

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Called Work Session *Meeting on* May 21, 2018

A Called Work Session of the Board of Commissioners of the City of Henderson, Kentucky, was held on Monday, May 21, 2018, at 11:00 a.m. in the third floor Assembly Room, Municipal Center, 222 First Street, Henderson, Kentucky.

There were present the Honorable Steve Austin, Mayor, presiding.

PRESENT:

Commissioner Patti Bugg
 Commissioner Robert N. Pruitt, Sr.
 Commissioner Bradley S. Staton
 Commissioner Austin P. Vowels

CITY STAFF MEMBERS included Russell R. Sights, City Manager; Dawn Kelsey, City Attorney; Maree Collins, City Clerk; William L. “Buzzy” Newman, Jr., Assistant City Manager; Donna Stinnett, Community Relations Manager/Public Information Officer; Robert Gunter, Finance Director, Dawn Winn, Assistant Finance Director; John Stier, Accounting Manager; Connie Galloway, Human Resources Director; Jason Hargitt, Interim Police Chief; Jermaine Poynter, Police Major; Briscoe Edwards, Police Major; Wendy Sugg, HPD Administrative Secretary; Greg Nunn, Information Technology Director; Scott Foreman, Fire Chief; Cindy Phillips, HFD Administrative Secretary; Brian Williams, Public Works Director; Sam Lingerfelt, Sanitation Superintendent; Brenda Wethington, Transit Superintendent; Dylan Ward, Public Works Engineer; Trace Stevens, Parks, Recreation and Cemetery Director; Mark Simmons, Recreation Program Manager; Ben Clark, Parks & Cemeteries Superintendent; Todd Norman, Golf Course Manager; Owen Reeves, Gas System Director; Ray Nix, Code Administrator; and Mike Richardson, Police Reserve Officer.

ALSO PRESENT: Douglas White, *The Gleaner*

THE FOLLOWING AGENDA ITEM WAS DISCUSSED:

1. Review and Discussion of 2018-2019 Draft Operating Budget

- ✓ City Manager Russell Sights gave opening remarks regarding the draft budget and an overview of the budget process.

Recess: At approximately 11:30 a.m. Mayor Austin recessed the Special Called Work Session for the purpose of conducting a Special Called Meeting.

Reconvene: At approximately 11:55 a.m. Mayor Austin reconvened the Special Called Work Session and resumed Review and Discussion of the 2018-2019 Draft Operating Budget.

- ✓ Human Resource Director Connie Galloway gave a brief overview of the Personnel Chances and the Benefits plan.
- ✓ Finance Director Robert Gunter gave a brief overview of the anticipated Revenues and the Capital Purchases.
- ✓ Gas System Director Owen Reeves presented a brief overview of the budget for the Gas department.
- ✓ Information Technology Director Greg Nunn presented a brief overview of the budget for the Information Technology department.
- ✓ Public Works Director Brian Williams presented a brief overview of the budgets for the various Public Works divisions. He was supported by Transit Superintendant Brenda Wethington, Sanitation Superintendent Sam Lingerfelt and Public Works Engineer Dylan Ward.
- ✓ Interim Police Chief Jason Hargitt presented a brief overview of the Police and 911 budgets. He was supported by Major Jermaine Poynter, Major Briscoe Edwards and Administrative Secretary Wendy Sugg.

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- ✓ Parks and Recreation Director Trace Stevens presented a brief overview of the Parks, Recreation, Golf and Cemetery budgets. He was supported by Recreation Program Manager Mark Simmons, Parks & Cemeteries Superintendent Ben Clark and Golf Course Manager Todd Norman.
- ✓ Fire Chief Scott Foreman presented a brief overview of the Fire Department budget. He was supported by Administrative Secretary Cindy Phillips.
- ✓ Finance Director Robert Gunter presented a brief overview of the budget for the Finance Department. He was supported by Assistant Finance Director Dawn Winn and Accounting Manager John Stier.
- ✓ Code Administrator Ray Nix presented a brief overview of the budgets for the Community Development and Code Enforcement divisions and gave a brief report on actions of the newly created Code Enforcement Board.
- ✓ City Attorney Dawn Kelsey presented a brief overview of the budget for the Legal division.
- ✓ Human Resources Director Connie Galloway presented a brief overview of the budget for the Human Resources division.
- ✓ City Manager Russell Sights presented a brief overview of the budgets for the Mayor and Commissioners, City Manager and City Clerk divisions as well as Human Relations and Other/Special Projects.
- ✓ Finance Director Robert Gunter reported that a fund account will need to be set up to accommodate pass-through of the transient taxes collected for the newly formed joint Tourist Commission.
- ✓ City Manager Russell Sights gave closing comments including his recommendation that the Henderson Water Utility PILOT is out of line with the other two utilities and needs to be reviewed sooner rather than later.

NO FORMAL ACTION WAS TAKEN BY THE BOARD OF COMMISSIONERS.

MEETING ADJOURN:

MOTION by Commissioner Staton, seconded by Commissioner Bugg to adjourn.

The vote was called. On roll call, the vote stood:

Commissioner Pruitt ----- Aye:
 Commissioner Bugg ----- Aye:
 Commissioner Vowels ----- Aye:
 Commissioner Staton ----- Aye:
 Mayor Austin ----- Aye:

WHEREUPON Mayor Austin declared the work session adjourned at approximately 4:00 p.m.

ATTEST:

 Steve Austin, Mayor
 June 12, 2018

 Maree Collins, City Clerk