

**City Commission Memorandum  
17-23**

March 15, 2017

TO: Mayor Steve Austin and the Board of Commissioners

FROM: Russell R. Sights, City Manager

SUBJECT: Work Session Agenda

The special called work session is scheduled for 5:30 p.m. on Monday, March 20, 2017 in the third floor Assembly Room of the Municipal Center, 222 First Street. The purpose of this meeting is for the following:

**Smoking Ordinance**

The City Attorney will present a proposed amendment to the Smoking Ordinance for consideration.

**Master Plan Draft of Borax Site Plan**

The Assistant City Manager will have a presentation at the work session to review and discuss the Master Plan Draft of the Borax Site Plan.

**Pay Plan for Non-Hazardous Employees**

Further discussion will be held of amendments to the Pay Plan for non-hazardous employees.

**Comprehensive Tax Plan**

Commissioner Bugg will present a proposed property tax decrease and payroll tax increase.

**Information Technology and Engineering Relocation Report**

The City Manager will discuss with the Board the relocation of the Information Technology Department from the basement to the second floor once the Gas Department moves to the Municipal Service Center. The Assistant City Manager will discuss with the Board the relocation of the Engineering Department to the Peabody Building.

c: Buzzy Newman  
Dawn Kelsey  
Connie Galloway