

City of Henderson, Kentucky

NOTICE OF SPECIAL
CALLED WORK SESSION
Wednesday, May 18, 2016

May 13, 2016

Commissioner Jan M. Hite
Commissioner Jesse L. Johnston IV
Commissioner Robert M. Mills
Commissioner X R. Royster III

Dear Board Members:

Please take notice that as Mayor of the City of Henderson, Kentucky, I hereby call a special called work session of the Board of Commissioners to be held on Wednesday, May 18, 2016, at 5:30 p.m. in the third floor Assembly Room, Municipal Center, 222 First Street. The purpose of this meeting is for the following:

A G E N D A

1. Roll Call
2. Review and Discussion of Fiscal 2017 Budget
3. Adjournment

Respectfully,

Steve Austin, Mayor

A copy of the foregoing notice received and service thereof waived this 18th day of May 2016.

Commissioner Jan M. Hite

Commissioner Jesse L. Johnston IV

Commissioner Robert M. (Robby) Mills

Commissioner X R. Royster III

**City Commission Memorandum
16-103**

May 13, 2016

TO: Mayor Steve Austin and the Board of Commissioners

FROM: Russell R. Sights, City Manager 

SUBJECT: Special Called Work Session Agenda

A special called work session is scheduled for 5:30 p.m. on Wednesday, May 18, 2016, in the 3rd Floor Assembly Room of the Municipal Center. The lone item on the agenda for review is as follows:

Fiscal 2017 Budget

A draft of the proposed Fiscal 2017 Budget in the amount of \$80,747,000 was distributed previously. This budget reflects a \$5,269,000 decrease from the amended 2016 budget. Most of the decrease is in the Construction Fund which was down \$5,690,000 from last year mostly due to the issuance of municipal bonds for the renovations of the new municipal service center. Attached is the companion document titled Agency Funding Requests. This document contains requests and other information received from the outside agencies for funding next year.

The remaining budget schedule for the fiscal year commencing July 1, 2016, is as follows:

- May 20, 2016 Tentative Special Work Session (if necessary)
- May 24, 2016 First Reading of Appropriation Ordinance
- June 14, 2016 Public Hearing on LGEA & Municipal Aid Funds
and Second Reading of Appropriation Ordinance

Our Department Heads and staff members will be prepared to assist in the discussion of the proposed budget Wednesday evening.

c: Robert Gunter

**City of Henderson, KY
Fiscal 2017 Budget Review
Wednesday, May 18, 2016**

5:30 PM - 5:35 PM	City Manager's Opening Remarks	7:15 PM - 7:35 PM	Parks & Recreation Department
			Parks
5:35 PM - 5:45 PM	Revenue Discussion		Golf
			Pool
5:45 PM - 6:15 PM	Administration Department		Recreation
	City Commission		Cemeteries
	City Manager	7:35 PM - 8:05 PM	Police Department
	City Attorney		911 Fund
	City Clerk		Police Other
	Human Relations		
	Community Development	8:05 PM - 8:35 PM	Public Works Department
	Human Resources		Public Works Administration
	Code Enforcement		Municipal Facilities
	Engineering		Traffic Control
	Adm. - Other		Central Garage
6:15 PM - 6:30 PM	Finance Department		Public Way Improvement
	Finance Administration		HART
	Accounting		Sanitation Fund
	Treasury	8:35 PM - 8:50 PM	Information Tehcnology Department
	Finance - Other		
6:30 PM - 6:45 PM	Fire Department	8:50 PM - 9:10 PM	Gas Department
			Gas Administration
6:45 PM - 7:15 PM	Dinner Break		Gas Distribution
		9:10 PM - 9:30 PM	Closing Comments or Questions



Agency Funding

Requests

2016-2017

**Agency Funding Requests
FY 2017**

Agency	Regular Agency	2017 Request	Amount Funded '12	Amount Funded '13	Amount Funded '14	Amount Funded '15	Amount Funded '16	Amount Funded '17
Quasi-Governmental								
Henderson City/County Air Board	Q	\$ 135,336.00	\$ 99,042.00	\$ 127,997.00	\$ 125,000.00	\$ 130,305.00	\$ 165,732.50	
Henderson City/County Planning Commission	Q	\$ 345,666.00	\$ 252,083.00	\$ 202,442.00	\$ 269,869.00	\$ 279,273.00	\$ 377,995.50	
Henderson City/County Planning Commission-GIS Division			\$ 142,157.00	\$ 133,274.00	\$ 124,572.00	\$ 142,950.50		
Henderson Emergency Management Agency	Q	\$ 44,870.00	\$ 25,612.00	\$ 23,639.00	\$ 55,600.00	\$ 37,863.00	\$ 33,045.00	
Henderson Ambulance Service	Q	\$ 273,151.00	\$ 244,443.00	\$ 297,136.00	\$ 244,500.00	\$ 318,760.00	\$ 282,531.00	

Tri-County Recycling Alliance		\$ -	\$ 28,633.00	\$ 28,632.00	\$ 56,000.00	\$ 71,000.00	\$ 234,000.00	
Henderson Recycling Alliance		\$ -	n/a	n/a	\$ 243,000.00	\$ 152,800.00	\$ 500,000.00	

Full Application

Henderson County Humane Society Animal Control	Y	\$110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$110,000.00**
Community One	Y	\$50,000.00	n/a	n/a	\$ 50,000.00	\$ 25,000.00	\$26,690.00* \$25,000.00	\$15,000.00* \$25,000.00**

*carryover from previous year

**Ad Hoc Committee recommendation

Recreation Financials

Henderson Recreation Association	R	Consent	\$ 8,791.70	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Henderson Girls Softball Association	R	Consent	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Henderson Pee-Wee PCMA	R	Consent + \$15,000	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$4,000.00 + \$7,000.00 in-kind gravel & dirt *
Pennyrile Youth Soccer	R	Consent	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00

*recommendation from Ad Hoc Committee

Quasi-Government
Funding Requests

2016-2017

**Quasi-Governmental
Fiscal Year 2017**

	Agency	2017 Request	Amount Funded '16	Amount Funded '15	Amount Funded '14	Amount Funded '13	% Inc/Dec
1	Henderson City/County Air Board	\$ 135,336.00	\$132684 + \$33048.5	\$ 130,305.00	\$ 125,000.00	\$ 129,165.00	-18.3%
2	Henderson City/County Planning Commission	\$ 345,666.00	\$ 377,995.50	\$ 279,273.00	\$ 274,500.00	\$ 266,909.00	-8.6%
	Henderson City/County Planning Commission-GIS Division			\$ 142,950.50	\$ 133,199.00	\$ 156,657.50	
3	Henderson Emergency Management Agency	\$ 44,870.00	\$ 33,045.00	\$ 37,863.00	\$ 55,600.00	\$ 31,510.00	35.8%
4	Henderson Ambulance Service	\$ 273,151.00	\$ 282,531.00	\$ 318,760.00	\$ 244,443.00	\$ 297,136.00	-3.3%
5	Tri-County Recycling Alliance		\$ 234,000.00	\$ 71,000.00	\$ 56,000.00	\$ 28,633.00	
6	Henderson Recycling Alliance		\$ 500,000.00	\$ 152,800.00	\$ 243,000.00	n/a	

Rec'd 3/24/16

Return Completed Form to
City of Henderson
by Noon, April 19, 2016



CITY OF HENDERSON
APPLICATION FOR FUNDS
CITY BUDGET YEAR
FISCAL YEAR 2017

Applicant Name: Henderson City-County Airport
Mailing Address: 2154 Hwy 136W Suite 1 Physical Address: 2154 Hwy 136W
Henderson, Ky (If Applicable) Henderson, Ky 42420
Contact Person: Allen Bennett, Manager
Phone Number: (270) 826-0750
Email Address: manager@hendersonkyairport.com

Please describe how your organization's mission directly benefits the residents of the City of Henderson:
By maintaining & developing the Airport as a tool for economic
development & as transportation infrastructure it provides
the necessary access to Henderson for both regular and
emergency transportation

Proposed funding from the City of Henderson Regular + \$0.00 Matching funds
\$135,334
Proposed City Funding as a percentage of total funding 9 %
City Funding Received in Fiscal 2016 \$132,684 + \$33,048.50 in matching funds

Please list specifically what proposed funding will be used for (special projects, events, etc.) and how the use of this funding will benefit city residents (be specific and attach additional sheets if necessary):
The city's funding will benefit city residents by paying a
portion of the annual operating expenses of the Airport. The
Airport benefits all city residents by providing general aviation
and corporate air services to the entire community and by
playing a major role in economic development

Requested from County of Henderson for Fiscal 2017

\$ 135,336

+ \$0.00 matching funds

If you are requesting less money from the County than you are from the City,
 please explain why:

n/a

County Funding Received in Fiscal 2016

\$ 120,000

+ "\$33,048.50" in matching funds

Please list what you project to be the cash reserve of your organization on July 1, 2016 and what
 the cash reserve of your organization was on July 1, 2015:

	July 1, 2015	July 1, 2016
Reserved	\$ _____	\$ _____
Unreserved	\$ _____	\$ _____

Does your organization have members: Yes: _____ No:

If yes, what is the membership fee:
 (if tiered or staggered, please attach schedule) \$ n/a

How many members does your organization currently have? n/a

I. AGENCY AND BENEFICIARY INFORMATION

- 1. Number of Board meetings last year 12
- 2. Number of Board members required for a quorum 4

II. AGENCY INFORMATION

- 1. Total compensated employees:
 - Full: 1
 - Part: _____
 - Executive: _____
 - Operational: 1
 - Clerical: _____
- 2. Total volunteers 6

III. **BENEFICIARY DATA**

1. Number of persons receiving a direct benefit from the services provided

City residents	<u>All</u>	percent of total users: <u>Unknown</u>
County residents	<u>All</u>	<u>Unknown</u>
Non-county residents	<u>Unknown</u>	<u>Unknown</u>

2. Percentage of beneficiaries who are low and moderate income (as defined by the Department of Housing and Urban Development)

Unknown

3. Estimate of administrative cost as a percentage of organization budget

14%

To the best of my knowledge and belief, data in this application is true and correct, the document has been authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the funds are approved.

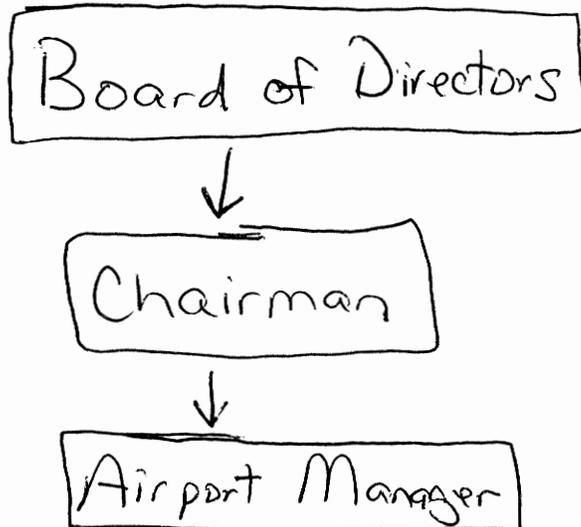
Kimber J. Neddens
Signature

Secretary/Treasurer
Title

March 23, 2016
Date

List of Required Attachments

1. Proposed line item budget for Fiscal Year 2017, including revenue and expenditures
2. List of capital purchases (including vehicles, brick & mortar, etc.) completed over the past three (3) years.
 - a. Who funded the capital purchase? % from See Attached
 % from _____
 % from _____
 % from _____
 - b. Completed within budget? Yes
 - c. Impact on community? Improved airport infrastructure
3. Most recent Audit Report.
4. Itemized detail of how money allocated by City in Fiscal 2016 was spent.
5. Organizational chart detailing positions, hierarchy, and salary of employees.



City Funding Request FY 2016-2017
Henderson City-County Airport Board

1. Pavement Rehabilitation, Crack Repair and Seal Coat – (FY 2012-15)
 - 90% - Federal Funds
 - 7.5% - State Funds
 - 1.25% - City Funds
 - 1.25% - County Funds

2. Adjoining Land Purchase – (Year 2013)
 - 100% - Airport Funds

3. New Tractor – (Year 2014)
 - 100% - Airport Funds

4. Adjoining Land Purchase – 2 Lots – (Year 2014)
 - 100% - Airport Funds

5. Airport Layout Plan – (Year 2014)
 - 90% - Federal Funds
 - 7.5% - State Funds
 - 1.25% - City Funds
 - 1.25% - County Funds

6. Environment Assessment – (Year 2015)
 - 90% - Federal Funds
 - 5% - State Funds
 - 2.5% - City Funds
 - 2.5% - County Funds

7. Mid Field Apron – (Year 2015)
 - 90% - Federal Funds
 - 5% - State Funds
 - 2.5%- City Fund
 - 2.5% - County Funds

8. Re-striping Project –(Year 2015)
 - 100% - State Funds

All projects were completed on time and within budget.

The pavement rehab project is part of the Airport Board's ongoing efforts to be good stewards of our local governments investments and to maintain our facilities in the best condition possible to obtain the maximum utility from the facilities and provide the best return possible on the city's and county's investment

The purchase of the land allowed for the improvement of Airport's Infrastructure.

The new tractor was purchased (used) to make up for the loss of the jail community mowing.

The purchase of the Adjoining 2 lots improved access and opportunity for future development.

The Airport Layout Plan is required to plan and guide future growth and development at Airport.

The Environmental Assessment is a preliminary for the runway extension project.

The Mid Field Apron's linkage with the airfield provides a shovel-ready addition to the airport.

The restriping project would present a safety enhancement for the airport.

**Henderson City-County Airport
Proposed FY 2016-2017 Budget**

R 9

INCOME	Proposed FY 16-17 Budget
Airport Board	
Interest	940
Insurance Income	4,175
Fuel Flowage	7,834
Rental, Hangar & Land	96,430
	109,379
Local Government	
City	135,336
County	135,336
	270,672
AIP	
29 Land Acquisition	1,050,000
30 Painting & Restriping	60,000
Total Income:	\$ 1,490,051

EXPENSE	Proposed FY 16-17 Budget
Personnel	77,186
Administration	134,726
Equipment, Purchased & Rented	19,500
Building & Land Improvements	14,500
Repairs	52,223
Roads & Grounds	50,336
Utilities	12,935
Debt Service	18,645
AIP	
29 Land Acquisition	1,050,000
30 Painting & Restriping	60,000
Total Expense:	\$ 1,490,051

Net: 0

Henderson City-County Airport Board

PROFIT AND LOSS

July 2015 - February 2016

	TOTAL
Income	
41000 Air Board Income	
41095 Interest - Checking	22.08
41100 Savings - OV Bank	40.94
41150 Interest - CD #515437	244.17
41155 Interest - CD #525808	301.58
41300 Insurance Income	3,907.07
41400 Miscellaneous Income	25.00
41500 Refunds to Airport Board	7.04
41510 100 LL Av-Gas	394.50
41520 Jet-A Fuel	4,554.08
41530 Collection of Write Off from R. C.	2,300.00
Total 41000 Air Board Income	11,796.46
41600 Rents & Leases	
41610 Terminal - DDA	2,000.00
41615 Hangar A - DDA	14,934.00
41625 Hangar H - #2	1,890.00
41630 Hangar H - #4	1,575.00
41635 Hangar H - #6	1,575.00
41640 Hangar H - #8	525.00
41645 Hangar I - RCAE	22,495.56
41650 HANGAR M - DDA	11,956.40
41655 Hangar N - IWT	7,970.96
41800 Farm Lease	6,745.00
Total 41600 Rents & Leases	71,666.92
43000 Regular City Payments	132,684.00
44000 Regular County Payments	80,000.00
46000 AIP	
46150 Federal	1,087,734.00
46155 State	58,760.83
46165 County	33,048.50
Total 46000 AIP	1,179,543.33
46200 KY16-29 Restriping Grant	5,800.00
Total Income	\$1,481,490.71
Gross Profit	\$1,481,490.71
Expenses	
60000 Personnel	
60100 Airport Manager-Salary	42,884.62
Total 60000 Personnel	42,884.62
60200 Fringe Benefits	
60210 Payroll Tax Expenses	3,444.90
60215 Worker's Compensation	1,380.24
	4,825.14

	TOTAL
Total 60200 Fringe Benefits	4,825.14
60300 Admin	
60310 Accountant	9,700.00
60330 Audit	5,750.00
60350 Legal	6,543.39
60360 DDA Terminal Operations	9,818.80
60400 Insurance	
60410 D & O Liability	5,185.92
60420 General Liability	3,568.32
60430 Property Damage	12,289.36
60440 Vehicle	777.11
Total 60400 Insurance	21,820.71
60520 Safety & Security	830.00
60525 Cell phone	391.57
60530 Internet & Web Page	523.40
60535 Office Telephone	978.15
60540 TV	400.89
60545 WESI Pilot Brief	954.00
60550 KACO Lease Payments	15,895.56
60555 Postage	127.40
60600 Office Supplies	146.28
60650 License & Fees	803.36
60700 Conferences & Seminars	450.00
60750 Travel & Milage	2,077.25
60800 Advertising/Promotional	2,239.25
60850 Office Electronics	204.94
Total 60300 Admin	79,654.95
62500 Projects	
62515 Architectural/Engineering	102,270.00
62520 Construction	1,107,064.76
Total 62500 Projects	1,209,334.76
63000 Infrastructure Improvements	
63200 Land Improvements	3,003.38
Total 63000 Infrastructure Improvements	3,003.38
63150 Land Acquisition	3,650.00
65000 Repairs - Lighting	
65120 Beacon	5,391.83
65140 Other	2,676.57
Total 65000 Repairs - Lighting	8,680.90
65200 Repairs - Buildings	
65210 RCAE	1,827.05
65220 Terminal	
65224 Janitorial Services	710.10
65226 Maint & Supplies	4,397.20
65228 Pest Control	486.00
Total 65220 Terminal	5,593.30
65230 Hangar A	2,857.58

	TOTAL
65243 Hangar B	2,395.62
65270 Hangar H	339.85
65280 Hangar N	864.90
65290 Wind Sock	1,377.75
Total 65200 Repairs - Buildings	15,256.05
65300 Repairs - Equipment	
65350 Rental Equipment	630.00
65370 Van Maintenance	23.00
Total 65300 Repairs - Equipment	653.00
65400 Fuel Farm Expense	
65410 100LL Tank Repair	90.50
65450 Jet-A Tank Repair	172.29
65470 Electrical Work	791.80
Total 65400 Fuel Farm Expense	1,054.59
65500 Misc. Contract Labor	18,252.88
65600 Repair & Maint-Supplies & Equip	529.56
65700 Roads & Grounds	
65710 Diesel Fuel	383.46
65745 Pesticides	1,138.68
65750 Snow Removal	123.32
Total 65700 Roads & Grounds	1,645.46
66000 Utilities	
66100 Electric	
66105 GVGI	219.29
66110 Fuel Pumps	90.74
66135 Airport Warning Lights	228.40
66145 Main Terminal	3,110.30
66150 Taxi-Runway Building	2,743.64
66155 Hangar Row H-#4085902700	649.42
66158 Hangar B	54.86
66160 Maintenance Bldg.	227.96
66162 Charlie Ramp-#5010273800	25.01
Total 66100 Electric	7,349.62
66400 Water	769.75
Total 66000 Utilities	8,119.37
70000 Debt Service	
70100 Principal	8,688.91
70110 Interest	3,495.89
Total 70000 Debt Service	12,184.80
Uncategorized Expense	0.00
Total Expenses	\$1,409,729.46
Net Operating Income	\$71,761.25
Net Income	\$71,761.25

Wednesday, Mar 23, 2016 03:55:58 PM PDT GMT-5 - Accrual Basis



Planning the Future

Rec'd 4/8/16 MC

Henderson City-County Planning Commission
1990 Barret Ct. Suite C
Henderson, KY 42420

Brian Bishop
Executive Director

April 7, 2016

Mr. Russell Sights, City Manager
City of Henderson
P.O. Box 716
Henderson, KY 42420

Re: 2016-2017 Henderson City-County Planning Commission Budget

Dear Mr. Sights,

Please find a copy of the proposed 2016-2017 Henderson City-County Planning Commission/GIS budget attached. This proposed budget reflects the combined Planning Commission and GIS budgets. Our continued efforts to reduce costs have resulted in a requested combined budget that is \$64,659 lower than last year, which amounts to an 8.5% reduction. To assist you, we included the previous Planning Commission Budget from Fiscal Year 2015-2016 for comparison.

The Planning Commission held a public hearing on the proposed budget at their regular meeting held on April 5, 2016.

Should you have any questions, feel free to contact me.

Respectfully Submitted,

Brian Bishop, AICP, CFM
Executive Director

CC: Mr. Steve Austin
Mr. William Newman
Mr. Robert Gunter



Return Completed Form to
City of Henderson
by Noon, April 19, 2016

CITY OF HENDERSON
APPLICATION FOR FUNDS
CITY BUDGET YEAR
FISCAL YEAR 2017

Applicant Name: Henderson City-County
Planning Commission/GIS

Mailing Address: 1990 Barret Ct. Suite C Physical Address: Same
Henderson, Ky 42420 (If Applicable)

Contact Person: Brian Bishop

Phone Number: 270-831-1289

Email Address: bbishop@hendersonplanning.org

Please describe how your organization's mission directly benefits the residents of the City of Henderson:

Planning Services/Geographic Information Services. Assists local
government officials + the general public in land development, floodplain
management, map making, rezonings + address assignment.

Proposed funding from the City of Henderson

\$ 345,666

Proposed City Funding as a percentage of total funding

50 %

City Funding Received in Fiscal 2016

\$ 377,995.50

Please list specifically what proposed funding will be used for (special projects, events, etc.) and how the use of this funding will benefit city residents (be specific and attach additional sheets if necessary):

List of Required Attachments

1. Proposed line item budget for Fiscal Year 2017, including revenue and expenditures
2. List of capital purchases (including vehicles, brick & mortar, etc.) completed over the past three (3) years.
 - a. Who funded the capital purchase?

%	from _____
 - b. Completed within budget? _____
 - c. Impact on community?

3. Most recent Audit Report. *(already sent)*
4. Itemized detail of how money allocated by City in Fiscal 2016 was spent.
5. Organizational chart detailing positions, hierarchy, and salary of employees.

HCCPC/GIS 2016-2017 COMBINED BUDGET

		2015-2016 BUDGET	2016-2017 BUDGET
SERVICES			
5-401 *	Telephone	\$6,960.00	\$6,960.00
5-402	House Bill 1 State Fee	\$500.00	\$500.00
5-403 *	Association Dues & Meetings	\$5,380.00	\$5,920.00
5-404	GIS Dues/Meetings	\$1,550.00	\$1,600.00
5-405 *	Travel	\$7,500.00	\$7,500.00
5-406	GIS Travel	\$3,177.00	\$1,500.00
5-408	Advertising	\$3,500.00	\$3,500.00
5-410 *	Educational Costs	\$2,000.00	\$2,000.00
5-413	Building Rent	\$9,600.00	\$9,600.00
5-417	Printing & Blue Print	\$5,000.00	\$5,000.00
5-418	GIS Contractual Services	\$59,000.00	\$56,500.00
5-419 *	Professional Services	\$33,300.00	\$33,300.00
5-420	Member Reimbursement	\$10,000.00	\$10,000.00
5-425	Miscellaneous Meeting Exp.	\$2,500.00	\$2,500.00
5-426	Records Management		\$2,500.00
TOTAL		\$149,967.00	\$148,880.00
Insurance			
		2015- 2016 Fiscal Year	2016- 2017 Fiscal Year
5-502	Liability Insurance	\$16,000.00	\$16,000.00
TOTAL		\$16,000.00	\$16,000.00
Capital Outlay			
		2015- 2016 Fiscal Year	2016- 2017 Fiscal Year
5-700	Capital Outlay	\$13,200.00	\$6,500.00
TOTAL		\$13,200.00	\$6,500.00
DETAIL SHEET			
5-201 Auto Expense		2015- 2016 Fiscal Year	2016- 2017 Fiscal Year
Auto Gas		\$2,500.00	\$2,500.00
TOTAL		\$2,500.00	\$2,500.00
5-401 Telephone		2015- 2016 Fiscal Year	2016- 2017 Fiscal Year
Telephone Service		\$3,000.00	\$3,000.00
Cell Phone Service		\$3,960.00	\$3,960.00
TOTAL		\$6,960.00	\$6,960.00
5-403 Association Dues & Meetings		2015- 2016 Fiscal Year	2016- 2017 Fiscal Year
APA Membership		\$1,205.00	\$1,205.00
APA Registration		\$900.00	\$900.00
KPA Registration		\$1,000.00	\$1,000.00
Misc. Registration		\$650.00	\$650.00
Downtown Henderson Project Membership		\$150.00	\$150.00
Lions Club / Rotary Membership		\$550.00	\$1,050.00
Home Builders Association		\$320.00	\$350.00
ASFPM Membership		\$130.00	\$140.00
KAMM Registration & Membership		\$175.00	\$175.00
CAAK Registration & Conference Fee		\$200.00	\$200.00
Building Inspectors License		\$100.00	\$100.00
TOTAL		\$5,380.00	\$5,920.00

HCCPC/GIS 2016-2017 COMBINED BUDGET

DETAIL SHEET		
	2015- 2016 Fiscal Year	2016- 2017 Fiscal Year
5-404 GIS Dues and Meetings		
GIS KAMP Memberships	\$50.00	\$100.00
GIS Workshop/Training Registration	\$1,500.00	\$1,500.00
TOTAL	\$1,550.00	\$1,600.00
5-405 Travel		
APA Annual Conference (1 Attending)	\$2,500.00	\$2,500.00
KPA Fall & Spring Conference	\$2,000.00	\$2,000.00
Misc. Workshops/Training/KAMM/CAAK Conference	\$3,000.00	\$3,000.00
TOTAL	\$7,500.00	\$7,500.00
5-406 GIS Travel		
GIS State Conference	\$750.00	\$1,500.00
GIS National Conference	2,427.00	\$0.00
TOTAL	\$3,177.00	\$1,500.00
5-410 Educational Cost		
Classes	\$2,000.00	\$2,000.00
TOTAL	\$2,000.00	\$2,000.00
5-418 GIS Contractural Services		
GIS Misc. Services	\$5,000.00	\$2,500.00
GIS Dark Fiber System	\$54,000.00	\$54,000.00
TOTAL	\$59,000.00	\$56,500.00
5-419 Professional Services		
Auditor	\$5,000.00	\$5,000.00
Web Page Host Fee/PC Web Site	\$300.00	\$300.00
Legal Fees	\$28,000.00	\$28,000.00
TOTAL	\$33,300.00	\$33,300.00
5-500 Insurance		
Liability	\$16,000.00	\$16,000.00
TOTAL	\$16,000.00	\$16,000.00
5-700 Capital Outlay		
Computers/Misc. Equipment	\$13,200.00	\$6,500.00
TOTAL	\$13,200.00	\$6,500.00

**CITY OF HENDERSON
APPLICATION FOR FUNDS
CITY BUDGET YEAR FY2017
(7/1/16 - 6/30/17)**

Applicant Name: Henderson Emergency Management Agency

Mailing Address: P.O. Box 983
Henderson, Kentucky 42419-0983

Physical Address: Peabody Building Suite "D"
1990 Barret Court
Henderson, Kentucky 42420

Contact Person: Larry Koerber
Phone Number: (270) 831-1235

Brief description of services performed (Attach additional information as necessary):

The Henderson City and County Emergency Management Director develops, coordinates, and maintains the Emergency Management programs for Henderson City and County. He develops, conducts and maintains the emergency response plans for Henderson County. He coordinates and provides Emergency Management planning, training, education, mitigation, preparedness, response and recovery to the public and residence of Henderson City and County. He directs the activities, operations, and maintains the Henderson Emergency Operations Center (EOC), he maintains the Henderson County Emergency Operations Plan (EOP) and its updates. The Director also follows and completes the Henderson County Emergency Management Work Plan. He maintains a Henderson Emergency Management Response Team. He is active with the Local Emergency Planning Committee (LEPC) and its Hazardous Materials contingency response plans. The Director also is active with local and state governments. The Director keeps current with FEMA and Kentucky State Emergency Management guidelines for response and funding for local emergency management programs. He keeps current on local and national risks and threats including terrorism. The Director is the local link to the state Office of Homeland Security, its communications, procedures, and awareness. He also provides and assures severe weather monitoring, including a severe weather spotter program. The Henderson EM Director manages the local Community Emergency Response Team (CERT). He also maintains the Reverse Communications system and various county emergency radio systems and the county radio VFD fire repeater systems. The Director also maintains the Henderson Emergency Management Mobile Command Post. The Director maintains and tests all county Outdoor Warning Sirens.

Please describe how your organization's mission directly benefits the residents of the City of Henderson.

The emergency management mission for the City of Henderson, and its citizens, is to define the responsibilities of local government in the event of a natural, technological or war related crisis; to provide broad guidance to local agencies in the event of a natural, technological or war related crisis; to provide procedures to determine the severity and magnitude of natural, technological or war related disasters; to direct recovery operations, assist in hazard mitigation and comply with the provisions of Public Law 93-288 (as amended) and other related laws when federal disaster assistance is made available. The Emergency Management (EM) Office helps to manage, coordinate and organize the emergency response to a local disaster or major emergency; and provides resources as may be needed to control the incident, not only with local resources but resources from the state and federal agencies as well. The Emergency Management Office provides guidance and assistance for disaster declarations and proper notifications. The EM Office assists in FEMA reimbursement procedures and points of contact.

How many years has your organization received City funding? 18

Proposed funding from the City of Henderson:

\$44,870

Proposed City Funding as a percentage of total funding:

38.71%

City Funding Received In Fiscal FY2015 [2015- 2016]:

\$33,050

Please list specifically what proposed funding will be used for (special projects, events, etc.) and how the use of this funding will benefit city residents (be specific and attach additional sheets if necessary):

Funding will be used for operational expenses to maintain the Emergency Management Agency (EMA) and its programs. The EMA provides public safety information, presentations, and training to community organizations including emergency services. The EMA ensures effective management and maximum utilization of local resources to save lives, protect the environment and minimize property damage in time of a disaster or emergency through implementation of a coordinated response under the direction of an Incident Commander (IC) and the overall coordination of an On Scene Incident Coordinator (OSIC) operating from an on-scene Command Post (CP) and support staff operating from a pre-designated local Emergency Operations Center (EOC). Funding is also used to maintain the Emergency Operations Center (EOC), the outdoor warning siren system (COWS), I.D. System, Reverse Communications System, Mobile Command Post (MCP), as well as maintenance and supplies for the Task Force 3 Hazardous Materials Response Units.

I. AGENCY AND BENEFICIARY INFORMATION

- | | |
|---|------------|
| 1. Please attach a list of the Board of Directors | <u>N/A</u> |
| 2. Number of Board meetings last year | <u>N/A</u> |
| 3. Number of Board members required for a quorum | <u>N/A</u> |

II. AGENCY INFORMATION

1. Total compensated employees: 2
- | | | |
|-------------|----------|--|
| Full-time | <u>1</u> | |
| Part-time | <u>2</u> | |
| Executive | <u>0</u> | |
| Operational | <u>0</u> | |
| Clerical | <u>2</u> | |
2. Total volunteers
- | | |
|------------|--|
| <u>1</u> | Deputy Director |
| <u>4</u> | Coordinators |
| <u>10+</u> | Amateur radio personnel and weather spotters as needed |
3. Please attach an organizational chart with job titles.

III. BENEFICIARY DATA

- | | |
|--|--------------------------------|
| 1. Number of persons receiving a direct benefit from the services provided | percent of total users. |
| City residents | <u>27,952 60.44%</u> |
| County residents | <u>16,965 36.68%</u> |
| Non-county residents | <u>1,333 2.88%</u> |
| 2. Percentage of beneficiaries who are low and moderate income (as defined by the Department of Housing and Urban Development) | <u>53%</u> |
| 3. Estimate of administrative cost as a percentage of organization budget | <u>81%</u> |

To the best of my knowledge and belief, data in this application is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the funds are approved.



 Signature

EMA Director

 Title

March 15, 2016

 Date

Local HEMA Budget Request

County: Henderson

Director Name: Larry Koerber

FY: 2017

	<u>FY2017</u>	<u>FY2016</u>	<u>Difference</u>
PERSONNEL:			
Director's Gross Salary	\$ 47,390	47,390	\$ -
FICA*	\$ 3,628	3,628	\$ -
Retirement*	\$ 7,657	7,657	\$ -
Life Ins.*	\$ 210	210	\$ -
Ky Deferred Comp.*	\$		\$ -
Ky Deferred Comp.*	\$		\$ -
Ky Deferred Comp.*	\$		\$ -
Total Dir. Expenses	\$ 58,885	58,885	\$ -

*These amounts are the employers contributions.

OPERATING EXPENSES:

AT&T - Bell South (basic telephone service)	\$ 200	200	-
Cingular Wireless (cell phone)	\$ 1,300	1,200	100
City of Henderson (long distance)	\$ -	-	-
HMP&L Wireless Internet	\$ -	-	-
Office Supplies	\$ 2,300	2,000	300
Printing	\$ -	-	-
Postage	\$ 80	80	-
EMA Truck & Personal Vehicle Exp. (mileage)	\$ 6,000	6,000	-
E.M. Organizational Dues	\$ 100	100	-
Clothing Expense	\$ 100	50	50
Training	\$ 1,000	1,000	-
Reference Books/Materials	\$ -	-	-
Subscriptions	\$ 100	-	100
EOC Expense	\$ 100	100	-
Mobile Command Post	\$ 100	100	-
New and/or Replacement Equipment	\$ 2,000	2,000	-
Equipment Repairs	\$ 3,000	3,000	-
EOP/ESF Updates - Printing & Maint.	\$ -	-	-
19 Co. Outdoor Warning Systems (repair/maint.)	\$ 14,000	16,570	(2,570)
19 Co. Outdoor Warning Systems (power)	\$ 4,000	4,000	-
"Voters" & EMA Radio Systems - Maint.	\$ 1,500	1,500	-
County Fire Radio Repeater (Kenergy bill)	\$ 450	450	-
CodeRed Communications System	\$ -	-	-
I.D. System	\$ 200	200	-
Task Force 3 Trailer - Equip. & Supplies	\$ 100	100	-
CERT Program	\$ 200	200	-
Meeting Supplies	\$ 200	200	-
Office Assistant-1 (Part Time)	\$ 10,000	10,000	-
Office Assistant-2 (Part Time)	\$ 10,000	10,000	-
Total Oper. Expenses	\$ 57,030	59,050	(2,020)
Total Budget Request	\$ 115,915	\$ 117,935	\$ (2,020)

Vera Mayes - Office Assistant - 1 (Part Time)

Areas of Responsibility:

Local Emergency Planning Committee (LEPC)
Hazardous Materials - Facilities - TAB Q-7
Hazardous Materials - Field - TIER 2
Community Emergency Response Team (CERT) (documentation and support)
CodeRed - Citizens Emergency Notification (Operations and data base maintenance)
Computer Added Management of Emergency Operations (CAMEO)
Green River Area (weather) Spotter Program (GRASP) (administrative support)
WEB-EOC

Becky Stone - Office Assistant - 2 (Part Time)

Areas of Responsibility:

Volunteer Fire Department (VFD) Liaison
IRS 501 (C) 3 Status for VFDs
VFD Corporation Status
House Bill 1 Registrations
Volunteer Recruitment
Volunteer Retention
Special Committee on future VFD organizational structure
Community Hazard Assessment & Mitigation Planning System (CHAMPS)
Public Safety Committee - Support
Individual VFD Run Documentation for Grant Purposes
Assist VFDs in Grant preparation

Both Vera and Becky -

Areas of Responsibility:

Print organizational picture Identification Badges
Perform Weekly Radio Checks with area Nursing Homes, Assisted Living Facilities, and Hospital
Perform Weekly Outdoor Warning Siren operational checks and documentation for maintenance
Answer EMA Office telephones (2 lines including FAX)
Prepare EMA Office communications
Work on special projects as assigned

4-15-16 lrd

Return Completed Form to
City of Henderson
by Noon, April 19, 2016



CITY OF HENDERSON
APPLICATION FOR FUNDS
CITY BUDGET YEAR
FISCAL YEAR 2017

Applicant Name: Henderson Ambulance Service
Mailing Address: 1305 N. Elm St. or P.O. Box 1083
Henderson, KY 42420
Contact Person: Tim Mahone, Director
Phone Number: (270) 826-6558
E-Mail Address: tmahone@methodisthospital.net

Physical Address: 383 Borax Dr.
(If Applicable) Henderson, KY. 42420

Please describe how your organization's mission directly benefits the residents of the City of Henderson.

Henderson Ambulance Service is the 911 Emergency Medical Service Response Agency for Henderson City and County. Any medical emergencies requiring Emergency response for medical care is provided in the form of Advanced life support. The Advanced Life Support is at Paramedic level, providing Paramedic and EMT's. Henderson Ambulance Service is the only 911 service provider for on scene emergency medical coverage for the Community of Henderson.

Proposed funding from the City of Henderson 2017 \$273,151.00

Proposed City Funding as a percentage of total funding 50%

City Funding Received in Fiscal 2016 \$238,456.00 Revised from \$272,292.00 on 4/6/2016

Please list specifically what proposed funding will be used for (special projects, events, etc.) and how the use of this funding will benefit city residents (be specific and attach additional sheets if necessary):

See Attached Budget Sheet

Requested from County of Henderson for Fiscal 2017 \$273,151.00

If you are requesting less money from the County than you are from the City,
 please explain why:

 We are requesting the same amount.

County Funding Received in Fiscal 2016 \$238,456.00

Please list what you project to be the cash reserve of your organization on July 1, 2016 and what
 the cash reserve of your organization was on July 1, 2015:

	July 1, 2014	July 1, 2015
Reserved	\$0.00	\$0.00
Unreserved	\$0.00	\$0.00

Does your organization have members: Yes: _____ No: NO

If yes, what is the membership fee:
 (if tiered or staggered, please attach schedule) \$0.00

How many members does your organization currently have? 0

FINANCIAL STATUS

Revenue

(Please itemize all sources, including City)

SEE ATTACHED BUDGET

Expenditures

(Please itemize expenses by categories)

<u>Executive salaries</u>	<u>See</u>
<u>Operational salaries</u>	<u>Budget</u>
<u>Secretarial salaries</u>	<u>Sheet</u>
<u>Employee benefits</u>	<u>Attached</u>
<u>Contractual services</u>	<u>XXX</u>
<u>Travel</u>	<u>XXX</u>
<u>Office supplies</u>	<u>XXX</u>
<u>Rent/utilities</u>	<u>XXX</u>
<u>Capital</u>	<u>XXX</u>
<u>Other (please detail</u>	<u>XXX</u>
<u>on additional sheets</u>	
<u>if necessary)</u>	

**If your organization is subject to an annual audit, a copy of the most recent audit is required with your submittal.
 Also, a copy of your most recent balance sheet is required with each submittal.**

I. AGENCY AND BENEFICIARY INFORMATION

- | | |
|--|-----------|
| 1. Number of Board meetings last year | <u>12</u> |
| 2. Number of Board members required for a quorum | <u>19</u> |

II. AGENCY INFORMATION

- | | | | |
|---------------------------------|-----------|--|-----------|
| 1. Total compensated employees: | | | <u>50</u> |
| Full-time | <u>27</u> | | |
| Part time | <u>23</u> | | |
| Executive | <u>1</u> | | |
| Operational | <u>24</u> | | |
| Clerical | <u>2</u> | | |
| 2. Total volunteers | <u>0</u> | | |

3. **Please attach an organizational chart with job titles.**

III. BENEFICIARY DATA

- | | | | |
|--|------------------------------|----------------|----------------------------------|
| 1. Number of persons receiving a direct benefit from the services provided | | | percent of total users: |
| City residents | <u>all city residents</u> | <u>100</u> | |
| County residents | <u>all county residents</u> | <u>100</u> | |
| Non-county residents | <u>varies by emergencies</u> | <u>unknown</u> | |
| 2. Percentage of beneficiaries who are low and moderate income (as defined by the Department of Housing and Urban Development) | | | <u>unknown</u> |
| 3. Estimate of administrative cost as a percentage of organization budget | | | <u>See attached Budget Sheet</u> |

To the best of my knowledge and belief, data in this application is true and correct, the document has been authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the funds are approved.

Tim Mahone
Signature

Director, Henderson Ambulance Service
Title

4/13/2016
Date

List of Required Attachments

1. Proposed line item budget for Fiscal Year 2016, including revenue and expenditures
2. List of Capital purchases (including vehicles, brick & mortar, etc.) completed over the past (3) years.
 - a. Who funded the capital purchases? 50% each from City & County
New Ambulances 50% each from City & County
 - b. Completed within budget? Yes
 - c. Impact on Community? Good
3. Most Recent Audit Report. Every Year
4. Itemized detail of how money allocated by City in FY 16 was spent. For the Purchase of New Ambulance
5. Organizational chart detailing positions, hierarchy, and salary of employees. Attached

HENDERSON EMERGENCY MEDICAL SERVICES

BUDGET-----2015 - 2016

SUB - ACCOUNTS LINE ITEMS	NUMBER	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
SALARIES	100	\$117,026	\$117,231	\$113,962	\$117,469	\$114,103	\$117,614	\$121,805	\$107,821	\$118,125	\$114,868	\$118,469	\$114,938	\$1,393,431
FRINGE BENEFITS	2300	\$46,810	\$46,892	\$45,585	\$46,988	\$45,641	\$47,046	\$48,722	\$43,128	\$47,250	\$45,947	\$47,388	\$45,975	\$557,372
PROFESSIONAL/LEGAL	3000	\$9,649	\$9,688	\$8,851	\$9,254	\$7,244	\$8,658	\$9,209	\$8,274	\$9,065	\$7,949	\$8,960	\$8,380	\$105,182
EMP. FOOD / COFFEE	3610	\$82	\$42	\$24	\$9	\$77	\$14	\$146	\$0	\$9	\$0	\$353	\$0	\$756
PROF. SUPPLIES / BILLABLE	3640	\$989	\$957	\$923	\$940	\$776	\$969	\$1,013	\$898	\$1,020	\$876	\$957	\$907	\$11,225
PROF. SUPPLIES DISPOSABLE	3650	\$2,484	\$2,403	\$2,317	\$2,359	\$1,949	\$2,433	\$2,543	\$2,256	\$2,561	\$2,200	\$2,403	\$2,277	\$28,185
PROF. SUPPLIES REUSEABLE	3660	\$182	\$176	\$170	\$173	\$143	\$178	\$186	\$165	\$188	\$161	\$176	\$167	\$2,065
FLOOR DRUG	3810	\$1,013	\$980	\$945	\$962	\$795	\$992	\$1,037	\$920	\$1,044	\$897	\$980	\$928	\$11,493
SOLUTIONS / SETS	4100	\$1,182	\$1,144	\$1,103	\$1,123	\$928	\$1,158	\$1,211	\$1,074	\$1,219	\$1,047	\$1,144	\$1,084	\$13,417
GENERAL SUPPLIES	4500	\$169	\$209	\$220	\$251	\$266	\$150	\$256	\$65	\$206	\$137	\$324	\$19	\$2,273
OFFICE SUPPLIES	4510	\$52	\$35	\$112	\$51	\$279	\$135	\$210	\$162	\$383	\$185	\$312	\$411	\$2,326
CLEANING SUPPLIES	4520	\$0	\$10	\$50	\$0	\$45	\$0	\$0	\$10	\$0	\$0	\$12	\$26	\$153
UNIFORMS	4700	\$264	\$285	\$79	\$741	\$1,219	\$1,289	\$536	\$502	\$765	\$500	\$531	\$322	\$7,032
TEMP SERVICES	5450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MAINTENANCE AGREEMENTS	5600	\$1,389	\$1,528	\$1,426	\$679	\$172	\$617	\$1,345	\$727	\$239	\$602	\$370	\$485	\$9,579
HOUSE KEEPING	5800	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$5,880
LAUNDRY SERVICE	5850	\$258	\$304	\$197	\$238	\$95	\$392	\$213	\$195	\$155	\$154	\$222	\$144	\$2,568
REPAIRS & MAINENANCE	6400	\$399	\$267	\$715	\$580	\$702	\$1,568	\$264	\$676	\$697	\$300	\$817	\$749	\$7,734
REPAIRS / AUTOMOTIVE	6410	\$2,464	\$1,881	\$3,087	\$1,960	\$975	\$544	\$3,066	\$2,751	\$1,361	\$1,181	\$3,558	\$4,703	\$27,530
FACILITY RENTAL	7500	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$14,400
RENTAL EQUIPMENT	7700	\$99	\$187	\$148	\$81	\$167	\$22	\$42	\$76	\$84	\$84	\$84	\$142	\$1,213
ELECTRICITY	7800	\$591	\$424	\$649	\$975	\$498	\$460	\$567	\$545	\$600	\$477	\$587	\$584	\$6,956
GAS	7900	\$29	\$15	\$28	\$44	\$60	\$286	\$624	\$761	\$666	\$511	\$171	\$39	\$3,234
WATER	8000	\$67	\$46	\$109	\$109	\$74	\$72	\$106	\$128	\$105	\$80	\$78	\$96	\$1,068
WASTE DISPOSAL	8160	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$420
INSURANCE	8500	\$0	\$0	\$6,172	\$0	\$0	\$0	\$1,008	\$0	\$0	\$2,574	\$0	\$0	\$9,754
PERMITS & LIC.	8700	\$100	\$272	\$500	\$206	\$215	\$138	\$77	\$65	\$51	\$0	\$0	\$189	\$1,812
TELEPHONES & PAGERS	8800	\$1,600	\$1,575	\$1,650	\$1,551	\$1,880	\$1,575	\$1,921	\$1,726	\$1,600	\$1,600	\$1,600	\$1,600	\$19,878
POSTAGE	8810	\$63	\$8	\$9	\$20	\$10	\$8	\$6	\$0	\$170	\$16	\$13	\$46	\$368
FREIGHT	8815	\$68	\$29	\$18	\$33	\$20	\$145	\$13	\$8	\$23	\$20	\$38	\$33	\$448
DUES, SUBSCRIPTIONS, BOOKS	8900	\$62	\$124	\$123	\$58	\$237	\$198	\$193	\$407	\$128	\$140	\$128	\$128	\$1,926
TRAVEL & SEMINARS	9200	\$143	\$120	\$277	\$73	\$42	\$66	\$0	\$161	\$77	\$75	\$0	\$45	\$1,078
GAS & OIL	9500	\$3,805	\$3,714	\$3,677	\$3,907	\$3,362	\$4,364	\$4,914	\$4,358	\$5,302	\$4,554	\$5,140	\$5,027	\$52,124
EDUCATION	9800	\$65	\$58	\$240	\$0	\$0	\$9	\$155	\$0	\$0	\$26	\$0	\$0	\$552
MISC.	9900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
AMB. SER. RECOVERIES	9910	-\$3,109	-\$4,200	-\$2,961	-\$4,057	-\$4,556	-\$3,575	-\$4,501	-\$4,616	-\$3,469	-\$3,803	-\$4,986	-\$4,970	-\$48,804
UNCOLLECTABLE ACCTS.	9920	\$322,970	\$312,503	\$301,696	\$306,774	\$253,430	\$316,810	\$330,743	\$293,346	\$333,536	\$286,059	\$312,439	\$296,510	\$3,666,818
TOTAL EXPENSES		\$512,689	\$500,632	\$493,824	\$495,276	\$432,574	\$506,059	\$529,354	\$468,312	\$524,884	\$471,141	\$503,995	\$482,708	\$5,921,447
REVENUES--RUN		\$474,259	\$458,888	\$442,370	\$450,476	\$372,145	\$464,531	\$485,673	\$430,758	\$489,055	\$420,058	\$458,795	\$434,765	\$5,381,772
REVENUES--CONTRACT		\$16,053	\$18,273	\$12,500	\$13,437	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500	\$0	\$62,763
TOTAL REVENUES		\$490,312	\$477,161	\$454,870	\$463,913	\$372,145	\$464,531	\$485,673	\$430,758	\$489,055	\$420,058	\$461,295	\$434,765	\$5,444,535
DEFICIT FROM OPERATION		(22,377)	(23,471)	(38,953)	(31,363)	(60,429)	(41,528)	(43,681)	(37,554)	(35,829)	(51,084)	(42,700)	(47,943)	-\$476,912
BUDGETED BILLABLE RUNS		533	516	497	506	418	522	546	484	550	472	516	489	6,047

OTHER CAPITAL EXPENSES	
CITY-COUNTY	
New Type 1 CANCELLED 4/6/20 TRUCK	
Patch Parking Lot	\$2,500
Replace Front Door Awning	\$650
State Grant FY14 Block Grant	-\$10,000
TOTAL CAPITAL	\$0

Loss from Operations	\$476,912
Capital Expenditures	\$0
Summary of City and County Expenses	\$476,912
Portion by City	\$238,456
Portion by County	\$238,456

Request for reallocation of State Grant on other equipment being submitted to State

HENDERSON EMERGENCY MEDICAL SERVICES

BUDGET-----2015 - 2016

SUB - ACCOUNTS LINE ITEMS	NUMBER	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
SALARIES	100	\$116,565	\$116,565	\$113,143	\$116,565	\$113,143	\$116,565	\$120,403	\$106,439	\$116,565	\$113,143	\$116,565	\$113,143	\$1,378,804
FRINGE BENEFITS	2300	\$46,626	\$46,626	\$45,257	\$46,626	\$45,257	\$46,626	\$48,161	\$42,576	\$46,626	\$45,257	\$46,626	\$45,257	\$551,522
PROFESSIONAL/LEGAL	3000	\$9,649	\$9,688	\$8,851	\$9,254	\$7,244	\$8,658	\$9,209	\$8,274	\$9,065	\$7,949	\$8,960	\$8,380	\$105,182
EMP. FOOD / COFFEE	3810	\$82	\$42	\$24	\$9	\$77	\$14	\$146	\$0	\$9	\$0	\$353	\$0	\$756
PROF. SUPPLIES / BILLABLE	3640	\$989	\$957	\$923	\$940	\$776	\$969	\$1,013	\$898	\$1,020	\$876	\$957	\$907	\$11,225
PROF. SUPPLIES DISPOSABLE	3650	\$2,484	\$2,403	\$2,317	\$2,359	\$1,949	\$2,433	\$2,543	\$2,256	\$2,561	\$2,200	\$2,403	\$2,277	\$28,185
PROF. SUPPLIES REUSEABLE	3660	\$182	\$176	\$170	\$170	\$143	\$178	\$186	\$165	\$188	\$161	\$176	\$167	\$2,065
FLOOR DRUG	3810	\$1,013	\$980	\$945	\$962	\$795	\$992	\$1,037	\$920	\$1,044	\$897	\$980	\$928	\$11,493
SOLUTIONS / SETS	4100	\$1,182	\$1,144	\$1,103	\$1,123	\$928	\$1,158	\$1,211	\$1,074	\$1,219	\$1,047	\$1,144	\$1,084	\$13,417
GENERAL SUPPLIES	4500	\$169	\$209	\$220	\$251	\$266	\$150	\$256	\$65	\$206	\$137	\$324	\$19	\$2,273
OFFICE SUPPLIES	4510	\$52	\$35	\$112	\$51	\$279	\$135	\$210	\$162	\$383	\$185	\$312	\$411	\$2,326
CLEANING SUPPLIES	4520	\$0	\$10	\$50	\$0	\$45	\$0	\$0	\$10	\$0	\$0	\$12	\$26	\$153
UNIFORMS	4700	\$264	\$285	\$79	\$741	\$1,219	\$1,289	\$536	\$502	\$765	\$500	\$531	\$322	\$7,032
TEMP SERVICES	5450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MAINTENANCE AGREEMENTS	5600	\$1,389	\$1,528	\$1,426	\$679	\$172	\$617	\$1,345	\$727	\$239	\$602	\$370	\$485	\$9,579
HOUSE KEEPING	5800	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$490	\$5,880
LAUNDRY SERVICE	5850	\$258	\$304	\$197	\$238	\$95	\$392	\$213	\$195	\$155	\$154	\$222	\$144	\$2,568
REPAIRS & MAINTENANCE	6400	\$399	\$267	\$715	\$580	\$702	\$1,568	\$264	\$676	\$697	\$300	\$817	\$749	\$7,734
REPAIRS / AUTOMOTIVE	6410	\$2,464	\$1,881	\$3,087	\$1,960	\$975	\$544	\$3,066	\$2,751	\$1,361	\$1,181	\$3,558	\$4,703	\$27,530
FACILITY RENTAL	7500	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$14,400
RENTAL EQUIPMENT	7700	\$99	\$187	\$148	\$81	\$167	\$22	\$42	\$76	\$84	\$84	\$84	\$142	\$1,213
ELECTRICITY	7800	\$591	\$424	\$649	\$975	\$498	\$460	\$567	\$545	\$600	\$477	\$587	\$584	\$8,956
GAS	7900	\$29	\$15	\$28	\$44	\$60	\$286	\$624	\$761	\$666	\$511	\$171	\$39	\$3,234
WATER	8000	\$67	\$46	\$109	\$109	\$74	\$72	\$108	\$128	\$105	\$80	\$78	\$96	\$1,068
WASTE DISPOSAL	8160	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$420
INSURANCE	8500	\$0	\$0	\$6,172	\$0	\$0	\$0	\$1,008	\$0	\$0	\$2,574	\$0	\$0	\$9,754
PERMITS & LIC.	8700	\$100	\$272	\$500	\$206	\$215	\$138	\$77	\$65	\$51	\$0	\$0	\$189	\$1,812
TELEPHONES & PAGERS	8800	\$1,600	\$1,575	\$1,650	\$1,551	\$1,880	\$1,575	\$1,921	\$1,726	\$1,600	\$1,600	\$1,600	\$1,600	\$19,878
POSTAGE	8810	\$63	\$8	\$9	\$20	\$10	\$8	\$6	\$0	\$170	\$16	\$13	\$46	\$368
FREIGHT	8815	\$68	\$29	\$18	\$33	\$20	\$145	\$13	\$8	\$23	\$20	\$38	\$33	\$448
DUES, SUBSCRIPTIONS, BOOKS	8900	\$62	\$124	\$123	\$58	\$237	\$198	\$193	\$407	\$128	\$140	\$128	\$128	\$1,926
TRAVEL & SEMINARS	9200	\$143	\$120	\$277	\$73	\$42	\$66	\$0	\$161	\$77	\$75	\$0	\$45	\$1,078
GAS & OIL	9500	\$3,805	\$3,714	\$3,677	\$3,907	\$3,362	\$4,364	\$4,914	\$4,358	\$5,302	\$4,554	\$5,140	\$5,027	\$52,124
EDUCATION	9800	\$65	\$58	\$240	\$0	\$0	\$9	\$155	\$0	\$0	\$26	\$0	\$0	\$552
MISC.	9900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
AMB. SER. RECOVERIES	9910	-\$3,109	-\$4,200	-\$2,961	-\$4,057	-\$4,556	-\$3,575	-\$4,501	-\$4,616	-\$3,469	-\$3,803	-\$4,986	-\$4,970	-\$48,804
UNCOLLECTABLE ACCTS.	9920	\$322,970	\$312,503	\$301,696	\$306,774	\$253,430	\$316,810	\$330,743	\$293,346	\$333,536	\$286,059	\$312,439	\$296,510	\$3,666,818
TOTAL EXPENSES		\$512,043	\$499,700	\$492,677	\$494,010	\$431,230	\$504,590	\$527,391	\$466,377	\$522,700	\$468,726	\$501,329	\$480,195	\$5,900,969
REVENUES--RUN		\$474,259	\$458,888	\$442,370	\$450,476	\$372,145	\$464,531	\$485,673	\$430,758	\$489,055	\$420,058	\$458,795	\$434,765	\$5,381,772
REVENUES--CONTRACT		\$16,053	\$18,273	\$12,500	\$13,437	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500	\$0	\$62,763
TOTAL REVENUES		\$490,312	\$477,161	\$454,870	\$463,913	\$372,145	\$464,531	\$485,673	\$430,758	\$489,055	\$420,058	\$461,295	\$434,765	\$5,444,535
DEFICIT FROM OPERATION		(21,732)	(22,539)	(37,807)	(30,097)	(59,085)	(40,059)	(41,718)	(35,620)	(33,645)	(48,669)	(40,034)	(45,430)	-\$456,435
BUDGETED BILLABLE RUNS		533	516	497	506	418	522	546	484	550	472	516	489	6,047

OTHER CAPITAL EXPENSES		
CITY-COUNTY		
New Type II		\$95,000
Patch Parking Lot		\$2,500
Replace Front Door Awning		\$650
State Grant	FY14 Block Grant	-\$10,000
TOTAL CAPITAL		\$88,150

Loss from Operations	\$456,435
Capital Expenditures	\$88,150
Summary of City and County Expenses	\$544,585
Portion by City	\$272,292
Portion by County	\$272,292

HENDERSON EMERGENCY MEDICAL SERVICES

BUDGET-----2016 - 2017

SUB - ACCOUNTS LINE ITEMS	NUMBER	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
SALARIES	100	\$114,157	\$119,497	\$111,221	\$114,717	\$108,935	\$114,938	\$115,128	\$105,024	\$115,422	\$112,216	\$115,842	\$112,323	\$1,359,420
FRINGE BENEFITS	2300	\$43,950	\$46,006	\$42,820	\$44,166	\$41,940	\$44,251	\$44,324	\$40,434	\$44,437	\$43,203	\$44,599	\$43,244	\$523,377
PROFESSIONAL/LEGAL	3000	\$8,983	\$10,048	\$8,776	\$9,921	\$9,704	\$9,156	\$9,746	\$9,548	\$9,107	\$8,678	\$8,622	\$8,539	\$110,826
EMP. FOOD / COFFEE	3610	\$30	\$0	\$0	\$63	\$290	\$10	\$126	\$0	\$0	\$0	\$299	\$0	\$818
PROF. SUPPLIES / BILLABLE	3640	\$1,009	\$1,077	\$1,124	\$1,089	\$1,086	\$1,042	\$1,018	\$1,005	\$1,087	\$878	\$1,005	\$1,033	\$12,453
PROF. SUPPLIES DISPOSABLE	3650	\$1,958	\$2,089	\$2,181	\$2,112	\$2,106	\$2,020	\$1,974	\$1,949	\$2,109	\$1,703	\$1,949	\$2,004	\$24,154
PROF. SUPPLIES REUSEABLE	3660	\$278	\$297	\$310	\$300	\$299	\$287	\$280	\$277	\$299	\$242	\$277	\$285	\$3,431
FLOOR DRUG	3810	\$1,268	\$1,336	\$1,134	\$1,098	\$1,345	\$1,300	\$1,276	\$1,014	\$1,347	\$1,136	\$1,264	\$1,042	\$14,560
SOLUTIONS / SETS	4100	\$808	\$863	\$900	\$872	\$870	\$834	\$815	\$805	\$871	\$703	\$805	\$828	\$9,974
GENERAL SUPPLIES	4500	\$99	\$109	\$120	\$101	\$57	\$250	\$131	\$42	\$196	\$129	\$113	\$220	\$1,567
OFFICE SUPPLIES	4510	\$152	\$135	\$283	\$51	\$279	\$135	\$365	\$269	\$286	\$185	\$248	\$109	\$2,496
CLEANING SUPPLIES	4520	\$45	\$10	\$0	\$0	\$15	\$0	\$0	\$18	\$0	\$0	\$15	\$13	\$116
UNIFORMS	4700	\$185	\$108	\$282	\$1,041	\$413	\$1,619	\$868	\$492	\$610	\$729	\$939	\$312	\$7,600
TEMP SERVICES	5450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MAINTENANCE AGREEMENTS	5600	\$1,047	\$464	\$1,195	\$192	\$243	\$175	\$464	\$384	\$215	\$481	\$483	\$694	\$6,038
HOUSE KEEPING	5800	\$490	\$740	\$490	\$490	\$740	\$490	\$490	\$740	\$490	\$490	\$490	\$740	\$6,880
LAUNDRY SERVICE	5850	\$91	\$124	\$94	\$91	\$106	\$169	\$180	\$151	\$158	\$108	\$122	\$137	\$1,530
REPAIRS & MAINTENANCE	6400	\$253	\$429	\$563	\$501	\$250	\$250	\$264	\$959	\$568	\$300	\$667	\$680	\$5,683
REPAIRS / AUTOMOTIVE	6410	\$3,608	\$1,452	\$1,550	\$1,368	\$1,622	\$2,120	\$1,666	\$2,579	\$1,307	\$1,749	\$2,146	\$2,349	\$23,516
FACILITY RENTAL	7500	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$14,400
RENTAL EQUIPMENT	7700	\$84	\$84	\$84	\$84	\$119	\$84	\$84	\$88	\$84	\$84	\$84	\$84	\$1,046
ELECTRICITY	7800	\$610	\$708	\$719	\$569	\$493	\$486	\$627	\$698	\$675	\$505	\$543	\$575	\$7,208
GAS	7900	\$30	\$32	\$32	\$31	\$54	\$246	\$459	\$593	\$711	\$411	\$116	\$37	\$2,752
WATER	8000	\$71	\$124	\$159	\$91	\$96	\$72	\$80	\$111	\$130	\$117	\$90	\$111	\$1,251
WASTE DISPOSAL	8160	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$420
INSURANCE	8500	\$0	\$0	\$2,725	\$2,852	\$0	\$0	\$2,769	\$0	\$0	\$2,703	\$0	\$0	\$11,048
PERMITS & LIC.	8700	\$175	\$0	\$0	\$500	\$215	\$0	\$100	\$100	\$26	\$0	\$0	\$200	\$1,316
TELEPHONES & PAGERS	8800	\$1,600	\$1,475	\$1,768	\$1,610	\$1,573	\$1,575	\$2,144	\$1,540	\$1,600	\$1,600	\$1,600	\$1,600	\$19,685
POSTAGE	8810	\$20	\$8	\$0	\$0	\$10	\$20	\$0	\$0	\$20	\$8	\$7	\$12	\$105
FREIGHT	8815	\$30	\$25	\$24	\$34	\$20	\$36	\$29	\$12	\$12	\$9	\$30	\$12	\$273
DUES, SUBSCRIPTIONS, BOOKS	8900	\$128	\$204	\$128	\$0	\$196	\$66	\$258	\$301	\$132	\$138	\$132	\$132	\$1,813
TRAVEL & SEMINARS	9200	\$0	\$120	\$277	\$136	\$52	\$0	\$181	\$40	\$40	\$2,039	\$0	\$234	\$3,078
GAS & OIL	9500	\$3,226	\$3,477	\$3,702	\$3,911	\$4,137	\$3,968	\$4,151	\$4,100	\$4,481	\$3,619	\$4,141	\$4,301	\$47,215
EDUCATION	9800	\$0	\$0	\$240	\$0	\$0	\$0	\$155	\$0	\$0	\$39	\$0	\$541	\$975
MISC.	9900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
AMB. SER. RECOVERIES	9910	-\$2,719	-\$5,107	-\$4,463	-\$5,205	-\$6,365	-\$5,413	-\$4,203	-\$5,125	-\$4,226	-\$3,909	-\$2,704	-\$4,989	-\$54,428
UNCOLLECTABLE ACCTS.	9920	\$307,191	\$327,830	\$342,223	\$331,373	\$330,493	\$317,003	\$309,672	\$305,860	\$330,933	\$267,289	\$305,860	\$314,511	\$3,790,236
TOTAL EXPENSES		\$490,093	\$514,999	\$521,896	\$515,395	\$502,626	\$498,423	\$496,675	\$475,383	\$514,363	\$448,817	\$491,018	\$493,145	\$5,962,831
REVENUES--RUN		\$445,205	\$475,116	\$495,975	\$480,250	\$478,975	\$459,425	\$448,800	\$443,275	\$479,613	\$387,375	\$443,275	\$455,813	\$5,493,095
REVENUES--CONTRACT		\$11,161	\$18,288	\$17,777	\$15,499	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500	\$8,209	\$73,434
TOTAL REVENUES		\$456,366	\$493,404	\$513,752	\$495,749	\$478,975	\$459,425	\$448,800	\$443,275	\$479,613	\$387,375	\$445,775	\$464,021	\$5,566,530
DEFICIT FROM OPERATION		(33,727)	(21,595)	(8,144)	(19,646)	(23,651)	(38,998)	(47,875)	(32,108)	(34,751)	(61,442)	(45,243)	(29,123)	-\$396,302
BUDGETED BILLABLE RUNS		524	559	584	565	564	541	528	522	564	456	522	536	6,462

OTHER CAPITAL EXPENSES	
CITY-COUNTY	
New Type III	\$160,000
State Grant FY14 Block Grant	-\$10,000
TOTAL CAPITAL	\$150,000

Loss from Operations	\$396,302
Capital Expenditures	\$150,000
Summary of City and County Expenses	\$546,302
Portion by City	\$273,151
Portion by County	\$273,151

HENDERSON AMBULANCE SERVICE STAFF
 UPDATED 3/1/16

DAY 1-- JEFF EZELL 04/26
 1. JON ATHERTON 07/23
 2. TIM STONE 04/14
 3. MELVIN FULKERSON 06/10
 4. JANE KNIGHT 04/15
 5. BILL RHODES 03/16
 6. JAMES GREGORY 03/17
 7. JACOB SEATON 02/24
 8. KEVIN WALTERS 02/10
 9. OPEN EMT
 10. JEREMY BURK 07/22

DAY 2-- GREGG BLAND 06/26
 1. ANTHONY POWELL 08/11
 2. JEREMY DODDRIDGE
 3. DANIEL CARTER 11/23
 4. JANET CULVER 05/17
 5. EMILY JAMES
 6. KAY PHILLIPS 08/04
 7. HEAVEN DAVIS 05/27
 8. STEVE YOUNG 05/17
 9. EMILY METZ
 10.

NIGHT 1-- BRAY AYER 12/18
 1. DAVID ATHERTON 02/24
 2. KIP PACE 01/17
 3. TIFFANY DIXON 05/27
 4. DONALD JONES 10/20
 5. LANCE WAYNE 11/17
 6. KENNY PERKINS 01/18
 7. OPENED MEDIC
 8. ALESHA HICKS 08/27
 9. JAMIE HARDIN 03/15
 10.

NIGHT 2---- DONNIE CATO 01/08
 1. RICHARD DANHAUER 09/12
 2. DEANNA JOHNSON 07/26
 3. KEITH PARSLEY 02/12
 4. KYLE YOUNG 04/14
 5. SHANE DRISKELL 05/27
 6. SARAH WAYNE
 7. MATHEW ANDERSON 02/29
 8. OPEN MEDIC
 9. TOM RANDOLPH 07/29
 10. HALEY MOLLOY 03/14

OFFICE MANAGER----- CONNIE HOBGOOD 08/03
 BILLING CLERK---- VALERIE THOMAS 04/18

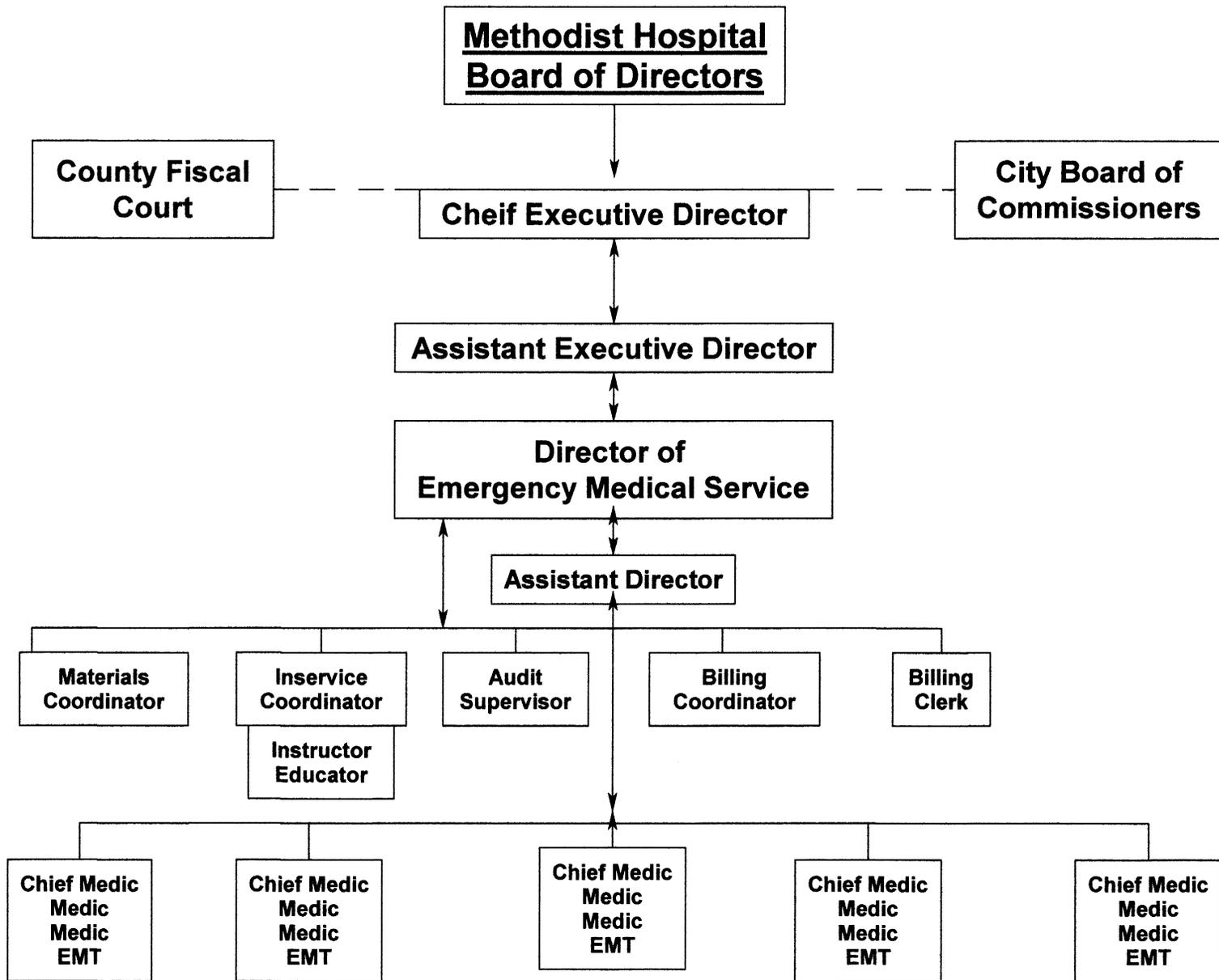
ASST. DIRECTOR ----- JAMES IVY 03/07

1. BRAD AYER 12/18
 2. JEFF EZELL 08/01
 3. CHARLIE FARMER 02/19 ED COOR.
 4. CONNIE HOBGOOD
 5. DAVID COX 01/21 MAINT.

DIRECTOR-- TIM MAHONE 01/10

1. JAMES IVY 09/12
 2. VALERIE THOMAS 04/18
 3. BRUCE FARMER 08/03 MAT. COOR.
 4. DONNIE CATO 01/08
 5. GREGG BLAND 06/26

Open
 Full Time
 Supplemental



Last Name	First Name	MI	MHH	EMS	Code	Duties	F/S
ANDERSON	MATTHEW		6232	MH EMS SRVCS	5601	PARAMEDIC	S
ATHERTON	DAVID		6232	MH EMS SRVCS	5660	PARAMEDIC	F
ATHERTON	JONATHAN	M	6232	MH EMS SRVCS	5601	PARAMEDIC	F
AYER	BRADLEY	S	6232	MH EMS SRVCS	5600	CHIEF PARAMEDIC	F
BLAND	GREG		6232	MH EMS SRVCS	5600	CHIEF PARAMEDIC	F
BURK	JEREMY	s	6232	MH EMS SRVCS	5601	PARAMEDIC	S
CARTER	DANIEL	S	6232	MH EMS SRVCS	5601	PARAMEDIC	F
CATO	DONALD	F	6232	MH EMS SRVCS	5600	CHIEF PARAMEDIC	F
COX	DAVID	K	6232	MH EMS SRVCS	5665	EMT/Mechanic	F
CULVER	JANET	L	6232	MH EMS SRVCS	5601	PARAMEDIC	F
DANHAUER	RICHARD	A	6232	MH EMS SRVCS	5601	PARAMEDIC	F
DAVIS	HEAVEN	D	6232	MH EMS SRVCS	5660	EMT	S
DIXON	TIFFANY		6232	MH EMS SRVCS	5660	EMT	S
DRISKILL	SHANE		6232	MH EMS SRVCS	5660	EMT	S
EZELL	JEFF		6232	MH EMS SRVCS	5600	CHIEF PARAMEDIC	F
FARMER	BRUCE	S	6232	MH EMS SRVCS	5662	EMT, MATERIALS COR.	F
FARMER	CHARLES	R	6232	MH EMS SRVCS	5603	ED/COR. PARAMEDIC	F
FULKERSON	MELVIN	W	6232	MH EMS SRVCS	5660	EMT	F
GREGORY	JAMES		6232	MH EMS SRVCS	5601	PARAMEDIC	S
HARDIN	JAMES	T	6232	MH EMS SRVCS	5601	PARAMEDIC	S
HICKS	ALESHA		6232	MH EMS SRVCS	5660	EMT	S
HOBGOOD	CONNIE	R	6362	MH EMS SRVCS	5661	EMS ACCOUNTS COR.	F
IVY	JAMES		6232	MH EMS SRVCS	5901	ASSISTANT DIRECTOR	F
JAMES	EMILY		6232	MH EMS SRVCS	5660	EMT	F
JOHNSON	DEANNA		6232	MH EMS SRVCS	5601	PARAMEDIC	F
JONES II	DONALD	L	6232	MH EMS SRVCS	5660	EMT	S
KNIGHT	JANE	A	6232	MH EMS SRVCS	5601	PARAMEDIC	F
MAHONE III	NELSON	A	6232	MH EMS SRVCS	5900	DEPARTMENT DIRECTOR	D
MELLOY	HAYLEY		6232	MH EMS SRVCS	5601	PARAMEDIC	S
METZ	EMILY		6232	MH EMS SRVCS	5660	EMT	S
PACE	CHRISTOPHER	J	6232	MH EMS SRVCS	5601	PARAMEDIC	F
PARSLEY	KEITH	A	6232	MH EMS SRVCS	5660	EMT	F
PERKINS	KENNETH	E	6232	MH EMS SRVCS	5660	EMT	S
PHILLIPS	TYRA	K	6232	MH EMS SRVCS	5601	PARAMEDIC	s
POWELL	ANTHONY	R	6232	MH EMS SRVCS	5660	EMT	F
RANDOLPH	THOMAS		6232	MH EMS SRVCS	5601	PARAMEDIC	S
RHODES	ARVIN		6263	MH EMS SRVCS	5660	EMT	S
SEATON	JACOB	C	6232	MH EMS SRVCS	5601	PARAMEDIC	S
STONE	TIMOTHY	L	6232	MH EMS SRVCS	5601	PARAMEDIC	F
THOMAS	VALERIE		6232	MH EMS SRVCS	2020	BILLING CLERK	F
WALTERS	KEVIN		6263	MH EMS SRVCS	5601	PARAMEDIC	F
WAYNE	LANCE	W	6232	MH EMS SRVCS	5660	EMT	S
WAYNE	SARAH		6232	MH EMS SRVCS	5660	EMT	S
YOUNG	STEVE		6232	MH EMS SRVCS	5660	EMT	S
YOUNG	KYLE		6232	MH EMS SRVCS	5660	EMT	S

Outside
Agency Requests

2016-2017

**Outside Agencies
Fiscal Year 2017**

Agency	2017 Request	Amount Funded '12	Amount Funded '13	Amount Funded '14	Amount Funded '15	Amount Funded '16	Amount Funded '17
Full Application							
Henderson County Humane Society Animal Control	\$110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$110,000.00**
Community One	\$50,000.00	n/a	n/a	\$ 50,000.00	\$ 25,000.00	\$26,690.00*	\$15,000.00*
						\$25,000.00	\$25,000.00**

*carryover from previous year **Ad Hoc Committee
recommendation

Rec'd Staff

Return Completed Form to
City of Henderson
by Noon, April 4, 2016



CITY OF HENDERSON
APPLICATION FOR FUNDS
CITY BUDGET YEAR
FISCAL 2017

Applicant Name: Humane Society of Henderson County

Mailing Address: 203 Drury Lane
Henderson, KY 42420

Physical Address: 203 Drury Lane
(If Applicable) Henderson, KY 42420

Contact Person: Kent Preston, Ex Dir

Phone Number: 270-826-2996

Email Address: kpreston@buggrealty.com

Please describe how your organization's mission directly benefits the residents of the City of Henderson:

The Humane Society of Henderson County is a community animal welfare agency that serves more than 1500 animals per year. We have one of the lowest Euthanasia rates in the state. We provide animal control services to the city and county of Henderson and have done so for the last 51 years.

Proposed funding from the City of Henderson **\$ 110,000.00**

Proposed City Funding as a percentage of total funding **40%**

City Funding Received in Fiscal 2015-2016 **\$ 110,000.00**

Please list specifically what proposed funding will be used for (special projects, events, etc.) and how the use of this funding will benefit city residents (be specific and attach additional sheets if necessary):

We provide contracted animal control services to the city of Henderson, which includes but is not limited too, providing for the welfare of all animals in our care, we are an open door shelter so we must take in all domesticated animals from Henderson County residents. We protect abused and neglected animal and prosecutes the responsible parties. We work with Law enforcement and dispatch for all of the city and county animal needs.

If your agency is unsuccessful in receiving the amount of funding requested, please detail what affect that will have on your agency's ability to effectively serve the residents of Henderson and further detail how your agency will compensate for the loss of this revenue (attache additional detail as necessary):

~~We would not be able to adequately provide the current services to the citizens of Henderson County. If we were not funded for animal control services we would have to focus our efforts on the welfare of our animals in our care an finding them forever homes. It would also most likely increase our euthanasia numbers. We have worked very hard over the last 5 years to get where we are today.~~

If your agency received funding from the City last fiscal year, please detail how that money was spent. Please be as specific as you can be:

~~The money was spent on Animal Control services, which includes taking care of animals, food vet care, employee salaries, fuel etc. Animal control does benefit from being with the Humane Society by allowing us to raise funds for new vehicles and upgrading our facility. Please see enclosed pictures.~~

Humane Society of Henderson County
Balance Sheet
As of February 29, 2016

	Feb 29, 16
ASSETS	
Current Assets	
Checking/Savings	
1011 · General Checking	63,431.85
1012 · Payroll Checking	3,274.39
1016 · Money Mkt Acc	36,726.48
1030 · Cash Drawer	100.00
Total Checking/Savings	103,532.72
Accounts Receivable	
1110 · Accounts Receivable	85.00
Total Accounts Receivable	85.00
Other Current Assets	
1299 · Undeposited Funds	1,883.00
1300 · Cleaning Inventory	2,359.40
1310 · Medical Supply Inventory	
1315 · Euthanasia	147.05
1320 · Flea Control	4,247.40
1325 · Microchips	9,023.65
1330 · Tests	818.15
1335 · Vaccines	1,729.18
1310 · Medical Supply Inventory - Other	7,447.65
Total 1310 · Medical Supply Inventory	23,413.08
1440 · Prepaid Insurance	23,471.51
1450 · Prepaid Expenses	513.32
1500 · Investments	
1580 · Investments -Other	29,240.59
1581 · FMZ Adj	462.18
Total 1500 · Investments	29,702.77
Total Other Current Assets	81,343.08
Total Current Assets	184,960.80
Fixed Assets	
1600 · Fixed Assets	
1620 · Buildings - Operating	18,700.00
1640 · Furniture, Fixtures, & Equip	400.00
1641 · Machinery & Equipment	43,487.87
1642 · Office Furniture & Equipment	16,127.77
1650 · Vehicles	51,054.65
1670 · Land Improvements	11,580.73
1680 · Building Improvements	304,741.52
Total 1600 · Fixed Assets	446,092.54
1700 · Accumulated Depreciation	
1720 · Accum Depr - Bldg Oper	-18,700.00
1741 · Accum Depr - Mach & Equip	-37,638.48
1742 · Accum Depr - Ofc Furn & Equip	-12,462.67
1750 · Accum Depr - Vehicles	-51,847.97
1770 · Accum Depr- Land Imprvmts	-11,580.73
1780 · Accum Depr - Bldg Imprvmts	-179,971.52
1700 · Accumulated Depreciation - Other	-8,889.00
Total 1700 · Accumulated Depreciation	-321,090.37
Total Fixed Assets	125,002.17
TOTAL ASSETS	309,962.97

Humane Society of Henderson County
Balance Sheet
 As of February 29, 2016

	Feb 29, 16
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts Payable	17,010.08
Total Accounts Payable	17,010.08
Other Current Liabilities	
2100 · Payroll Payable	10.90
2111 · Direct Deposit Liabilities	306.53
2130 · Accrued payroll taxes	
2131 · FICA Employee	344.31
2132 · Federal Tax Employee	318.00
2133 · State Tax Employee	356.31
2134 · City Tax Employee	170.78
2135 · FICA Employer	344.31
2136 · Unemployment Tax Employer	737.11
2138 · Indiana State Tax Withheld	39.35
2139 · County Tax Employee	10.38
Total 2130 · Accrued payroll taxes	2,320.55
Total Other Current Liabilities	2,637.98
Total Current Liabilities	19,648.06
Total Liabilities	19,648.06
Equity	
3000 · Unrestricted net assets	197,872.21
3001 · Opening Bal Equity	8,802.65
3200 · Permanently restrict net assets	84,795.49
3900 · Retained Earnings	-66,730.90
Net Income	65,575.46
Total Equity	290,314.91
TOTAL LIABILITIES & EQUITY	309,962.97

Humane Society of Henderson County

Profit & Loss

January through February 2016

	Jan 16	Feb 16	TOTAL
Ordinary Income/Expense			
Income			
4000 · Contributed support			
4010 · Donations	1,832.24	494.10	2,326.34
4011 · Restricted Donations	2,270.00	1,510.00	3,780.00
4025 · Bldg Repairs and Improvements	1,055.00	749.00	1,804.00
4540 · Henderson County Grant	0.00	13,333.34	13,333.34
4550 · Henderson City Grant	9,166.67	9,166.67	18,333.34
Total 4000 · Contributed support	14,323.91	25,253.11	39,577.02
5000 · Earned revenues			
5160 · Animal Adoptions	3,932.00	3,880.00	7,812.00
5161 · Rescue Pull Fee	206.00	115.00	321.00
5169 · Rabies Voucher	-45.00	-30.00	-75.00
5160 · Return To Owner	521.00	1,332.00	1,853.00
5165 · Vet Services Reimbursed	150.00	457.00	607.00
5170 · Animal Tag Sales	8.00	12.00	20.00
5190 · Microchip	50.00	0.00	50.00
5310 · Interest-savings/short-term Inv	4.90	0.00	4.90
5490 · Miscellaneous revenue	50.00	0.00	50.00
5500 · Restitution	900.00	455.00	1,355.00
Total 5000 · Earned revenues	5,776.90	6,221.00	11,997.90
Total Income	20,100.81	31,474.11	51,574.92
Gross Profit	20,100.81	31,474.11	51,574.92
Expense			
6560 · Payroll Expense	7,933.80	9,206.98	17,140.78
7200 · Salaries & Related Expenses			
7221 · Wages	2,997.70	489.23	3,486.93
7222 · Hourly-OT	382.50	479.25	861.75
7250 · Payroll taxes	1,275.87	1,141.40	2,417.27
7260 · Insurance - Workmans Comp	0.00	1,490.92	1,490.92
Total 7200 · Salaries & Related Expenses	4,656.07	3,600.80	8,256.87
7500 · Operational Exp			
7640 · Professional fees - other	35.00	33.25	68.25
7641 · Vet Services	2,236.00	2,679.50	4,915.50
7544 · Spay & Neuter Exp	3,115.00	3,220.00	6,335.00
7560 · Uniforms / Clothing/equipment	167.55	-15.60	151.95
Total 7500 · Operational Exp	5,553.55	5,917.15	11,470.70
8100 · Other Operational Exp			
8110 · Supplies - Office	63.60	282.89	346.49
8112 · Supplies - Kennel Cleaning	182.77	19.02	201.79
8113 · Supplies - Animal	1,250.82	2,031.56	3,282.38
8114 · Supplies - Medical	958.39	997.06	1,955.45
8130 · Telephone & telecommunications	257.67	328.34	586.01
8131 · Internet Service	55.00	55.00	110.00
8140 · Postage, shipping, delivery	98.00	0.00	98.00
8160 · Equip rental & maintenance	352.80	423.27	776.07
8195 · Special Events Expense	225.00	0.00	225.00
Total 8100 · Other Operational Exp	3,444.05	4,137.14	7,581.19
8126 · restricted bldg repair expense	410.94	398.28	809.22
8200 · Occupancy expenses			
8220 · Utilities	218.17	583.22	801.39
8225 · Building Repair & Maint	1,008.67	448.83	1,457.50
Total 8200 · Occupancy expenses	1,226.84	1,032.05	2,258.89

8:59 PM
03/15/16
Accrual Basis

Humane Society of Henderson County
Profit & Loss
January through February 2016

	<u>Jan 16</u>	<u>Feb 16</u>	<u>TOTAL</u>
8500 · Misc expenses			
8515 · Late Fees - Penalties	87.00	0.00	87.00
8516 · Bank Charges	101.36	87.18	188.54
8540 · Staff development	441.92	0.00	441.92
Total 8500 · Misc expenses	<u>630.28</u>	<u>87.18</u>	<u>717.46</u>
8700 · Vehicle Expense			
8710 · Gasoline	416.34	331.57	747.91
8720 · Vehicle Repair & Maintenance	946.78	0.00	946.78
8740 · Insurance - Vehicle	0.00	838.30	838.30
8700 · Vehicle Expense - Other	0.00	956.78	956.78
Total 8700 · Vehicle Expense	<u>1,363.12</u>	<u>2,126.65</u>	<u>3,489.77</u>
Total Expense	<u>25,218.65</u>	<u>26,506.23</u>	<u>51,724.88</u>
Net Ordinary Income	<u>-5,117.84</u>	<u>4,967.88</u>	<u>-149.96</u>
Net Income	<u><u>-5,117.84</u></u>	<u><u>4,967.88</u></u>	<u><u>-149.96</u></u>



U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

1-3
LOU-EO-67-179

DISTRICT DIRECTOR
P. O. BOX 1146
LOUISVILLE, KENTUCKY 40201

IN REPLY REFER TO
Form L-178
A:431:LEM

NOV 1 1967

Humane Society of Henderson County
P.O. Box 14
Henderson, Kentucky 42420

PURPOSE Prevention of Cruelty to Children & Animals	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVENUE Louisville	
FORM 990-A RE- QUIRED	ACCOUNTING PERIOD ENDING
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Dec. 31st

Gentlemen:

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

G. C. BOOKS
District Director

EXEMPTION ALLOWED

COPY

REVENUE CABINET
FRANKFORT
40620

February 7, 2003

HUMANE SOCIETY/ HENDERSON CO
ATTN: DONNA CANNON
203 DAWG LANE
HENDERSON KY 42420

LOCATION ADDRESS:

203 DAWG LANE
HENDERSON KY 42420-

PURCHASE EXEMPTION NUMBER: B22189

EFFECTIVE DATE: 02/07/2003

Dear Sir or Madam:

Based on the information submitted in your Application for Purchase Exemption -- Sales and Use Tax, you are hereby authorized to purchase tangible personal property or services, including utilities, without paying or reimbursing the vendor for the sales or use tax with respect to such purchases.

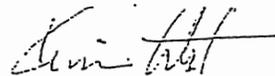
Your vendor is hereby authorized to sell tangible personal property or services, including utilities, to you without receipt of sales or use tax, provided the vendor receives a copy of your purchase exemption certificate, Revenue Form 51A126, in good faith and retains the copy in the business's records. Every invoice should show that delivery was made to you and should bear the exemption permit number shown above. The vendor may deduct receipts from these sales on Line 4 of his/her return.

If any of the property purchased is not used within the exempt function of your charitable, educational, or religious institution, you will immediately report and pay the required tax measured by the purchase price of the property (you must contact the Revenue Cabinet immediately if such a situation arises). Any official or employee of the institution who uses official position to make tax-free purchases for personal use, or that of any other person, will be subject to the penalties provided in KRS 139.990 and other applicable laws.

This exemption authorization applies only to purchases made by your organization. If you are a nonprofit charitable, educational, or religious institution making retail sales of tangible personal property, a sales and use tax permit must be obtained for reporting and remitting the tax on such sales. For further information refer to the enclosed Revenue Circular 51C030.

In the event there is a change in your name, address, or operations from the information submitted in your application, you must notify the Revenue Cabinet in writing of the change immediately.

If you require additional assistance, please write: Revenue Cabinet, Sales and Use Tax Section, Station 53, PO Box 131, Frankfort, KY 40602-0181. Phone 502-564-5170.



Kevin West, Supervisor
Sales and Use Tax Branch
Division of Compliance and Taxpayer Assistance

Enclosure



New gates
& painted Dos Lunas.

New 2015
Animal control Truck
Not ready for service yet
DB



4-6-16 *ld*
9:55 a.m.

Return Completed Form to
City of Henderson
by Noon, April 4, 2016



CITY OF HENDERSON
APPLICATION FOR FUNDS
CITY BUDGET YEAR
FISCAL 2017

Applicant Name: Community One, Inc.

Mailing Address: 402 S. Green River Road Physical Address: (SAME)
Evansville, IN 47715 (If Applicable)

Contact Person: Eric Cummings

Phone Number: 812-250-6888

Email Address: eric.cummings@community1.org

Please describe how your organization's mission directly benefits the residents of the City of Henderson:
We provide volunteer-based housing restoration services to
residents in need.

Proposed funding from the City of Henderson \$ 50,000.⁰⁰

Proposed City Funding as a percentage of total funding 10 %

City Funding Received in Fiscal 2015-2016 \$ 50,000.⁰⁰

Please list specifically what proposed funding will be used for (special projects, events, etc.) and how the use of this funding will benefit city residents (be specific and attach additional sheets if necessary):

The funding will be used to for:

- Materials reimbursement for home repair projects (43,000.⁰⁰)
- NIP program application processing and project support (4,500.⁰⁰)
- Program administration (2,500.⁰⁰)

If your agency is unsuccessful in receiving the amount of funding requested, please detail what affect that will have on your agency's ability to effectively serve the residents of Henderson and further detail how your agency will compensate for the loss of this revenue (attache additional detail as necessary):

We will adjust the number of projects that we can accomplish based on the funding available for materials reimbursement.

If your agency received funding from the City last fiscal year, please detail how that money was spent. Please be as specific as you can be:

2015-16 funding was used to/ for:

- Materials reimbursement for home repair projects.
- Development of the Audubon Kid's Zone site / program.
- Program administration.

Requested from Henderson County for Fiscal 2017

\$ 0

If you are requesting less money from the County than you are from the City,
 please explain why:

N/A

County Funding Received in Fiscal 2016

\$ 0

Please list what you project to be the cash reserve of your organization on July 1, 2016 and what
 the cash reserve of your organization was on July 1, 2015:

	July 1, 2015	July 1, 2016
Reserved	\$ 340,000.	\$ 512,000.
Unreserved	\$ 275,000.	\$ 338,000.

Does your organization have members: Yes: _____ No:

If yes, what is the membership fee:
 (if tiered or staggered, please attach schedule) \$ N/A

How many members does your organization currently have? N/A

I. AGENCY AND BENEFICIARY INFORMATION

- 1. Number of Board meetings last year 12
- 2. Number of Board members required for a quorum 12

II. AGENCY INFORMATION

- 1. Total compensated employees: 5
 - Full- 3
 - Part 2
 - Executive 1
 - Operational 2
 - Clerical 2
- 2. Total volunteers 100+

III. **BENEFICIARY DATA**

1. Number of persons receiving a direct benefit from the services provided

		percent of total users:
City residents	<u>10 Households</u>	<u>10%</u>
County residents	<u>0</u>	<u>-</u>
Non-county residents	<u>0</u>	<u>-</u>

2. Percentage of beneficiaries who are low and moderate income (as defined by the Department of Housing and Urban Development)

100%

3. Estimate of administrative cost as a percentage of organization budget

20%

To the best of my knowledge and belief, data in this application is true and correct, the document has been authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the funds are approved.



Signature

Executive Director
Title

April 4, 2016
Date



Community One, Inc.
402 S Green River Road
Evansville, IN 47715
(812) 250-6888
www.community1.org

Housing Restoration Programs

In the spectrum of housing revitalization work in our community, one significantly under-served area is in the restoration of existing housing, particularly in older urban neighborhoods.

Decades of neglect have blighted many corners of our city and many people are living in substandard housing—many lacking adequate weatherization resulting in high utility costs.

But we simply cannot tear down and replace every aging house in our city with a new one. Strategies and resources are needed specifically to address the restoration of existing housing.

Our focus is on the housing that can be saved, and our primary strategies for restoring housing include:

- **Repair and weatherization of owner-occupied homes.** Repair projects are funded by donations and are accomplished mostly by volunteers. In this model, we train project coaches to self-mobilize in using our website to browse, identify, coordinate and accomplish projects – reaching people in need with help, hope and love.
- **Rehab and sale of dilapidated and abandoned housing stock.** Whole-house rehab projects are led by volunteer project managers and include both community volunteers and licensed professionals working together. In this model we acquire vacant homes that are completely gutted, fully restored, and then sold affordably to new homeowners.

Our work is complimentary to the construction of new housing and contributes to a comprehensive approach to restoring neglected neighborhoods.

Who We Serve

We serve homeowners with a genuine need for help, who are unable to perform home repairs themselves or pay for them, and who are willing to receive assistance from community volunteers.

This demographic is most often the elderly, disabled, single-parent families and financial hardship situations.

How We Serve

Volunteers are the heart of Community One. We empower and mobilize people from across the community to serve together in housing restoration projects.

Our project-based website (www.community1.org) is used to connect people in need with community volunteers that can help them.

Homeowners with genuine needs contact us, and we work to connect them with community volunteers and resources to assist them both physically and spiritually.





Community One

Restoring Community Together

Restoring homes.
Restoring neighborhoods.
Restoring **hope**.

HOW?

We **mobilize people like you** to make a difference through:

- Home repair projects
- Whole-house rehabs
- Loving our neighbors

You can get involved!



JOIN THE MOVEMENT:

Restoring homes. Restoring neighborhoods. Restoring **hope.**



VOLUNTEER

No matter your skill level,
use your gifts and abilities
to make a difference.



ADVOCATE

Help spread the word
about the work we do.



DONATE

- Give financially
- Donate materials or professional services
- Corporate support

"I could not stay in my house without them." - Lois



Your involvement can start with 1 click. Follow us:



402 S Green River Road • Evansville, IN 47715
community1.org • info@community1.org • 812.250.6888

Recreation

Financials

2016-2017

**Agency Funding Requests
FY 2017**

Agency Recreation	Date Received	2017 Request	Amount Funded '13	Amount Funded '14	Amount Funded '15	Amount Funded '16	Amount Funded '17
Henderson Recreation Association	4/7/2016	Consent	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Henderson Girls Softball Association	3/31/2016	Consent	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Henderson Pee-Wee PCMA	4/4/2016	Consent + \$15,000	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$4,000.00 + \$7,000.00 in-kind gravel & dirt *
Pennyrile Youth Soccer	4/18/2016	Consent	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00

*recommendation from Ad Hoc Committee

4-7-16 8:40 a.m.
ld



Return Completed Form
to
City of Henderson
by Noon, April 4, 2016

FISCAL YEAR 2017
CITY OF HENDERSON
LEVEL FUNDING APPLICATION
CONSENT AGREEMENT FORM

Applicant Name: Henderson Recreation Association

Mailing Address: P. O. Box 514 1945 North Elm Street
Henderson, KY 42419-0514

Contact Person: Mr. George Pirtle

Phone Number: 270 - 577 - 2746

Email Address: None

Fiscal 2016 Funding: \$ 4000

By my signature below, I agree to apply to the Board of Commissioners for the same amount of funding that it approved in the fiscal 2016 budget. The amount is indicated above. I understand that this is only an application for funding and not a final approval. The final approval will come by the Board's adoption of the fiscal 2017 budget. I agree to submit the required financial or audit reports as requested. I also understand that I must return all contracts before any disbursements will be made.


Signature

3/30/16
Date

4-7-16 8:40 a.m.
ed

Return Completed Form to
City of Henderson
by Noon, April 8, 2016



CITY OF HENDERSON
APPLICATION FOR SPORT FUNDS
CITY BUDGET YEAR
FISCAL 2017

Applicant Name: HENDERSON RECREATION ASSOCIATION
Mailing Address: P.O. Box 514 Physical Address: 1945 N. ELM ST
HENDERSON, KY 42420 (If Applicable)
Contact Person: BILL HEATH
Phone Number: 270-826-4300
Email Address: _____

Brief description of services performed (Attach additional information as necessary):

What is the mission of the program? _____

What is the age range of participants? 11-15 YEARS OLD

How many participants are in your recreational league? 190-250

How many participants are in your select league? 60

During what months are your seasons play (i.e. May-August)? APRIL AUG

Programming funding approved by the City of Henderson \$ 4000 - (Detail on page 4)

Are you requesting funds for capital improvements?
If yes, what amount of capital funding are you requesting? \$ 0 (Detail on page 4)

Proposed Total City Funding as a percentage of total funding %

Total City Funding Received in Fiscal 2016 \$ 4000 -

If your agency is unsuccessful in receiving the amount of funding requested, please detail what affect that will have on your agency's ability to effectively serve the residents of Henderson and further detail how your agency will compensate for the loss of this revenue (attach additional detail as necessary):

WOULD HAVE TO CUT # OF GAMES PLAYED

Does your organization allow for other groups to use your facility?

Yes No

If you charge other groups, what is that amount? Example per team or per hours

YOUTH FOOT BALL. - 0 -

What do you provide for the fee? Example: Park Attendant, Field Representative, Facilities (field and Restrooms)

Do you require a clean up/damage deposit?

NO

How is insurance provided for other groups using the facility?

Detail of capital improvements requested (please include drawings, diagrams, timelines, cost of materials, contractual labor, volunteer labor, etc):

Cost

_____	_____
_____	_____
_____	_____
_____	_____
	\$ -

List other funding sources including donations and in-kind labor

Are any of the projects carryover from previous years (i.e. phase-in)

Yes

No

Which project(s)?

How will new capital projects benefit the program or facility?

What type of tournaments (i.e. local, invitational, state, regional, or national) do you have each year? Please list

How many sport scholarships were given last year?

21

How much in scholarships were given last year?

1365.00 +

What other organizations do you partner with? (Schools, churches, etc)

NYPD

What forms of fund raising does your organization perform? (Candy sale, league fees, etc)

LEAGUE FEES, TEAM SPONSORS, SIGN SPONSORS

What is your registration fee?

125.00

Requested from Henderson County for Fiscal 2017 1500.
\$ ~~XXXX~~

If you are requesting less money from the County than you are from the City,
please explain why:

County Funding Received in Fiscal 2016 \$ ~~XXXX~~ 0

Please list what you project to be the cash reserve of your organization on July 1, 2016 and what
the cash reserve of your organization was on July 1, 2015:

	July 1, 2015	July 1, 2016
Carryover	<u>\$ 26,636</u>	<u>\$ 27,766</u>

**If your organization is subject to an annual audit, a copy of the most recent audit is required with your submittal.
Also, a copy of your most recent balance sheet is required with each submittal.**

I. AGENCY AND BENEFICIARY INFORMATION

1. Number of Board meetings last year 8
2. Number of Board members required for a quorum 4
3. Names of Board Members:
 (with titles) BILL HEATH Pres. George Pierce Treasurer
MATT Sellers Basic Res. Pres.
TROY LaParo Basic Res. V.P. BUS WATSON Basic Res.
MICKY RILEY Chairperson Pres.
DENNIS GISH Chairperson V.P. MARY CROPPS Chairperson

II. AGENCY INFORMATION

1. Total compensated employees:
 - Full-time 0
 - Part time 10
2. Total volunteers _____
3. Please attach an organizational chart with job titles.

III. BENEFICIARY DATA

1. Number of persons receiving a direct benefit from the services provided

		Percent of total users:
City residents	_____	_____
County residents	_____	_____
Non-county residents	_____	_____
2. Percentage of beneficiaries who are low and moderate income (as defined by the Department of Housing and Urban Development) 15%
3. Estimate of administrative cost as a percentage of organization budget _____

To the best of my knowledge and belief, data in this application is true and correct, the document has been authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the funds are approved.



 Signature

President

 Title

 Date

HENDERSON CITY APPLICATION FOR FUNDS
CITY BUDGET YEAR 2016

FINANCIALS FISCAL YEAR 2015

REVENUE		EXPENDITURES	
REGISTRATION FEES	\$18,232.00	UMPIRES/FIELD MGMT	\$7,690.00
TEAM SPONSERS	\$2,250.00	BABE RUTH FEES	\$5,560.00
FIELD SIGN ADVERTISING	\$1,100.00	CONCESSION COST	\$8,293.00
CONCESSION RECEIPTS	\$13,514.00	FIELD MAINTENANCE	\$2,694.00
HENDERSON CITY FUNDING	\$4,000.00	EQUIPMENT COST	\$13,779.00
TOTAL	\$39,096.00	TOTAL	\$38,016.00

CASH ON HAND

BEGINNING BALANCE 2015	\$26,686.00
REVENUE	\$39,096.00
EXPENDITURES	(\$38,016.00)
CASH ON HAND	\$27,766.00

Rec'd 3/31/16



Return Completed Form
to
City of Henderson
by Noon, April 4, 2016

FISCAL YEAR 2017
CITY OF HENDERSON
LEVEL FUNDING APPLICATION
CONSENT AGREEMENT FORM

Applicant Name: Henderson Girls Softball Association

Mailing Address: P. O. Box 1913
Henderson, KY 42419-1913

Contact Person: TODD GRASS

Phone Number: 270 - 454 - 9494

Email Address: hopperallen12@yahoo.com

Fiscal 2016 Funding: \$ 4000

By my signature below, I agree to apply to the Board of Commissioners for the same amount of funding that it approved in the fiscal 2016 budget. The amount is indicated above. I understand that this is only an application for funding and not a final approval. The final approval will come by the Board's adoption of the fiscal 2017 budget. I agree to submit the required financial or audit reports as requested. I also understand that I must return all contracts before any disbursements will be made.

Todd Grass
Signature

March 29, 2016
Date

9:52 AM

03/23/16

Accrual Basis

Henderson Girls Softball Association
Custom Summary Report
 January through December 2015

	Jan - Dec 15
Ordinary Income/Expense	
Income	
City of Henderson	4,000.00
HGSA COED Fee	2,100.00
HGSA Concession Stand	27,668.93
HGSA Fall Registration	
Registration Fall Fee	4,190.00
Scholarship Fall Fee	100.00
	4,290.00
Total HGSA Fall Registration	4,290.00
HGSA Fall Sponsorships	
Team & Sign Sponsor Fall	350.00
Team Sponsor Fall	600.00
	950.00
Total HGSA Fall Sponsorships	950.00
HGSA Fundraiser	
Candy Bar Fundraiser	14,100.00
Candy Buyout	600.00
	14,700.00
Total HGSA Fundraiser	14,700.00
HGSA Kickball Fee	2,400.00
HGSA Scoreboard Sponsorship	1,200.00
HGSA Softball Equipment	500.00
HGSA Spring Registration	
Scholarship Spring Fee	750.00
Spring Late Signup Fee	65.00
Spring Registration Fee	22,119.94
	22,934.94
Total HGSA Spring Registration	22,934.94
HGSA Spring Sponsorships	
Sign Sponsor Spring	100.00
Team & Sign Sponsor Spring	1,275.00
Team Sponsor Spring	1,450.00
	2,825.00
Total HGSA Spring Sponsorships	2,825.00
Tournament Income	
Concession	6,840.33
Gate Fee	4,315.00
	11,155.33
Total Tournament Income	11,155.33
Total Income	94,724.20
Expense	
HCHS Lady Colonels Softball	150.00
HGSA COED League	
Groundkeeper	250.00
Tournament Shirts	180.50
Umpires	1,325.00
	1,755.50
Total HGSA COED League	1,755.50
HGSA College Scholarship Fund	2,000.00
HGSA Concession	
Cashier	1,400.50
Concession Expense	16,998.90
Concession Manager	4,975.00
Concession Workers	5,769.50
Maintenance	100.00
Propane Gas	404.93
	29,648.83
Total HGSA Concession	29,648.83
HGSA Equipment	
FaceMask	750.00

9:52 AM
 03/23/16
 Accrual Basis

Henderson Girls Softball Association
Custom Summary Report
 January through December 2015

	Jan - Dec 15
Softballs	768.00
Total HGSA Equipment	1,518.00
HGSA Facilities	
Field Expenses	7,697.90
Gas	108.20
Groundkeepers	3,550.00
Lawncare	1,820.00
Total HGSA Facilities	13,176.10
HGSA Kickball League	
Groundkeepers	270.00
Kickball Equipment	105.96
Kickball Umpires	960.00
League Shirts	294.00
Total HGSA Kickball League	1,629.96
HGSA Operations	
Board Members Expense	638.65
Candy Fundraiser Expense	7,663.80
Concession Workers Shirts	114.00
Fall League Awards	658.20
Fall League Uniforms	1,094.00
Fall Uniform Coaches	155.50
HGSA Sales Tax Paid	875.37
HGSA Scoreboard Expense	240.00
HGSA Security System	360.00
HGSA Shipping Cost	61.70
Insurance for League	1,995.00
Kentucky State Treasurer	2,168.55
Membership Fee	45.00
Postage, Mailing Service	90.00
Sponsor Signs	130.00
Spring League Uniforms	3,993.00
Spring Trophies	1,901.50
Spring Uniforms Coaches	369.25
Supplies	951.40
Treasurer	3,325.00
Website	74.40
Total HGSA Operations	26,904.32
HGSA Umpires	
UIC	1,175.00
Umpire Sanction Fees	440.00
Umpires	7,865.00
Total HGSA Umpires	9,480.00
Other Types of Expenses	
Bereavement	296.55
NSF / Lost Check	127.00
Total Other Types of Expenses	423.55
Tournament Expenses	
Cashier	315.00
Concession Manager	425.00
Concession Workers	1,547.50
Groundkeepers	2,490.00
Total Tournament Expenses	4,777.50
Total Expense	91,463.76
Net Ordinary Income	3,260.44

9:52 AM
03/23/16
Accrual Basis

Henderson Girls Softball Association
Custom Summary Report
January through December 2015

	<u>Jan - Dec 15</u>
Net Income	<u><u>3,260.44</u></u>

Henderson Girls Softball Association

Registration Summary

5/11/2015

Active Players Only	
Division Name	Qty.
11-14 Spring League	43
5-6 Spring League	42
7-8 Spring League	95
9-10 Spring League	62
Not Assigned to a Division	0
Total	242

Henderson Girls Softball Association
Registration Summary

9/10/2015

<u>Active Players Only</u>	
<u>Division Name</u>	<u>Qty.</u>
5 - 7 Fall	48
8 - 10 Fall	52
Not Assigned to a Division	0
<u>Total</u>	100

Rec'd 4/4/16



Return Completed Form
to
City of Henderson
by Noon, April 4, 2016

FISCAL YEAR 2017
CITY OF HENDERSON
LEVEL FUNDING APPLICATION
CONSENT AGREEMENT FORM

Applicant Name: Henderson Pee Wee (PCMA)

Mailing Address: P. O. Box 454
Henderson, KY 42419-0454

Contact Person: ~~Mr. Kevin Mayer~~ Mr. Josh Heistand

Phone Number: 270-823-3408

Email Address: jheistand@twe.com

Fiscal 2016 Funding: \$ 4000

By my signature below, I agree to apply to the Board of Commissioners for the same amount of funding that it approved in the fiscal 2016 budget. The amount is indicated above. I understand that this is only an application for funding and not a final approval. The final approval will come by the Board's adoption of the fiscal 2017 budget. I agree to submit the required financial or audit reports as requested. I also understand that I must return all contracts before any disbursements will be made.


Signature

3-31-16
Date



Return Completed Form to
City of Henderson
by Noon, April 8, 2016

CITY OF HENDERSON
APPLICATION FOR SPORT FUNDS
CITY BUDGET YEAR
FISCAL 2017

Applicant Name: Henderson Pee Wee Pcm Association

Mailing Address: P.O. Box 454
Henderson Ky 42419

Physical Address: 125 Lincoln Ave
(If Applicable) Henderson Ky 42420

Contact Person: Josh Heistand

Phone Number: 270 - 823 - 3408

Email Address: jheistand@twc.com

Brief description of services performed (Attach additional information as necessary):

Recreational Youth Baseball League

What is the mission of the program? Teach our youth the fundamentals of baseball
and good sportsmanship

What is the age range of participants? 3-10

How many participants are in your recreational league? 450 - 500

How many participants are in your select league? _____

During what months are your seasons play (i.e. May-August)? April October

Programming funding approved by the City of Henderson \$ 4000 - 00 (Detail on page 4)

Are you requesting funds for capital improvements?
If yes, what amount of capital funding are you requesting? \$ (Detail on page 4)

Proposed Total City Funding as a percentage of total funding 1 %

Total City Funding Received in Fiscal 2016 \$ 0 -

If your agency is unsuccessful in receiving the amount of funding requested, please detail what affect that will have on your agency's ability to effectively serve the residents of Henderson and further detail how your agency will compensate for the loss of this revenue (attach additional detail as necessary):

We provide a sports organization for the youth of Henderson. Without this funding it would be difficult for us to purchase as much equipment as we do to create the safest operating conditions as possible for the children

Does your organization allow for other groups to use your facility?

Yes No

If you charge other groups, what is that amount? Example per team or per hours

N/A

What do you provide for the fee? Example: Park Attendant, Field Representative, Facilities (field and Restrooms)

N/A

Do you require a clean up/damage deposit?

N/A

How is insurance provided for other groups using the facility?

N/A

Detail of capital improvements requested (please include drawings, diagrams, timelines, cost of materials, contractual labor, volunteer labor, etc):

	Cost
<u>Replenish gravel in parking lot</u>	<u>5,000</u>
<u>Replace roof concession & guttering</u>	<u>4,000</u>
<u>Replace worn equipment</u>	<u>2,000</u>
<u>Purchase dirt to improve playing fields</u>	<u>2,000</u>
	\$ 13,000 -

List other funding sources including donations and in-kind labor

N/A

Are any of the projects carryover from previous years (i.e. phase-in)

Yes

No

Which project(s)?

would improve the appearance of our sports complex and improve our safety conditions at the park

How will new capital projects benefit the program or facility?



What type of tournaments (i.e. local, invitational, state, regional, or national) do you have each year? Please list

Invitational

How many sport scholarships were given last year?

25

How much in scholarships were given last year?

\$ 2,100

What other organizations do you partner with? (Schools, churches, etc)

N/A

What forms of fund raising does your organization perform? (Candy sale, league fees, etc)

League Fees Sponsor's

What is your registration fee?

\$ 115

Requested from Henderson County for Fiscal 2017 \$ 2,000.00

If you are requesting less money from the County than you are from the City,
please explain why:

County Funding Received in Fiscal 2016 \$ 0

Please list what you project to be the cash reserve of your organization on July 1, 2016 and what
the cash reserve of your organization was on July 1, 2015:

	July 1, 2015	July 1, 2016
Carryover	<u>\$ 2,700</u>	<u>\$ 2,500</u>

**If your organization is subject to an annual audit, a copy of the most recent audit is required with your submittal.
Also, a copy of your most recent balance sheet is required with each submittal.**

I. AGENCY AND BENEFICIARY INFORMATION

1. Number of Board meetings last year 5
2. Number of Board members required for a quorum _____
3. Names of Board Members: (with titles)

<u>Josh Heistand</u>	<u>President</u>
<u>Derek Duncan</u>	<u>Vice President</u>
<u>Rob Wilson</u>	<u>Treasurer</u>
<u>marla Wilson</u>	<u>Secretary</u>

II. AGENCY INFORMATION

1. Total compensated employees:

Full-time	_____
Part time	<u>1</u>
2. Total volunteers 40
3. **Please attach an organizational chart with job titles.**

III. BENEFICIARY DATA

1. Number of persons receiving a direct benefit from the services provided

City residents	<u>N/A</u>	Percent of total users: _____
County residents	<u>N/A</u>	_____
Non-county residents	_____	_____
2. Percentage of beneficiaries who are low and moderate income (as defined by the Department of Housing and Urban Development) N/A
3. Estimate of administrative cost as a percentage of organization budget _____

To the best of my knowledge and belief, data in this application is true and correct, the document has been authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the funds are approved.

 _____ Signature	<u>President</u> _____ Title	<u>3-31-16</u> _____ Date
---	------------------------------------	---------------------------------

received 4-18-16 ld



Return Completed Form
to
City of Henderson
by Noon, April 4, 2016

FISCAL YEAR 2017
CITY OF HENDERSON
LEVEL FUNDING APPLICATION
CONSENT AGREEMENT FORM

Applicant Name: Pennyrile Soccer

Mailing Address: P. O. Box 2071

Henderson, KY 42419-2071

Contact Person: Mr. Brian Crafton

Phone Number: _____

Email Address _____

Fiscal 2016 Funding: \$ 4000

By my signature below, I agree to apply to the Board of Commissioners for the same amount of funding that it approved in the fiscal 2016 budget. The amount is indicated above. I understand that this is only an application for funding and not a final approval. The final approval will come by the Board's adoption of the fiscal 2017 budget. I agree to submit the required financial or audit reports as requested. I also understand that I must return all contracts before any disbursements will be made.

Brian Crafton
Signature

4/15/16
Date

Return Completed Form to
City of Henderson
by Noon, April 8, 2016



CITY OF HENDERSON
APPLICATION FOR SPORT FUNDS
CITY BUDGET YEAR
FISCAL 2017

Applicant Name: Pennyrite Youth Soccer Association

Mailing Address: PO Box 2071 Physical Address: Newman Park
Henderson, KY 42420 (If Applicable)

Contact Person: Brian Crafton

Phone Number: 270-827-1577

Email Address: brian.crafton@myriadcpa.com

Brief description of services performed (Attach additional information as necessary):

Provide a youth soccer program for boys and girls in the Henderson area.

What is the mission of the program? _____

What is the age range of participants? 4 to 18

How many participants are in your recreational league? 250-425

How many participants are in your select league? 124

During what months are your seasons play (i.e. May-August)? April - May
September - October

Programming funding approved by the City of Henderson \$ - (Detail on page 4)

Are you requesting funds for capital improvements? No
If yes, what amount of capital funding are you requesting? \$ (Detail on page 4)

Proposed Total City Funding as a percentage of total funding %

Total City Funding Received in Fiscal 2016 \$ 4,000-00

If your agency is unsuccessful in receiving the amount of funding requested, please detail what affect that will have on your agency's ability to effectively serve the residents of Henderson and further detail how your agency will compensate for the loss of this revenue (attach additional detail as necessary):

We continue to improve our facility with updated equipment, lighting
and better field conditions. Without this money, we would not be able
to do these things & provide the kids the best experience possible.

Does your organization allow for other groups to use your facility?

Yes No

If you charge other groups, what is that amount? Example per team or per hours

No charge but Holy Name gives us a small donation
for playing on the fields.

What do you provide for the fee? Example: Park Attendant, Field Representative, Facilities (field and Restrooms)

Field & restrooms

Do you require a clean up/damage deposit? No

How is insurance provided for other groups using the facility? Umbrella policy provided

Requested from Henderson County for Fiscal 2017 \$ 4,000.00

If you are requesting less money from the County than you are from the City,
please explain why:

County Funding Received in Fiscal 2016 \$ 0

Please list what you project to be the cash reserve of your organization on July 1, 2016 and what
the cash reserve of your organization was on July 1, 2015:

	July 1, 2015	July 1, 2016
Carryover	\$ <u>N/A</u>	\$ <u>N/A</u>

**If your organization is subject to an annual audit, a copy of the most recent audit is required with your submittal.
Also, a copy of your most recent balance sheet is required with each submittal.**

I. AGENCY AND BENEFICIARY INFORMATION

1. Number of Board meetings last year 6
2. Number of Board members required for a quorum 5
3. Names of Board Members:
 (with titles)

<u>Michael Vick - President</u>	<u>Grey Poole - Select Coordinator</u>
<u>Allison Rust - Secretary</u>	<u>Brian Cratten - Treasurer</u>
<u>Brigitte Wayne - VP</u>	<u>Rob Smith - Rec Coordinator</u>
<u>Brad Coyle - Referee Coordinator</u>	

II. AGENCY INFORMATION

1. Total compensated employees:

Full-time	<u>0</u>
Part time	<u>0</u>
2. Total volunteers 15
3. Please attach an organizational chart with job titles.

III. BENEFICIARY DATA

1. Number of persons receiving a direct benefit from the services provided

	Percent of total users:	
City residents	<u>Don't know this information</u>	<u> </u>
County residents	<u> </u>	<u> </u>
Non-county residents	<u> </u>	<u> </u>
2. Percentage of beneficiaries who are low and moderate income (as defined by the Department of Housing and Urban Development) Do not track this info
3. Estimate of administrative cost as a percentage of organization budget 3%

To the best of my knowledge and belief, data in this application is true and correct, the document has been authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the funds are approved.

<u><i>B Cratten</i></u> Signature	<u>Treasurer</u> Title	<u>4/15/16</u> Date
--------------------------------------	---------------------------	------------------------