, Engineer  
 Mrs. Connie Galloway, Human Resources Director  
 Mrs. Jennifer Latimer, Executive Assistant  
 Mr. David Wright, Network Administrator  
 Mrs. Trisha Wright, Henderson Leadership Initiative Project  
 Mrs. Susan Sauls, Volunteer and Information Center  
 Senator Dorsey Ridley, Rotary Club of Henderson President  
 Ms. Susan Blanford, Rotary Club of Henderson  
 Ms. Angela Hagedorn, Humane Society of Henderson County Executive Director  
 Ms. Katie Crooks, Humane Society of Henderson County Chief Animal Control Officer  
 Ms. Lindsay Locasto, Downtown Henderson Partnership  
 Ms. Abby Dixon, Henderson County Tourist Commission  
 Mr. Ernest Green  
 Mr. Jarod Fulcher  
 Mr. Keegan O’Daniel, Allstate Tower  
 Mr. Ed Klaus  
 Mrs. Stacy Klaus  
 Reverend Jeff Ferguson, First Assembly of God  
 Mr. Doug White, *the Gleaner*  
 Police Officer

---

APPEARANCE OF CITIZENS:

ERNEST GREEN, expressed his concern of the Henderson Municipal Power & Light billing process and continued fuel adjustment charges even though the units are not running and HMPL is purchasing power on the open market. He also expressed his objections to HMPL setting up a charity with part of the settlement funds and cautioned that the principal goal of that utility was not to provide revenue but to provide a useful service to the community.

MAYOR AUSTIN indicated that since no one from the utility was present to address his concerns that the Henderson Municipal Power & Light General Manager Chris Heimgartner

# CITY OF HENDERSON – RECORD BOOK

Record of Minutes of           A Regular           Meeting on           May 22, 2018          

would contact him to address the expenses that make up the fuel adjustment charge. Mayor Austin assured Mr. Green that his concerns would be taken under advisement.

PRESENTATION: Rotary Donation to the East End Park Pavilion

SENATOR DORSEY RIDLEY, and SUSAN BLANFORD, of the Henderson Rotary Club presented a check in the amount of \$7,500.00 designated for use on the East End Park Pavilion project. Senator Ridley indicated that the Rotary Club is celebrating 100 years of service to the community and is proud to continue that tradition with the presentation of a \$7,500.00 grant through the Rotary International Foundation for the East End Park pavilion.

MAYOR AUSTIN thanked the Rotary Club for their service and the grant funds to be used to improve the East End Park as there is no shade out there or place for parents to bring a picnic and enjoy the day with their children.

TRACE STEVENS, Parks, Recreation and Cemeteries Director, reported that details are being finalized and work proceeds on electrical placements, colors and location. The project is moving along and should be completed soon.

---

PRESENTATION: Humane Society of Henderson County Quarterly Report

ANGELA HAGEDORN, Humane Society of Henderson County Executive Director and Animal Control Director, reported on happenings at the shelter over the past quarter: Summer is here! Current state and local regulations do not prohibit leaving animals outside at all times, however a good rule of thumb to remember is “if you are hot then they are also!” Animals must be provided access to water at all times and an appropriate shelter with three sides and roof. It is recommended that the shelter be placed in a shaded area. She reported that the flooring project is completed and the second phase involves replacing doors and rearranging rooms in the public and office areas. She thanked the public for their understanding and cooperation during the flooring renovation. She reminded everyone that animal control can only deal with domestic and livestock animals as they are not certified to handle wildlife animals. Staff continues with training certifications/re-certifications; and the BARK court diversion program continues to be utilized by the court system for the education of people to be better pet owners.

MAYOR AUSTIN thanked her for her continued work and commended she and her staff on the great job they are doing.

---

PRESENTATION: Henderson Leadership Initiative Project-Online Resource Guide

SUSAN SAULS, Volunteer and Information Center Executive Director, explained that in the past the Volunteer and Information Center has updated and printed the 148 page directory of services, Community Resource Guide, every two years and provided it to agencies, organizations and other interested parties at a cost of \$50.00 per book. And of course, the Guide was outdated as soon as it was sent to the printers! But because of Trisha and her involvement with the Henderson Leadership Initiative and support from her and support from a lot of other people and the financial support from the Community Foundation and some from the County, we now have this real time online information.

TRISHA WRIGHT, Henderson Leadership Initiative graduate, explained that as her HLI project she created an interactive website database of all of the information listed in the Community Resource Guide which can be found at Hendersonkycrg.com. She then demonstrated the details of searching by keyword, organization, or service. She indicated that the website was designed with an emphasis on mobile device responsiveness because people are using their smart phones more and more these days. An agency can send in their updated information electronically if corrections or changes are needed so that the listing will have up-to-date information. A translate option has been included for those that English may be a second

# CITY OF HENDERSON – RECORD BOOK

Record of Minutes of           A Regular           Meeting on           May 22, 2018          

language and also literacy concerns were considered so logo identifications are included so there is quick recall and connection with the services. The groups included on the website are nonprofits, ministries and other organizations that provide a free or low cost, based on need, service within the community.

COMMISSIONER STATON made a point of mentioning that Trisha was a team of one on this project through HLI.

COMMISSIONER VOWELS indicated that she works in his office as a paralegal as her day job and he is very proud of her and the work she has put into this project.

---

**PRESENTATION:** Fireworks Ordinance Enforcement Overview

BRISCOE EDWARDS, Henderson Police Major, gave a brief report on the City's Fireworks Ordinance, the Kentucky Revised Statutes that it is based on and the number of complaint calls received by dispatch over the past three years. He explained that KRS 227.700 contains the definitions of consumer fireworks. The City's ordinance mirrors those regulations and also designates specific dates and times that fireworks are allowed. Major Edwards indicated that he fully anticipated the number of complaint calls to have been much higher based on his experience working some of those dates; however, in 2015 there were a total of 56 calls from July 3<sup>rd</sup> through the 5<sup>th</sup>, in 2016 there were a total of 51 complaints over those same three dates and in 2017 there were only 26 total complaints over those three dates. There has been one report taken with charges filed in 2016 for extreme negligence that could have put someone or property in danger. Over the last three years most calls have been determined to be 'unable to locate the incidence;' others result in actions or warnings and some are neighbors that believe someone is violating the ordinance but it is actually not the case. Major Edwards reported that Bowling Green has designated areas of the City where fireworks are allowed with the majority of the City designated as an area that prohibits all fireworks.

DISCUSSION WAS HELD on possibly changing the ending time to 10:00 p.m. instead of midnight; the effect the loud noise has on pets and small children; that the state regulates/defines consumer fireworks; that sparklers are consumer fireworks and therefore the City cannot change the age restriction for their use; that all fireworks calls are responded to sometimes with a lower priority depending on other calls received; that the numbers of complaints have been declining each of the past three years; and that there was a request to move forward with drafting an amended ordinance for review at a future meeting.

---

**PUBLIC HEARING:** Municipal Aid Funds and Local Government Economic Assistance (LGEA) Funds for Fiscal Year Commencing July 1, 2018

MAYOR AUSTIN declared the Public Hearing on Municipal Aid funding and Local Government Economic Assistance funding opened at approximately 6:30 p.m. and asked the City Manager to introduce the subject matter. Mr. Russell R. Sights, City Manager, explained that the purpose of the public hearing was to determine the expenditure of Municipal Aid and Local Government Economic Assistance funds anticipated to be in the amounts of \$574,961.00 and \$17,000.00 for use for street and road improvements. Included in the budget is a list of the proposed streets and roads to be paved utilizing these funds based upon recommendation of the Pavement Management software program that determines PCI ratings of each street within our roadway system. The lower the PCI rating the more deteriorated the condition of the roadway.

Mayor Austin then asked if any member of the public or the Board had questions or would like to speak on the proposed use of these funds. There being no further discussion Mayor Austin declared the Public Hearing closed at approximately 6:34 p.m.

---

# CITY OF HENDERSON – RECORD BOOK

*Record of Minutes of*                A Regular                *Meeting on*                May 22, 2018          

APPROVAL OF CONSENT AGENDA:

MAYOR AUSTIN asked the City Clerk to read the Consent Agenda.

Minutes:      April 24, 2018, Regular Meeting  
                   May 8, 2018, Special Called Meeting

MOTION by Commissioner Staton, seconded by Commissioner Pruitt, to approve the items on the Consent Agenda as presented.

The vote was called. On roll call, the vote stood:

Commissioner Pruitt ----- Aye:  
 Commissioner Bugg ----- Aye:  
 Commissioner Vowels ----- Aye:  
 Commissioner Staton ----- Aye:  
 Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the consent agenda items approved.

/s/ Steve Austin  
 Steve Austin, Mayor  
 May 22, 2018

ATTEST:

Maree Collins, City Clerk      \_\_\_\_\_

ORDINANCE NO. 12-18: FIRST READ

ORDINANCE AMENDING CODE OF ORDINANCES REGARDING ANIMALS AND BEE KEEPING

AN ORDINANCE AMENDING CHAPTER 6, *ANIMALS*, ARTICLE I, *IN GENERAL*, BY AMENDING SECTION 6-5 *ANIMAL, FOWL AND BEES NUISANCE* AND ADDING SECTION 6-9 *BEE KEEPING* OF THE CODE OF ORDINANCES OF THE CITY OF HENDERSON

MOTION by Commissioner Staton, seconded by Commissioner Vowels, that the ordinance be adopted.

DAWN KELSEY, City Attorney, indicated that bees are currently considered a nuisance under the City's Code of Ordinances and this amendment and bee keeping ordinance has been previously discussed and reviewed with the Audubon Bee Keepers Association and will allow bee keeping within the city limits under certain conditions.

JAROD FULCHER, asked several questions relating to the details of the ordinance as he had missed previous meetings on the subject.

DISCUSSION WAS HELD relating to the specifics of the ordinance for the number of hives; lot size and location of the hives; how complaints would be handled; the Permitting process; adjacent land owners' rights; fencing requirements; and the effective date of the ordinance.

The vote was called. On roll call, the vote stood:

Commissioner Pruitt ----- Aye:  
 Commissioner Bugg ----- Aye:  
 Commissioner Vowels ----- Aye:  
 Commissioner Staton ----- Aye:  
 Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the ordinance adopted on its first reading and ordered that it be presented for a second reading at a meeting of the Board of Commissioners.

**CITY OF HENDERSON – RECORD BOOK**

Record of Minutes of           A Regular           Meeting on           May 22, 2018          

ORDINANCE NO. 13-18: FIRST READ

ORDINANCE AMENDING CODE OF ORDINANCES REGARDING NUISANCES  
 AN ORDINANCE AMENDING CHAPTER 15, *NUISANCES*, ARTICLE I, *IN GENERAL*, BY AMENDING SECTION 15-51 *ORDINANCE FINE SCHEDULE OF THE CODE OF ORDINANCES OF THE CITY OF HENDERSON*

MOTION by Commissioner Staton, seconded by Commissioner Bugg, that the ordinance be adopted.

DAWN KELSEY, City Attorney, indicated that this ordinance amendment is to add bees to the Code Enforcement Board Fine Schedule under animals now that they will be Permitted under Chapter 6, *Animals*.

The vote was called. On roll call, the vote stood:

- Commissioner Pruitt ----- Aye:
- Commissioner Bugg ----- Aye:
- Commissioner Vowels ----- Aye:
- Commissioner Staton ----- Aye:
- Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the ordinance adopted on its first reading and ordered that it be presented for a second reading at a meeting of the Board of Commissioners.

ORDINANCE NO. 14-18: FIRST READ

ORDINANCE ADDING AND ADOPTING TRANSIENT ROOM TAX IN CHAPTER 21 OF THE CODE OF ORDINANCES

AN ORDINANCE ADDING AND ADOPTING TRANSIENT ROOM TAX IN CHAPTER 21, *TAXATION*, ARTICLE VII, SECTION 21-110. *TAX IMPOSED*; SECTION 21-112. *COLLECTION; FILING OF RETURNS; PENALTY*; SECTION 21-113. *USE OF FUNDS* AND SECTION 21-114. *AUDIT* TO BE EFFECTIVE JULY 1, 2018

MOTION by Commissioner Staton, seconded by Commissioner Vowels, that the ordinance be adopted.

DAWN KELSEY, City Attorney, indicated that with the formation of a joint City/County Tourist Commission it is necessary for the City to adopt a transient room tax and the County to amend their transient room tax ordinance so that those funds will continue to pass-through to the joint tourist commission. There is no increase in any tax, it was already being collected through the County and is now necessary for both entities to collect the tax and pass it directly through to the Tourist Commission.

The vote was called. On roll call, the vote stood:

- Commissioner Pruitt ----- Aye:
- Commissioner Bugg ----- Aye:
- Commissioner Vowels ----- Aye:
- Commissioner Staton ----- Aye:
- Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the ordinance adopted on its first reading and ordered that it be presented for a second reading at a meeting of the Board of Commissioners.

# CITY OF HENDERSON – RECORD BOOK

Record of Minutes of           A Regular           Meeting on           May 22, 2018          

RESOLUTION NO. 21-18:

RESOLUTION SETTING AMOUNT OF COST-OF-LIVING INCREASE FOR BOARD OF COMMISSIONERS AT 2.1 %

RUSSELL R. SIGHTS, City Manager, explained the history of how and why the Department for Local Government calculates the Legislative Body Members maximum allowable salary based upon the allowable cost-of-living adjustment each year. He expressed that in his opinion the COLA increase should be taken each year in order to keep the salaries from deflating so much that no one would be interested in the position as has happened before COLA increases were made available. He explained that if there was concern about the perception of raising ones' own salary, then the effective date could be delayed to January 1<sup>st</sup> after the election.

COMMISSIONER STATON suggested that this matter should be postponed until after the budget with the cost-of-living-adjustment for employees has been voted on.

Consensus was to have this item for consideration at a meeting in June, 2018.

---

RESOLUTION NO. 22-18:

RESOLUTION APPROVING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF HENDERSON AND THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET UNDER THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP), FOR REIMBURSABLE FEDERAL FUNDING IN THE AMOUNT OF \$70,000.00 FOR THE DESIGN PHASE OF THE NORTH GREEN RIVER ROAD SIDEWALK EXTENSION PROJECT

MOTION by Commissioner Pruitt, seconded by Commissioner Vowels, authorizing the execution of an Agreement in the amount of \$70,000.00 with the Kentucky Transportation Cabinet Under The Transportation Alternatives Program (TAP) for the design phase of the North Green River Road Sidewalk Extension Project in order to provide children a safe and appealing means of walking and/or bicycling to school.

DOUG BOOM, Engineer, indicated that this Agreement covers the design phase of the project which entails the installation of 2,400 linear feet of six foot wide sidewalk along North Green River Road from Bend Gate Road to Osage Drive. He reported that the original TAP grant documentation for this project was submitted by Evansville Metropolitan Planning Organization back in April 2016.

The vote was called. On roll call, the vote stood:

Commissioner Pruitt ----- Aye:  
 Commissioner Bugg ----- Aye:  
 Commissioner Vowels ----- Aye:  
 Commissioner Staton ----- Aye:  
 Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the resolution adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Steve Austin  
 Steve Austin, Mayor  
 May 22, 2018

ATTEST:

Maree Collins, City Clerk \_\_\_\_\_

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on May 22, 2018

RESOLUTION NO. 23-18:

RESOLUTION APPROVING MUNICIPAL AID COOPERATIVE AGREEMENT WITH THE KENTUCKY TRANSPORTATION CABINET FOR MAINTENANCE AND CONSTRUCTION OF CITY STREETS IN FISCAL YEAR 2018-2019

MOTION by Commissioner Staton, seconded by Commissioner Bugg, authorizing the execution of the Municipal Aid Cooperative Agreement with the Kentucky Transportation Cabinet in the estimated amount of \$574,961.00 for maintenance and construction of city streets in Fiscal Year 2019.

RUSSELL R. SIGHTS, City Manager, indicated that this is the annual agreement with the state for funds to be used for maintenance and construction of city streets. The list of streets was reviewed earlier in the meeting during the Public Hearing portion of the meeting.

The vote was called. On roll call, the vote stood:

- Commissioner Pruitt ----- Aye:
Commissioner Bugg ----- Aye:
Commissioner Vowels ----- Aye:
Commissioner Staton ----- Aye:
Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the resolution adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Steve Austin
Steve Austin, Mayor
May 22, 2018

ATTEST:
Maree Collins, City Clerk

RESOLUTION NO. 24-18:

RESOLUTION APPROVING AND ADOPTING THE POLICY REGARDING THE FEDERAL TRANSIT ADMINISTRATION (FTA) TITLE VI PROGRAM

MOTION by Commissioner Bugg, seconded by Commissioner Vowels, approving and adopting the amended policy regarding the Federal Transit Administration Title VI Program for Henderson Area Rapid Transit.

CONNIE GALLOWAY, Human Resources Director, explained that the Federal Transit Authority requires that a Title VI Plan for the HART bus system be reviewed and adopted by the governing body periodically.

The vote was called. On roll call, the vote stood:

- Commissioner Pruitt ----- Aye:
Commissioner Bugg ----- Aye:
Commissioner Vowels ----- Aye:
Commissioner Staton ----- Aye:
Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the resolution adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Steve Austin
Steve Austin, Mayor
May 22, 2018

ATTEST:
Maree Collins, City Clerk

**CITY OF HENDERSON – RECORD BOOK**

Record of Minutes of           A Regular           Meeting on           May 22, 2018          

MUNICIPAL ORDER NO. 28-18:

MUNICIPAL ORDER AUTHORIZING LEASE BETWEEN THE CITY OF HENDERSON UTILITY COMMISSION, D/B/A HENDERSON MUNICIPAL POWER & LIGHT ("HMPL") AND CITY OF HENDERSON ("CITY") AND ALLSTATE TOWER, INC. FOR 1.754 ACRES MORE OR LESS OF PROPERTY LOCATED ON THE NORTH SIDE OF FIFTH STREET AND ADJACENT TO AND ON THE WEST SIDE OF CANOE CREEK; AND AUTHORIZING MAYOR TO EXECUTE SAME ON BEHALF OF CITY

MOTION by Commissioner Vowels, seconded by Commissioner Pruitt, authorizing execution of a five year lease between the City Utility Commission, the City and Allstate Tower, Inc. for property on Fifth Street to be used for the parking of equipment and storage of materials.

RUSSELL R. SIGHTS, City Manager, indicated that when this request was first presented it was determined that the City did not own all of the requirement property, some of the property was owned by Henderson Municipal Power and Light. Allstate Tower contacted HMPL and the resulting lease is before you for review and approval.

DAWN KELSEY, City Attorney, reported that she requested that a Stream Construction Permit for Construction in or Along a Stream be included in the lease as this site is in the right descending floodplain of North Fork Canoe Creek.

KEEGAN O’DANIEL, President, Allstate Tower, Inc., explained that they are expanding their business, which is located across the street from this location, and need additional space to park equipment and storage of materials and towers. He indicated that the tower materials will not be affected by flooding and there is little chance of them causing damage.

The vote was called. On roll call, the vote stood:

- Commissioner Pruitt ----- Aye:
- Commissioner Bugg ----- Aye:
- Commissioner Vowels ----- Aye:
- Commissioner Staton ----- Aye:
- Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Steve Austin  
Steve Austin, Mayor  
May 22, 2018

ATTEST:  
Maree Collins, City Clerk \_\_\_\_\_

MUNICIPAL ORDER NO. 29-18:

MUNICIPAL ORDER AWARDDING BID FOR PURCHASE OF THREE HUNDRED (300) TONS OF ROAD SALT FOR THE 2018-2019 WINTER FROM MORTON SALT, INC., CHICAGO, ILLINOIS, IN THE AMOUNT OF \$92.00 PER TON

MOTION by Commissioner Pruitt, seconded by Commissioner Vowels, to award the bid for the purchase of 300 tons of road salt to Morton Salt, Inc. in the amount of \$92.00 per ton. This was the City’s fourth year participating in the reverse auction that had five major salt suppliers submitting bids to numerous Kentucky cities and counties.

RUSSELL R. SIGHTS, City Manager, reported that there was significant competition with all being long-term reputable vendors.

ROBERT GUNTER, Finance Director, indicated that due to last year’s harsh winter salt prices have dramatically risen from \$59.60 last year to \$92.00 this year.



CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on May 22, 2018

The vote was called. On roll call, the vote stood:

- Commissioner Pruitt ----- Aye:
Commissioner Bugg ----- Aye:
Commissioner Vowels ----- Aye:
Commissioner Staton ----- Aye:
Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Steve Austin
Steve Austin, Mayor
May 22, 2018

ATTEST:
Maree Collins, City Clerk

MUNICIPAL ORDER NO. 30-18:

MUNICIPAL ORDER AUTHORIZING CONTRACT BETWEEN THE CITY OF HENDERSON AND KANSAS STATEBANK OF MANHATTAN, KANSAS TO FINANCE THE 50 BODY-WORN CAMERAS AND 40 IN-CAR VIDEO CAMERAS; AND AUTHORIZING MAYOR TO EXECUTE CONTRACT ON BEHALF OF CITY

MOTION by Commissioner Staton, seconded by Commissioner Pruitt, authorizing execution of a contract between the City and Kansas StateBank of Manhattan, Kansas, in the amount of \$85,800.00 per year over a five year term to finance the 50 body-worn cameras and 40 in-car video cameras that were approved for purchase in March.

ROBERT GUNTER, Finance Director, indicated that approval of the purchase of the cameras from Utility Associates was given earlier in the year and this lease agreement for five annual payments of \$85,800.00 completes the purchase for the police department.

The vote was called. On roll call, the vote stood:

- Commissioner Pruitt ----- Aye:
Commissioner Bugg ----- Aye:
Commissioner Vowels ----- Aye:
Commissioner Staton ----- Aye:
Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Steve Austin
Steve Austin, Mayor
May 22, 2018

ATTEST:
Maree Collins, City Clerk

CITY MANAGER’S REPORT:

RUSSELL R. SIGHTS, City Manager, indicated that the Red Cross had contacted the Gathering Place with a request to lease a portion of the basement of the Gathering Place building. Subsequently it was determined that the Gathering Place lease does not include that area as it had previously been leased to the Junior Achievement Club. Commission direction is sought in how to proceed with the City leasing the portion of the building or amending the current lease for the Gathering Place to include the requested area and allow subleasing the area.

DISCUSSION WAS HELD and consensus was determined that the current lease with the Gathering Place be amended to include the area and allow subleasing the area to the Red Cross with the stipulation that any rent funds be used only for upkeep/maintenance/repair of the facility or equipment to serve the seniors, such as treadmills, card tables, pool table, etc.

**CITY OF HENDERSON – RECORD BOOK**

Record of Minutes of           A Regular           Meeting on           May 22, 2018          

COMMISSIONERS’ REPORT:

COMMISSIONER PRUITT indicated that the cat was out-of-the bag regarding the major changes coming to the electric utility over the next year or two and that he wanted this Board to really focus in on those changes as well as accountability on the utility setting up and administering the \$1,000,000.00 fund.

---

COMMISSIONER BUGG indicated that she wanted to clarify that she was 100% for accountability but supported the use of the interest generated by the funds to help the less fortunate of our community.

---

COMMISSIONER STATON reported that Madisonville had recently partnered with the school system to hire retired police officers as school resource officers allowing them to hire more officers for less money and asked if we could look at that process to see if it might work for us.

Mayor Austin indicated that Police Chief Hargitt and Major Poynter were aware of that partnership and are looking into the details.

---

MAYOR AUSTIN reported that the Henderson Housing Authority recently completed a Public Assessment and achieved a score of 99% with High Performer status, which is in the top 2% in the country. He congratulated Ms. Jarrett and her staff on the job they do for our citizens.

Mayor Austin reported that the Green River Asset Building Coalition, which is a part of Green River Area Development District (GRADD), conducted tax assistance in Henderson with 1,168 participants and that the Earned Income Credits, Childcare Credits, and Education Credits totaled \$1.4 million returned to our citizens.

---

BOARD/COMMISSION RE-APPOINTMENT: Civil Service Commission:  
 Ms. Gian Miller – Term to Expire June 1, 2021; and  
 Ms. Susan Sauls – Term to Expire June 1, 2021

Motion by Commissioner Pruitt, seconded by Commissioner Staton, upon recommendation of Mayor Steve Austin, to reappoint Ms. Gian Miller and Ms. Susan Sauls to three-year terms on the Civil Service Commission. Said terms to expire June 1, 2021.

The vote was called. On roll call, the vote stood:

Commissioner Pruitt ----- Aye:  
 Commissioner Bugg ----- Aye:  
 Commissioner Vowels ----- Aye:  
 Commissioner Staton ----- Aye:  
 Mayor Austin ----- Aye:

---

BOARD/COMMISSION RE-APPOINTMENT: City-County Planning Commission:  
 Mr. Mac Arnold – Term to Expire June 1, 2022

Motion by Commissioner Bugg, seconded by Commissioner Vowels, upon recommendation of Mayor Steve Austin, to reappoint Mr. Mac Arnold to a four year term on the City-County Planning Commission. Said term to expire June 1, 2022.

The vote was called. On roll call, the vote stood:

**CITY OF HENDERSON – RECORD BOOK**

*Record of Minutes of* \_\_\_\_\_ *A Regular* \_\_\_\_\_ *Meeting on* \_\_\_\_\_ *May 22, 2018* \_\_\_\_\_

Commissioner Pruitt ----- Aye:  
Commissioner Bugg ----- Aye:  
Commissioner Vowels ----- Aye:  
Commissioner Staton ----- Aye:  
Mayor Austin ----- Aye:

---

BOARD/COMMISSION APPOINTMENT: Board of Zoning Adjustment:  
Mr. Montez Wells – Term to Expire February 24, 2021

Motion by Commissioner Staton, seconded by Commissioner Vowels, upon recommendation of Mayor Steve Austin, to appoint Mr. Montez Wells to fill the unexpired term of Tom Tweddell on the Board of Zoning Adjustment. Said term to expire February 24, 2021.

The vote was called. On roll call, the vote stood:

Commissioner Pruitt ----- Aye:  
Commissioner Bugg ----- Aye:  
Commissioner Vowels ----- Aye:  
Commissioner Staton ----- Aye:  
Mayor Austin ----- Aye:

---

MEETING ADJOURN:

MOTION by Commissioner Staton, seconded by Commissioner Pruitt, to adjourn the meeting.

The vote was called. On roll call, the vote stood:

Commissioner Pruitt ----- Aye:  
Commissioner Bugg ----- Aye:  
Commissioner Vowels ----- Aye:  
Commissioner Staton ----- Aye:  
Mayor Austin ----- Aye:

WITHOUT OBJECTION, Mayor Austin declared the Meeting adjourned at approximately 7:25 p.m.

ATTEST:

\_\_\_\_\_  
Steve Austin, Mayor  
June 12, 2018

\_\_\_\_\_  
Maree Collins, City Clerk