

# CITY OF HENDERSON – RECORD BOOK

Record of Minutes of           A Regular           Meeting on           October 11, 2016          

A regular meeting of the Board of Commissioners of the City of Henderson, Kentucky, was held on Tuesday, October 11, 2016, at 5:30 p.m., prevailing time, in the third floor Assembly Room located in the Municipal Center Building at 222 First Street, Henderson, Kentucky.

INVOCATION was given by Reverend Orbley Ramsey, Lawndale Baptist Church followed by recitation of the Pledge of Allegiance to our American Flag.

There were present Mayor Steve Austin presiding:

PRESENT:

Commissioner Jan Hite  
Commissioner Robert M. (Robby) Mills  
Commissioner X R. Royster, III

ABSENT:

Commissioner Jesse Johnston, IV

ALSO PRESENT:

Mr. Russell R. Sights, City Manager  
Mr. Randall Redding, Acting City Attorney  
Ms. Maree Collins, City Clerk  
Mr. William L. Newman, Jr. Assistant City Manager  
Mrs. Donna Stinnett, Public Information Officer  
Mr. Robert Gunter, Finance Director  
Mr. Charles Stauffer, Police Chief  
Mr. Trace Stevens, Parks & Recreation Director  
Ms. Penny Hahn, Assistant Finance Director  
Mr. Mark Simmons, Recreation Program Manager  
Mr. Brian Bishop, City-County Planning Executive Director  
Mr. Gary Colberg, CEO, Methodist Hospital  
Ms. Alexandria Piper-Jones, Interim Director of Marketing, Methodist Hospital  
Mr. Ken Christopher, Henderson County War Memorial Foundation  
Mr. Mac Neel, Henderson County War Memorial Foundation  
Mr. Charlie Crabtree, Henderson County War Memorial Foundation  
Mr. Ed Bremer, Henderson County War Memorial Foundation  
Mr. Tom Davis, City Commissioner Candidate  
Mr. Preston Herndon  
Mr. Greg Gibson  
Mr. Robert Pruitt, City Commissioner Candidate  
Ms. Brittany Ross, SurfKy Reporter  
Ms. Laura Acchiardo, the Gleaner  
Mr. Keith Duncan, Police Officer

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PRESENTATION: Methodist Hospital Quarterly Report

MR. GARY COLBERG, President and Chief Executive Officer, Methodist Hospital, thanked the Mayor and Board of Commissioners for allowing him to present a brief update on his five month tenure in Henderson and introduced Ms. Alexandria Piper-Jones, Interim Director of Marketing. Mr. Colberg stressed his goal of transparency through regularly scheduled meetings with community leaders, hospital employees, and volunteers. He also stressed the overall goal of improving the customer and patient experience. He reported that some changes that either have already happened or are in progress include relocating the Chapel and Human Resources for easier access; extended HR office and doctor's office hours; implementing an on call rotation for all administrators; building repairs to the North Tower; construction of a knee wall for artwork on a rooftop for viewing from the new chemo infusion center; installation of heated messaging chairs in the infusion center; updating the website; revitalizing current partnerships with Kosairs Children's Hospital (now Norton Healthcare) and Markey Cancer



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WHEREUPON, Mayor Austin declared the ordinance adopted, affixed his signature and the date thereto and ordered that the same be recorded.

/s/ Steve Austin  
Steve Austin, Mayor  
October 11, 2016

ATTEST:

Maree Collins, City Clerk \_\_\_\_\_

RESOLUTION 55-16:

RUSSELL R. SIGHTS, City Manager, indicated that he was requesting an amendment before the resolution is read to include ‘or other identifiable logo’ so that the Municipal Gas System and the Mass Transit System may use logos other than the city seal or the new branding insignia on their vehicles.

Without objection the city clerk was instructed to read the resolution including the verbiage ‘or other identifiable logo.’

**RESOLUTION 55-16: RESOLUTION EXEMPTING CERTAIN CITY OWNED VEHICLES FROM BEING IDENTIFIED WITH CITY BRANDING INSIGNIA OR CITY SEAL OR OTHER IDENTIFIABLE LOGO**

MOTION by Commissioner X R. Royster, seconded by Commissioner Jan Hite, to adopt the resolution exempting certain City owned vehicles from being identified with the City Branding Insignia, City Seal, or other identifiable logo.

The vote was called. On roll call, the vote stood:

Commissioner Johnston --- Absent:  
Commissioner Hite ----- Aye:  
Commissioner Royster ---- Aye:  
Commissioner Mills ----- Aye:  
Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the resolution adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Steve Austin  
Steve Austin, Mayor  
October 11, 2016

ATTEST:

Maree Collins, City Clerk \_\_\_\_\_

MUNICIPAL ORDER NO. 51-16:

RUSSELL R. SIGHTS, City Manager, indicated that this bid for the project exceeds the approved budgeted amount by \$4,655.00; however, it is staff’s opinion that rebidding would end in the same result for this somewhat specialized project. He then asked Trace Stevens and Mark Simmons to detail the project.

TRACE STEVENS, Parks & Recreation Director, indicated that this is the replacement for the filtering media which is specialized sand and gravel that is normally exchanged or replaced with new every 15 years and it has been 22 years since this has been done at the Atkinson Pool. Also included in this bid, is replacement of lateral water lines and other pieces and parts as well as the inside of the tank will be sandblasted and painted with a preservative zinc paint to keep it from corroding. Mr. Stevens indicated that some of the reason the bid came in a little over budget is that the interior of the tank while not as bad as it could have been does have some rust that needed to be addressed prior to being painted.

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on October 11, 2016

MUNICIPAL ORDER NO. 51-16: MUNICIPAL ORDER AWARDING BID FOR THE LUMP SUM BID-TURNKEY PROJECT, POOL MEDIA REPLACEMENT FOR ATKINSON POOL TO SPEAR CORPORATION, OF ROACHDALE, INDIANA IN THE AMOUNT OF \$39,155.00

MOTION by Commissioner Jan Hite, seconded by Commissioner Robert M. Mills, to adopt the municipal order awarding the bid to Spear Corporation of Roachdale, Indiana, for the Atkinson Park Pool Media Replacement Turnkey Project in strict accordance with their bid as submitted pursuant to Bid Reference 16-23.

The vote was called. On roll call, the vote stood:

- Commissioner Johnston --- Absent:
Commissioner Hite ----- Aye:
Commissioner Royster ---- Aye:
Commissioner Mills ----- Aye:
Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Steve Austin
Steve Austin, Mayor
October 11, 2016

ATTEST:
Maree Collins, City Clerk

MUNICIPAL ORDER NO. 52-16:

RUSSELL R. SIGHTS, City Manager, indicated that Steve Gibson and Penny Hahn were present if there were questions relating to this bid for the purchase of a two-ton Freightliner dump truck with snow plow and salt spreader attachments that will replace a 1989 Ford dump truck. This purchase is a carryover from FY2016 with \$125,000.00 budgeted.

MUNICIPAL ORDER NO. 52-16: MUNICIPAL ORDER AWARDING BID FOR THE PURCHASE OF ONE (1) TWO-TON DUMP TRUCK WITH SNOW PLOW AND SALT SPREADER TO TRUCK CENTERS, INC. OF EVANSVILLE, INDIANA IN THE AMOUNT OF \$115,890.00

MOTION by Commissioner X R. Royster, seconded by Commissioner Robert M. Mills, to adopt the municipal order awarding the bid to Truck Centers, Inc. of Evansville, Indiana in the amount of \$115,890.00 in strict accordance with their bid as submitted pursuant to Bid Reference 16-25 for the purchase of a two-ton dump truck with snow plow and salt spreader.

The vote was called. On roll call, the vote stood:

- Commissioner Johnston --- Absent:
Commissioner Hite ----- Aye:
Commissioner Royster ---- Aye:
Commissioner Mills ----- Aye:
Mayor Austin ----- Aye:

WHEREUPON, Mayor Austin declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Steve Austin
Steve Austin, Mayor
October 11, 2016

ATTEST:
Maree Collins, City Clerk

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## CITY MANAGER'S REPORT:

RUSSELL R. SIGHTS, City Manager, reported that he had declined a request from the Downtown Henderson Partnership to schedule a work session to discuss the food truck ordinance with two potential food truck vendors and health department staff. He indicated that he believes that should be handled by them internally. Mr. Sights further indicated that staff would continue with the plan to survey all the Central Business District businesses to best draft a revised food truck ordinance for review by the Board of Commissioners.

MR. SIGHTS, requested that the City Clerk read into the record City Commission Memorandum 16-224 regarding a request for annexation for property located at 2120 South Green Street. City Clerk read the following into the record:

### City Commission Memorandum 16-224

October 7, 2016

TO: Mayor Steve Austin and the Board of Commissioners  
FROM: Russell R. Sights, City Manager *RS*  
SUBJECT: City Manager's Report

- I. Annexation – Palmer Oil Co., Inc. EZ Shop #1  
Commission Direction Requested.

The City has been contacted by Mary Anne Gonnella, President of Palmer Oil Co., Inc., the owner of a parcel of land containing approximately 1.28 acres located at 2120 South Green Street in the County of Henderson, Kentucky, seeking annexation of the property into the corporate limits of the City. Copies of the letter of request and survey plat are attached.

Your action is necessary to forward this annexation request to the Planning Commission for review and return of a recommendation for zoning classification.

I am requesting authorization from the Board to submit this request to the Planning Commission for the appropriate zoning classification to be assigned for this property.

The appropriate action at this time would be to make a motion, and have a vote, to forward this request to the Planning Commission for the purpose of determining the appropriate zoning designation for the property.

MOTION by Commissioner Jan Hite, seconded by Commissioner X R. Royster, that the Board of Commissioners forward the annexation request to the Planning Commission for review and determination on the appropriate zoning designation for the property.

The vote was called. On roll call, the vote stood:

Commissioner Johnston --- Absent:  
Commissioner Hite ----- Aye:  
Commissioner Royster ---- Aye:  
Commissioner Mills ----- Aye:  
Mayor Austin ----- Aye:

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COMMISSIONER’S REPORT:

COMMISSIONER HITE remarked that she was excited to have the Canoe Creek Nature Trail officially opened. She thanked everyone that volunteered their time and resources and/or donated to this environmental educational project.

COMMISSIONER ROYSTER indicated that while driving and walking around town he noticed property maintenance issues, not just grass and weeds but also junk in yards and vehicles parked for extended periods on the streets and wanted to know what is being done to address the issue. Mr. Sights responded that the city responds to complaints, however if the Board would rather move to a comprehensive plan that would include actively looking for violations that certainly could be done. Assistant City Manager William L. Newman, Jr. reported that recent changes to the Kentucky Revised Statutes allow for changes beginning in January to the city’s property maintenance code ordinances. These changes include several different tools that could help address the issues that Commissioner Royster brought up. Commissioner Royster indicated that he would give Mr. Newman a list of the offending properties and would be open to waiting until the code changes were presented for review before pursuing a comprehensive plan approach.

MEETING ADJOURN:

MOTION by Commissioner X R. Royster, seconded by Commissioner Jan Hite, to adjourn the meeting.

The vote was called. On roll call, the vote stood:

- Commissioner Johnston --- Absent:
- Commissioner Hite ----- Aye:
- Commissioner Royster ---- Aye:
- Commissioner Mills ----- Aye:
- Mayor Austin ----- Aye:

WITHOUT OBJECTION, Mayor Austin declared the Meeting adjourned at approximately 6:30 p.m.

ATTEST:

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Steve Austin, Mayor  
October 25, 2016

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Maree Collins, City Clerk